REGULAR MEETING - BOARD OF TRUSTEES

SCHOOL DISTRICT NO. 1

DANIELS COUNTY, MONTANA

Open Session

DATE: May 13, 2019

TIME: 8:00 p.m.

PLACE: Music Room

MEMBERS PRESENT: Jesse Cole, Tim Tande, Leif Handran and Matt Stentoft

ADMINISTRATIVE STAFF PRESENT: Tara Thomas, Greg Hardy and Colleen Drury

OTHERS PRESENT: Valita Nelson, Kyla Cromwell, Amanda Manternach, Karla Leibrand and Connie Wittak

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Vice Chairman Jesse Cole called the meeting to order at 8:00 p.m. Roll was taken and it was established that a quorum was present.

Patrons and visitors were recognized.

On motion by Leif Handran and seconded by Matt Stentoft, the minutes from the regular meeting on April 11, 2019, were approved unanimously as presented.

The superintendent and principal’s reports were discussed and are attached and made a part of these minutes by reference.

Tim Tande moved to approve March 8, 2019 – April 5, 2019 Claims #16135-16202, excluding #16152, in the amount of $107,697.57. Leif Handran seconded and all present voted in favor.

On motion by Leif Handran and seconded by Tim Tande, the Activities Report for April 1, 2019 through April 30, 2019 were approved unanimously as presented.

Matt Stentoft moved to hire Western Sports Flooring to refinish both gym floors during June 2019 at the cost of $6,523.96. Tim Tande seconded and all present voted in favor.

Tim Tande moved to approve the changes to the Master Agreement as negotiated by the SEA for the 2019-2020 school year including district contributed health insurance amount of $9,444.00 per teacher and also to delete language in the teacher contract regarding representation fees for non-SEA members. Matt Stentoft seconded and all present voted in favor.

Leif Handran moved to renew MTSBA annual dues in the amount of $3,504.00 for the 2019-2020 school year and to renew the MREA dues in the amount of $2,175.00. Tim Tande seconded and all present voted in favor.

Leif Handran moved to approve the MHSA dues for the 2019-2020 school year in the amount of $2,865.00. Matt Stentoft seconded and all present voted in favor.

Matt Stentoft moved to approve a 2% increase in Head Custodian Scott Farris’ hourly wage to $21.02 per hour. Leif Handran seconded and all present voted in favor.

Leif Handran moved to renew Transportation Supervisor Sean Cromwell’s contract with a 2% increase in salary including the route hours to $58,638.36. Tim Tande seconded and all present voted in favor.

Matt Stentoft moved to hire the following drivers for the 2019-2020 school year:

Eva Erstad Sean Cromwell

Dana Fjeld Dorothy Holum

Tammy Nelson

with a 2% increase in base pay to $9,396.05. Tim Tande seconded and all present voted in favor.

Matt Stentoft moved to approve the following staff resignations:

Logan Brower - Athletic Director

Colleen Drury – Technology Director

Delaney Wickum – Paraprofessional

Plensgri Sanden – Food Services Director

Tim Tande seconded and all present voted in favor.

Tim Tande moved to hire Shiralee Girard as Food Services Director for the 2019-2020 school year and set her wage at $15.16/hr. Matt Stentoft seconded and all present voted in favor.

Matt Stentoft moved to offer contracts to the following classified staff for the 2019-2020 school year

Jonna Handran Vada Henderson

Amber Holum Michelene Lekvold

Nancy Linnell Plensgri Sanden

Judy States Sharon Stephenson

Shalice Tommerup Kourtney Voorhees

with a 2% increase to the 2019-2020 salary schedule. Tim Tande seconded and all present voted in favor.

Matt Stentoft moved to hire Cris Larson as full time custodian for the remainder of the 2018-2019 school year and for the 2019-2020 school year, pending background check. Leif Handran seconded and all present voted in favor.

Leif Handran moved to set Substitute rates the 2019-2020 school year at the following:

$10.00 for non-certified substitutes; $12.50 for certified substitutes. Matt Stentoft seconded and all present voted in favor.

Leif Handran moved to set the Activity Bus Driver hourly rate to 18.00/hour and the Substitute Bus Route Driver rate to $70.00/day for the 2019-2020 school year. Tim Tande seconded and all present voted in favor.

The next agenda item concerned evaluation of the District Clerk/Business Manager and Vice Chairman Jesse Cole declared the individual's right of privacy exceeded the merits of public disclosure and declared the meeting closed. Present during the closed session were: Jesse Cole, Tim Tande, Leif Handran, Matt Stentoft, Tara Thomas, Greg Hardy and Colleen Drury. Following the evaluation Vice Chairman Jesse Cole declared the meeting open.

Matt Stentoft moved to approve the evaluation of Colleen Drury and offer her a contract as Business Manager for the 2019-2020 school year with a 7% increase in salary. Tim Tande seconded and during discussion, Leif Handran moved to amend the motion to a 9% increase in salary. There was no second but after discussion Matt Stentoft moved to amend the original motion to 8% increase. Leif Handran seconded with Matt Stentoft, Leif Handran and Jesse Cole all voting Aye and Tim Tande voting Nay, motion passed.

Tim Tande moved to hire Karla Leibrand and Dawn Backman for the summer school and extended school year program to begin after June 1, 2019 at $25 per hour up to 100 hours. Matt Stentoft seconded and all present voted in favor.

Tim Tande moved to hire Abria Boze, Ryleigh Backman and Alex Lapke as full time summer help for the 2019 summer months. Leif Handran seconded and all present voted in favor.

Matt Stentoft moved to hire Adam Christie as the K-12 Music Teacher for the 2019-2020 school year. Leif Handran seconded and all present voted in favor.

Leif Handran moved to purchase the ICU program for the cost of $1,999.00. Matt Stentoft seconded and all present voted in favor.

Vice Chairperson Cole announced the next order of business would be the use of Northern Border Distributing, Inc., as a supplier to the school district. Matt Stentoft moved to adopt the following resolution:

*WHEREAS*, Section 20-9-204(a) of the Montana Code Annotated (MCA) prohibits a trustee from having any pecuniary interest, either directly or indirectly, in any contract made by the trustee while acting in that official capacity or by the board of trustees of which the trustee is a member; and

WHEREAS, Tim Tande, a member of the school district’s board of trustees owns more than 10% of the stock in Northern Border Distributing, Inc.; and

*WHEREAS*, Section 20-9-204(2)(a), MCA, provides that a “contract” does *not* include contracts for supplies when the supplies are not reasonably available from other sources as long as the interest of any board member and a determination of the lack of availability are entered in the minutes of the board meeting at which the contract is considered;

*NOW, THEREFORE, BE IT RESOLVED* as follows:

1. The Board acknowledges that Tim Tande, a member of the board, holds more than 10% of the stock in Northern Border Distributing, Inc.;

2. The Board finds that Northern Border is the only distributer within the school district and that similar supplies are not reasonably available from other sources;

3. The Board finds that, because similar supplies are not reasonably available from other sources, contracts with Northern Border Distributing, Inc., do not fall within the definition of “contract” as provided in Section 20-9-204, MCA; and

4. Therefore, the Board is able to obtain supplies from Northern Border Distributing, Inc., in full compliance with the provisions of Montana law.

Leif Handran seconded with Jesse Cole, Leif Handran and Matt Stentoft all voting “Aye” and Tim Tande “abstaining”, motion passed.

No action on the 2019-2020 school year calendar.

Leif Handran moved to purchase 75 Chromebooks with associated licenses as quoted from CDW-G in the amount of $19,289.51 and purchase 30 iPads as quoted from Apple, Inc. in the amount of $8,820.00. Matt Stentoft seconded and all present voted in favor.

Tim Tande moved to allow Kim Torgerson to take students to Boston for their Art Club trip. Leif Handran seconded and all present voted in favor.

Tim Tande moved to purchase new equipment for the science lab from Flynn Scientific in the amount of $3,979.55 using Ruby Hanson funds. Leif Handran seconded and all present voted in favor.

Leif Handran moved to purchase Earth Science text books in the amount of $4,064.26 from McGraw Hill. Matt Stentoft seconded and all present voted in favor.

Matt Stentoft moved to offer breakfast for the 2019-2020 school year. Leif Handran seconded and all present voted in favor.

Matt Stentoft moved to resolve that the items as listed and library books as attached hereto by reference, which are the property of School District No. 1, have become abandoned, obsolete, undesirable or unsuitable for the purposes of the district, and to consider the adoption of a resolution to authorize the sale or disposition of such property.

ASSET # DESCRIPTION ASSET # DESCRIPTION

1394 Banner American Laminator 1303 Elmo TT02

2427 Dell Inspiron E150 Computer iMac

HP Laserjet 1020 Printer iPad 2’s & 3’s

(3) Dell Monitors MR480 Camera

1390 Epson H283 Projector 253 HP Laserjet 2035 Printer

1342 Dell Vostro 410 Computer (2) weatherproof video cameras

1118 HP Laserjet 2200D Printer Library books

Tim Tande seconded and all present voted in favor.

Leif Handran moved the first reading to allow the disposition of the following records for years prior to 2010:

Hot Lunch Petty Cash

Activities Fund 271

Claims Payroll Records

Payroll Liabilities Election materials

Tim Tande seconded and all present voted in favor.

The business portion of the meeting was adjourned.

Vice Chairman Jesse Cole called the Board reorganization meeting to order.

Matt Stentoft moved to accept the results of the May 7, 2019 Trustee Election of Steve Berreth with 55 votes and Tim Tande with 394 votes and 4 spoiled ballots. Leif Handran seconded and all present voted in favor.

Certificate of Election was issued to Tim Tande. He was instructed to appear before Superintendent of Schools JoAnn Bjarko prior to June 5, 2019.

With Superintendent Tara Thomas presiding, she called for nominations for Board Chairman. Jesse Cole nominated Tim Tande, Matt Stentoft seconded. After discussion, Matt Stentoft rescinded his second and nominated Jesse Cole. Tim Tande seconded and all present voted in favor of Jesse Cole as Board Chairman. Matt Stentoft nominated Tim Tande as Vice Chairman, Leif Handran seconded and all present voted in favor of Tim Tande as Board Vice Chairman.

Vice Chairman Cole then made the following committee appointments.

Negotiations: Don Hagan and Tim Tande

Transportation: Matt Stentoft and Jesse Cole

Buildings & Grounds: Tim Tande and Leif Handran

Personnel: Jesse Cole and Leif Handran

Finance: Don Hagan and Matt Stentoft

The next order of business was appointment of District Clerk, Matt Stentoft moved to appoint Colleen Drury as Board Clerk for the 2019-2020 school year. Leif Handran seconded and all present voted in favor.

There being no further business, the meeting was adjourned

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Chairman Business Manager