

Dear Students and Parents:

At the end of each school year, each school-owned instrument that has been checked out to a student should be cleaned thoroughly and all repairs should be completed by a band instrument repair technician. You have the option of taking care of this yourself at the repair shop of your choice or the school will get a quote for you from a local repair technician.

Please review the following options and indicate your preference:

Instrument cleaning

____ Option 1: We will thoroughly clean the instrument at home after reviewing the process as a family.

____ Option 2: We will send the instrument to a band instrument repair shop of our choice to have it cleaned.

____ Option 3: We would like for Mr. Miller to have the instrument cleaned by a repair technician and we agree to pay the technician directly when we are given a quote

Instrument repairs

____ Option 1: We have had the instrument inspected by a repair shop, Mr. Miller, or Mr. Paller, and have been advised no repairs are needed.

____ Option 2: We will send the instrument to a band instrument repair shop of our choice to have it repaired

____ Option 3: We would like for Mr. Miller to arrange for a technician to complete the repairs and we agree to pay the technician directly when we are given a quote.

If you are using another repair shop, please indicate it here: _____

Signature of parent _____

Date _____

Name of student _____

Name of parent _____

Phone number for technician to contact parent _____

Email for technician to contact parent _____

Return this check-out form and repair information no later than Friday, May 18, 2018.