

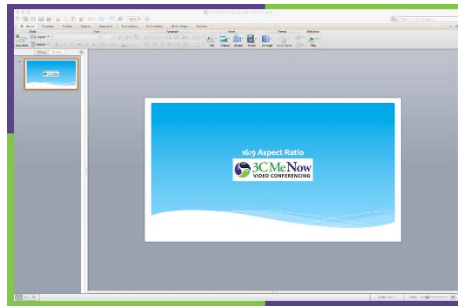
How to Present – Share an Application (Mac Platform)

If you are presenting a PowerPoint® Presentation, please see the *How to Present Using PowerPoint® (Mac Platform)* before executing these steps so that the presenter and participants' will have most optimal view of the slides.

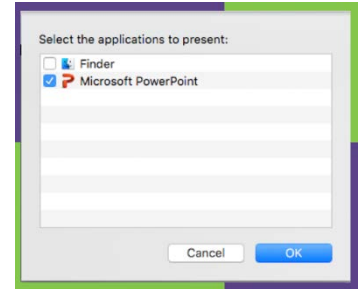
You can share any computer application so that both the participants and the presenter can see the entire presentation inside their desktop interface.

3CMeNow recommends you perform these steps before your meeting starts.

1. Open the document from within the application (in this case PowerPoint®) you wish to present (left image).
2. Press **F5** to put the PowerPoint® in Slide Show View (right image).



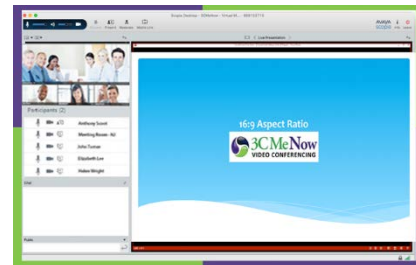
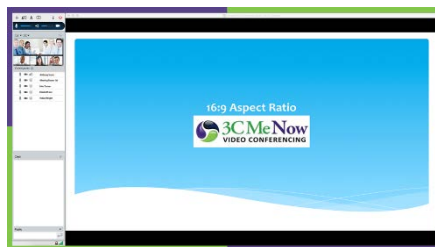
3. Return to the desktop interface.
4. Click the **Present** pulldown menu (left image).
5. Click **Select Applications** (left image).



The **Select the Applications to Present window** opens.

6. Click the box(s) to the left of the application(s) (in this case PowerPoint®) you wish to present and click **OK** (right image).

- You can now show your presentation and still see your participants list, chats, video and presentation control within the desktop interface (left image).



- Your participants will have a clear view of the presentation as well as other windows and controls within the desktop interface (right image).

7. End your presentation by clicking the **Present** pulldown menu and clicking **End Presentation** (left image).

You will now see the standard desktop interface (right image).

