

ROLLA RURAL FIRE PROTECTION DISTRICT

Board of Directors

		Chairman Jeff Breen	
Jeremy Light Vice-Chairman	Brian Dean Treasurer	Ryan Long Legal Secretary	Ray Cook Recording Secretary

This institution is an equal opportunity provider and employer.

MINUTES August 9, 2017

Directors Present	Directors Absent	Others Present
Brian Dean Jeff Breen Jeremy Light	Ray Cook Ryan Long	Roger Hayes, Chief Larry Sees, Asst. Chief Ginger Dalton

The Board of Directors of the Rolla Rural Fire Protection District met on Wednesday, August 9, 2017 in the Board Room of the Fire Station located at 1575 East Lions Club Drive, Rolla, Missouri. The meeting was called to order at 6:58 pm AT&T time by Chairman Breen.

- Sign-up sheet was submitted for all in attendance to sign.

Chairman Breen asked if there were any questions or corrections to the agenda. Hearing none, he asked for a **Motion** to adopt the agenda. Director Light made the **Motion** to adopt the agenda. **Motion** was seconded by Director Dean. All voted in favor. **Motion** passed.

MINUTES

Chairman Breen inquired if any additions or corrections to the Open Session Board Meeting Minutes July 12, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Light to approve the Open Session Minutes of July 12, 2017 as presented. The **Motion** was seconded by Director Dean. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All voted yes. The **Motion** was approved to accept the Open Session minutes as presented.

There was no business conducted in Closed Session for July 12, 2017.

FINANCIAL REPORT

Each of the board members received the July financial. Chief Hayes reported he followed up with Steffanie at City of Rolla about Director Cook's question from the July board meeting in regard to the amount of \$1,565. It was for the motor and pump work on truck 4493. He reported Steffanie is sending a detailed list of amounts being billed and Chief will stamp and let her know what account to fund it from. Chairman Breen suggested again getting a "Funded" stamp to fund to the appropriate accounts. Director Light asked Director Dean about the amount of \$13.39 on page 7, line 00093, with

Century Link. Director Dean will follow up with Steffanie at City of Rolla. Director Light asked what \$25 is for on page 7, line 00012, 'G-Suite Basic.' Director Dean responded it is for the Rolla Rural Fire Protection District website. Chief Hayes will report on in Chief's report. Chairman Breen called for **Motion** to accept the July financials as presented. Director Light made the **Motion**. Director Dean seconded the **Motion**. Chairman Breen called for a vote on the **Motion**. All present members voted yes. **Motion** passed.

CHIEF'S REPORT

Chief Hayes reported on the following and provided a training report as well as a summary of July 2017 calls:

- Chief Hayes handed out the current completed in the training report for July training completed. No training was listed for August. The July training report has total hours trained by date for July. It had the June to July comparison.
- Chief Hayes reported training took place prior to the Phelps County Fair so all that were on site knew how to set up and what buildings they were to go to.
- Chief Hayes reported the current roster is approximately 30 volunteer fire fighters.
- The calls report broke down as follows: 7 fires, 14 Rescue & 6 good intent calls, totaling 27 calls for the month of July.
- Chief Hayes reported the following events were attended by Rolla Rural Fire, Phelps County Fair. He spoke with Stacey Yoakum on the fair board and they decided to have Doolittle, Edgar Springs, and St. James volunteer fire departments to work together at the fire on different nights. It gave the fair more man power in case of an emergency and gave the other fire departments some publicity since they are within Phelps County. The fair board was pleased with this effort. All departments were reported to have worked well together.
- Chief Hayes reported cadet program is doing well. The number of cadets decreased due to vacations, etc....However, with school coming back into session the cadet participation should increase.
- Chief Hayes reported pump testing will occur on August 10, 2017. He is coordinating with the St. James fire department to their pump testing as well to ease cost. Four of Rolla Rural Fire Protection trucks will be tested at St. James. One of the trucks will need to be taken to Springfield or elsewhere to be tested. The company cannot test due to their equipment cannot test 1750gpm pump. Chief Hayes advised he will look into switching to companies for pump testing.
- Chief Hayes reported there is a problem getting Sentinel to look at the cascade system on truck 4416. The problem was the employee from Sentinel and the problem did get resolved with another representative. Truck 4416 is being used as a pumper. Discussion followed.

Chairman Breen asked if there were any more questions. None were heard.

OLD BUSINESS

- Regarding 12-20. INVENTORY - Ongoing.
- Regarding 13-22. SOG Committee - Ongoing. Lee Grempe was not able to attend the board meeting. He is continuing to work on, with emphasis on the more important SOG's first.
- Regarding 14-04. RECORDS RETENTION - Ongoing.

- Regarding 14-31. ID CARDS – Ongoing.
- Regarding 16-05. CONCRETE PAD/SHED - Ongoing.
- Regarding 17-01. Certified Board Training – Ongoing
- Regarding 17-05. Thermal Imagers. Chief Hayes reported 1 Thermal Imager was purchased but truck charger has not come in yet. It has been used during a current search. He did contact Feld Fire as to repair on the other imager and Feld fire has not called back. Remove from Old Business.
- Regarding 17-06. Rough Draft of new hire testing. Ongoing.
- Regarding 17-07. Tentative Hiring Date. Ongoing.
- Regarding 17-08. Beds and lockers. Chief Hayes handed out quotes for 2 companies, Protégé and Titan. Protégé includes 6 beds with drawers and 9 lockers for \$6,890 plus approximately \$1,000 for shipping. The Protégé is already put together. Titan includes \$10,607 which includes 6 beds with drawers and 9 lockers. Mattresses are not included. Chief Hayes did contact Justice Bedding in Lebanon and Sleep Ez in Rolla. Justice Bedding's quote was \$164 per commercial grade mattress totaling \$984. The Chief advised those beds can be picked up in Lebanon. Sleep Ez's quote was \$175 each they are 6" memory foam that cannot be flipped as the regular mattresses. Director Dean asked what happens if a female is hired? He was answered by Chairman Breen that some departments have gone to nighttime uniform policy. Discussion followed. Chief Hayes recommended purchasing the Protégé bunk beds and lockers along with the 6 mattresses from Justice Bedding. Director Dean made a **Motion** to purchase the Protégé beds and lockers, and the 6 mattresses from Justice Bedding. Director Light seconded the **Motion**. Chairman Breen asked if there was any further discussion, none was heard. Chairman Breen called for a vote on the **Motion**. All voted yes. **Motion** passed.

Items 17-08 and 17-05 are to be removed from Old Business.

NEW BUSINESS

- Chief Hayes gave the board members a verbal quote for turnout gear from the company Globe. The bunker pants and jacket is \$1,990 for each person. Then boots are \$333, helmets \$250, gloves \$65, and hoods \$35 totaling \$2,673 for each new hire person. He can get the boots, helmets, gloves, and hoods can be ordered and in quickly. The turnout gear would take about 1 month to get in. Chairman Breen asked what is currently at the Main Station to piece together. Chief Hayes reported not a lot but enough to get parties that are hired to get through an orientation period and some training. Discussion followed. A question was asked about how many MSA bottles and whether there are any helmets available currently. None at this time. Discussion followed
- Chief Hayes gave the board a verbal quote from Brockman's of \$449 per pager and \$459 per radio. The radios are 5 watt 512 channel. Director Light suggested putting new radios and pagers into the budget for the coming year. Chief Hayes agreed. The board and Chief Hayes calculated what it will cost for each new hire it would be approximately \$33,000 per person. Discussion followed of having radios stay at the main station until a call comes through. Each person would have a pager with them that are on duty.

- Chief Hayes gave the board a written quote for having the Main Station to be resealed, painted, and striped for both parking lots. The bids were from, Meyer, Capital, and Melrose. The quotes are as follows:
 - Meyer Enterprise, without striping, \$2,500 and with striping \$2,800
 - Capital Paving (formerly Rolla Asphalt), without striping \$2,511 and with striping, \$2934.50
 - Melrose Asphalt, without striping, \$2,200 and with striping, \$2,700

Director Light suggested putting into the budget for next year. Discussion followed of what's available from this year's budget. The board agreed to table until the September board meeting, due line budget items may be not correct.

- Chief Hayes reported a window was broken on truck 4498 while mowing at the South Station. He reported some dirt work does need to be done at the South Station to work with the drainage and grounds. Chief Hayes did talk with Stacey Yoakum and could get rock out to the South Station for approximately \$250 per load. The board advised it can come out of the budget under Maintenance and Repair.

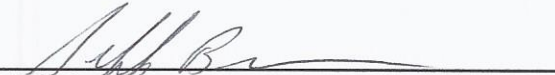
Chairman Breen asked if there was any more new business to bring before the board. Hearing none, a **Motion** was made by Director Light to adjourn to closed session. **Motion** seconded by Director Dean. All members voted yes on the **Motion**. Chairman Breen adjourned to closed session.

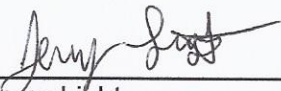
CLOSED SESSION

Open Session was reconvened at 7:57 pm AT&T time by Chairman Breen.

Chief Hayes brought forth the Burn Ban Ordinance that had the first reading in the July meeting. He also brought the minutes from 2014 that requires the board to vote on the ordinance every 2 years. The board members reviewed. Chairman Breen called for a **Motion** to suspend the rules for the 2nd and third readings and vote on the Fire Ordinance as is, due there were no changes from the original document. Director Light made the **Motion**. Director Dean seconded the **Motion**. Chairman Breen called for a vote on the **Motion**. All voted yes. **Motion** passed.

Chairman Breen asked if there was anything else to discuss in Open Session. Hearing nothing further, he called for a Motion to close Open Session. **Motion** was made by Director Dean to close Open Session. **Motion** was seconded by Director Light. Chairman Breen asked if there was any further discussion, hearing none he called for a vote on the **Motion**. All voted yes. **Motion** was approved. Open Session was adjourned at 7:59 PM AT&T time.


 Jeff Breen
 Chairman



Jeremy Light
Vice-Chairman

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