Unity Area Regional Recycling Center

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May 19, 2022

1. Bring Meeting to Order: Meeting brought to order at 7:03 p.m.
2. Board Members & Alternates Present:

 Paige Ziegler (Montville) Diana Hauser (Unity)

 Michael Berry (Thorndike) Greg Falzetta (ALT Thorndike)

 Kip Penney (Knox) Beth Soucie (Unity)

 Phil Bloomstein (Freedom) Eli MacMakin (ALT Freedom)

 Robert Hogg (Troy) Ross Nason (Dixmont)

 Jeff Reynolds (UARRC Manager) Jenny Tibbetts (Jackson)

3. Board Members & Alternates Absent:

 Don Pendleton (ALT Dixmont) Sharon Hibbard (ALT Montville)

4. Greetings & Introductions:

 The UARRC Board introduced its newest members

 Eli MacMakin is the ALT from Freedom. We met briefly on ZOOM in April.

 Jenny Tibbetts is the new representative from Jackson.

 Welcome.

5. Approve April’s Minutes:

 Motion to Accept, Seconded, Approved

6. Agenda Adjustments:

 talk about a new Baler (to be discussed in Manager’s Report)

 policy regarding non-resident member disposal of freon containing devices

 (to be discussed in manager’s report)

7. Manager’s Report:

 Traffic number ‘Year to Date’ is 2832 - numbers are up

 We are currently sitting on 30,359 lbs. of mixed paper and OCC. Most likely

 calling for a truck by the end of next week

 a load of electronics is going out on June 13th

 Jeff discovered a discrepancy in payment for a recent load of materials.

 The error has been corrected and we are awaiting a check for balance which is

 owed. The difference amounted to just over $500.00.

 Baler - a Baler in N. Vasselboro warehouse. Closing down, want to sell.

 very large (Jeff has specifications)

 horizontal baler valued at $80-$90,000. It is a time-saver & more efficient

 less labor needed & produces a bigger bale. If price can be negotiated at (circa)

 $30,000 then budget surplus could handle that, but will be extremely tight

 Associated Costs with the Baler are disassembly, transport & reassembly

 Company will set it up for us, but at what cost?

 Baler would need 3 Phase power (some discussion of that & possibility of 3 Phase

 Power line on the Leonard Rd. to power new solar array at the gravel pit)

 Ross ‘estimates’ $10,000 to disassemble, transport & reassemble

 may need to lease a skidsteer

 conclusion of discussion: we can always acquire the baler, store it and parley for

 a grant to defray costs

 Jeff (and Ross) are traveling to inspect the baler

 a motion was made for Jeff “to fact find, inspect & negotiate the price of the baler.”

 Jeff is also getting an estimate for disassembly, transport & set up costs.

 Jeff is also preparing a plan to open up space to utilize and/or store the baler should

 it be purchased.

 Motion was Made, Seconded & Approved

 Policy regarding non-resident member disposal of freon containing devices

 “Effective immediately, non-resident members of the UARRC will be required

 to pay an additional $15.00 fee for EACH freon containing device they bring to the facility to be recycled. Examples of these devices include, but are not limited

 to: refrigerators, freezers and air conditioners.”

 Some discussion on amount charged to remove the freon

 Motion was Made to Accept, Seconded & Approved

8. Financial Report:

 see report April 2022 through Marc 2023 Budget vs. Actual

9. Safety Committee:

 Don is not present for his scheduled safety report

 some discussion ensued about UARRC manhours (A big increase in customers & customer service, some illness & personal matters led to fewer manhours at the center) less manhours and fewer personnel impact everything - safety, efficiency, service

 mention of a Strategic Plan addressing the ‘management’ of the facility

 Ross weighed in that one of the ‘pillars’ of operating a facility is staff.

 options could include more staff, an office manager, overtime pay, more

 hours for Steve; Phil managing the website

 many options to think about

10. Office Clean-Up:

 a volunteer day/event to clean up the Office area had little ‘traction’

 a discussion ensued - money for physical, structural repairs are not available until

 next budget year. Phil will distribute a ‘sign-up sheet’ so Board

 members can help with basic cleaning needs. Diana is making a start on

 files and file boxes (presently) on the floor. A question about how long files

 should be/need to be kept. Ross said ‘forever’. Jeff is asking the auditor and

 we will go from there.

11. MOFGA’s Common Ground Fair:

 Diana would like permission to approach MOFGA about a booth/table at the Fair.

 UARRC has a portable table, a banner, brochures, a volunteer (for at least 2 days) and

 it is free.

 Some discussion about need for additional brochures

 Jenny offered to help

 Permission granted and Diana will report on outcome at June meeting.

12. Strategic Plan Discussion:

 moderated by Greg

 what are feelings about scrap metal/white goods/paint

 send to Greg opinions & information so he can rewrite the draft

 A good way to look at things - what would be most helpful or appealing to

 the communities

 Board members may want to speak to their towns about this

 Questions about paint. Some ‘paint stores’ will accept paint & paint cans

 it is somewhat voluntary. The big box stores do not accept paint

 talk of a bigger glass crusher (There have been discussions before) - we are

 still looking for a market; storage is becoming an issue; possibility

 of new grants

 some questions about lack of sign pointing to UARRC on Rte 220

13. Wrap Up and Assignments:

 Diana - gather info about possibility of Common Ground participation

 Diana - begin filing & cleaning this coming week

 Phil - set up a sign-up sheet for cleaning/maintenance

 Phil - volunteered to work on website

 email Greg thoughts on Strategic Plan by next meeting

 next meeting to be held Thursday June 16th at the UARRC Warehouse

14. Adjournment:

 a Motion to Accept, Seconded, Approved to adjourn at 8:50 p.m.

15. Minutes Submitted:

 Diana Hauser (Unity) UARRC Secretary