

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on November 15, 2018 at the CBOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

1.1 Call to Order

Vice President Nancy Sarchet called the meeting to order at 6:30 PM.

1.2 Roll Call

Board Members (or alternates) present:

Riste Capps, RE-1 Valley SD Sterling
Mary Clawson, Weld RE-9 SD
Alphretta Erdmann, Briggsdale School
Brandy Hansen, Brush SD RE-2J
Jane Johnson, Platte Valley SD RE-7
Sara Kopetzky, Wiggins SD RE-50J
Nancy Sarchet, Weld County SD RE-1
Lynette St. Jean, Eaton SD RE-2 (via electronic participation)
Tiffany Thompson, Weldon Valley SD RE-20J
Connie Weingarten, Morgan County SD RE-3 (via electronic participation)

Board Members absent:

Laura Case, Estes Park SD R-3
Nancy Kugler, Prairie SD RE-11J
Pat Loyd, Pawnee SD RE-12
Paula Peairs, St. Vrain Valley Schools

Superintendents present:

Dr. Jan Delay, RE-1 Valley Sterling
Dr. Glenn McClain, Platte Valley SD RE-7
Don Rangel, Weld County SD RE-1

CBOCES Staff present:

Dr. Randy Zila, Executive Director
Terry Buswell, Assistant Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mark Rangel, Innovative Education Services Director
Jocelyn Walters, Special Education Director
Shana Garcia, Executive Administrative Assistant

1.3 Introductions/District Updates

Board Members and superintendents introduced themselves and shared information for their respective districts' activities

1.4 Approval of Agenda

Mary Clawson moved to approve the agenda as presented. Jane Johnson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes;

Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, absent; Pat Loyd, absent; Paula Peairs, absent; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, yes; Connie Weingarten, yes]

1.5 Approval of Minutes

Jane Johnson moved to approve the minutes from the September 20, 2018 regular meeting. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, absent; Pat Loyd, absent; Paula Peairs, absent; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, yes; Connie Weingarten, yes]

1.6 Public Participation

None

1.7 Board Reports/Requests

None

1.8 Old Business

None

2.0 CONSENT AGENDA

2.1 Approval of Personnel Items

2.2 Approval of Supplemental Appropriations

Alphretta Erdmann moved to approve Consent Agenda items 2.1 through 2.2 as presented. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, absent; Pat Loyd, absent; Paula Peairs, absent; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, yes; Connie Weingarten, yes]

3.0 PRESENTATIONS

None

4.0 REPORTS / DISCUSSION

4.1 FY 2017-18 Financial Statements and Single Audit Report – Terry Buswell and Drew Lehr

Drew Lehr reported that the audit went very smoothly and that Mr. Buswell and his staff have excellent records and bookkeeping standards. There were no problems found and very few recommendations have been issued as a result of the audit. Clarification of pension liability section was provided as relates to PERA.

4.2 Superintendents' Advisory Council (SAC) Report

Dr. Glenn McClain provided information from the November SAC meeting that included the following topics:

- Presentation from Gaggle software – monitor of electronic communication for risk factors among student activity – researching consortium pricing
- CBOCES directors reports were provided

4.3 Financial Reports – Terry Buswell, Assistant Executive Director

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

4.4 Directors' Reports

- Written updates were included in the Board packet as noted below
 - a. Dr. Randy Zila, Executive Director – shared information on the following topics:
 - Amendment 73 failure
 - Received consortium pricing from Gaggle - will contact NE BOCES to see if interested in participating with consortium
 - Upgrades to building and grounds
 - Directors are doing well in their respective departments
 - State BOE directive to Adams 14 related to administration of district
 - Continued visiting member district superintendents
 - b. Terry Buswell, Assistant Executive Director – written report
 - c. Dr. Mary Ellen Good, Director of Federal Programs – written report
 - d. Mark Rangel, Director of Innovative Education Services – written report
 - e. Jocelyn Walters, Director of Special Education – written report

5.0 ACTION ITEMS

5.1 Approval of FY 2017-18 Financial Statements and Single Audit

Mary Clawson moved to approve the FY-2017-18 Financial Statements and Single Audit as presented. Sara Kopetzky seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, absent; Pat Loyd, absent; Paula Peairs, absent; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, yes; Connie Weingarten, yes]

5.2 Approval of Centennial BOCES 2017-18 Financial Accreditation Report

Jane Johnson moved to approve the 2017-18 Financial Accreditation Report as presented. Riste Capps seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes;

Jane Johnson, yes; Sara Kopetzky, yes; Nancy Kugler, absent; Pat Loyd, absent; Paula Peairs, absent; Nancy Sarchet, yes; Lynette St. Jean, yes; Tiffany Thompson, yes; Connie Weingarten, yes]

6.0 UPDATES/ANNOUNCEMENTS

- None

7.0 ADJOURNMENT

The meeting was adjourned by acclamation at 7:35 PM.

Respectfully Submitted,

Alphretta Erdmann

Nancy Sarchet

Centennial BOCES BOD Secretary/Treasurer Centennial BOCES BOD Vice President