



**City of Geneva
Building Inspector**

The City of Geneva is seeking applications for a full time Building Inspector. This position works with residents, contractors, architects, business owners and real estate professionals to help them understand applicable building codes, city ordinances and the inspections process. Conducts plan reviews and inspections to ensure compliance with applicable building codes and City ordinances. Maintains records of permit applications and inspections using New World Systems. Prepares and distributes routine reports of permit and inspection activity. Interprets and enforces building codes and City ordinances. Explains interpretation and/or code violations during inspections or interactions with the applicant. Confers with the Building Commissioner when necessary. Investigates complaints related to compliance with building codes and City ordinances. Performs other related duties as assigned by the Building Commissioner and/or Community Development Director.

Qualifications:

Associate's degree from an accredited college or university in a related field, two to four years of progressively responsible related experience; or, any combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. Municipal experience and International Code Council Certifications preferred. A valid State of Illinois Driver's License is required.

Salary range is \$72,051 to \$104,473, with a hiring range of \$80,156. The City provides an outstanding benefits package.

To apply send a completed application and resume to: Mera Johnson, City of Geneva, 22 S First St., Geneva, IL 60134, or via email at mjohnson@geneva.il.us no later than 11 p.m. Sunday, January 17, 2021. Resumes will not be accepted without a completed application.

The application and additional information is available on the City's website:
<https://www.geneva.il.us/jobs>

The City of Geneva is an equal opportunity employer.