

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

REGULAR BOARD MEETING MINUTES

Governing Board Conference Room

Tuesday, September 3, 2019 at 5:45 pm

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

GOVERNING BOARD OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

BY: 

Deb Warren, Administrator

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion or evaluation of personnel (s), pursuant to A.R.S. § 38-431 (A)(3) or A.R.S. 38-4231.03(A) (4) for any items designated with an asterisk. (*)

The minutes for the meeting is as follows:

I. OPENING ITEMS

1. The meeting was called to order by: **Board President Scherrie Whitten @ 5:48 pm**
2. Roll Call: **Board President-Scherrie Whitten, Board Clerk-Ellen Kelley, Board Member-Rocky Hamodey II, Administrator-Deb Warren, Business Manager-Joni Bullock**
3. Pledge of Allegiance:
4. Approval of Regular Board Meeting Minutes: **August 6, 2019**
Motioned by Rocky Hamodey II, 2nd Scherrie Whitten, Ellen Kelley yes
Passed 3-0

5. **Community Communications (call to the Public)**

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

None

6. **REPORTS**

A. **Administrator:**

a. Lice procedure/information packet

Provided copy of letter sent home on August 1, 2019 stating that random checks will be done if the need arises.

b. Board meeting recordings

Joni Bullock showed the Board Members the pen that records the meetings.

c. Student enrollment

Current enrollment count by grade level was provided to all Board Members.

d. Media center update and grant verification

Copy of grant proposal was provided and Ms. Prentice was asked for input on the media center. There were also student responses posted on the white board.

e. Hackberry E.S.D. #3 policies scheduled for update

Ms. Warren contacted ASBA to schedule a date to review/revise H.E.S.D. #3 policies. Steve will be contacting the school with a date. Scherrie Whitten referenced the OT/flextime policy that will need to be changed to align with Arizona law.

f. Church donations

Letter was sent to the community church in reference to the disbursement of backpacks.

g. Board member email accounts

Email accounts were provided for all three Board Members.

B. School Board Report:

None

C. Business Manager: Email update

a. Facebook/social media account

Joni stated her concerns of creating a social media account. Input from the Board Members and the public were stated also. Majority was against the school creating a social media account. Will put on October board agenda.

b. Disposal of kitchen items

Joni discussed the options for recycling. KAR recycling was chosen due to pick up.

II. CONSENT AGENDA

7. (Any member of the Board may request that any item be pulled from the consent agenda and considered separately)

A. Ratify payroll voucher: 2004, 2005

Discussion/Action

Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes

Passed 3-0

B. Ratify expense vouchers: 2023, 2024, 2025

Discussion/Action

Motioned by Scherrie Whitten, 2nd Rocky Hamodey II, Ellen Kelley yes

Passed 3-0

III. OLD BUSINESS -

9. Volunteer/Visitor procedures at Cedar Hills Elementary

Discussion/Action

Review and possible revision of Policy KI & KI-R

Visitors To Schools

Discussion about requiring fingerprint clearance cards for volunteers at Cedar Hills School. Ms. Warren, Ms. Bullock, and Mr. Hamodey II strongly support requiring this documentation. Statements from the public also support it. Ms. Kelley is concerned about the cost to community members. Mrs. Whitten would like additional time to review the policies. No action was taken and it will be put on the October board agenda.

10. Second reading of change in policies as recommended by Arizona School Board Association (ASBA)- Policy Advisories 646-650 Discussion/Action
Ms. Warren reviewed the changes of the policies.
Motioned by Scherrie Whitten, 2nd Ellen Kelley, Rocky Hamodey II yes
Passed 3-0

IV. NEW BUSINESS

11. Implementation of afternoon PreSchool program at Cedar Hills Elementary for the 2019-20 school year. Discussion/Action
Ms. Warren discussed implementing an afternoon preschool that would begin after fall break on October 14, 2019. Preschool students would also attend specials(music, yoga, art). A letter and schedule will be developed and sent out to parents/guardians.
Motioned by Rocky Hamodey II, 2nd Ellen Kelley, Scherrie Whitten yes
Passed 3-0

12. Approval of Deb Warren as PEA (IEP'S) for 2019-20 school year Discussion/Action
Ms. Warren explained what a PEA is.
Motioned by Ellen Kelley, 2nd Rocky Hamodey II, Scherrie Whitten yes
Passed 3-0

13. Review of School Board meeting time Discussion/Action
Board members discussed the possibility of changing the meeting time to accommodate Mr. Hamodey II. He explained that it would not make a difference because of the responsibilities of his job. Meeting time will remain the same.

14. 1st reading of change in policies as recommended by Arizona School Board Association (ASBA)- Policy Advisories 651-669 Discussion
1st reading and policy packets were provided.

15. Adjourn: @ 6:32 pm

Scherrie Whitten, Governing Board President

Date