

Bureau County Emergency Telephone Board  
Meeting Minutes  
September 29, 2016

**Board members present:** Keith Ackerman, Todd Buckman, Jon Davis, Terry Himes, Jim Hoscheid, Randy Philhower, Don Prince, Dan Rabe, Kevin Sangston, Jim Shipp, and Rodger Bruyn.

**Board members absent:** Kendall Keutzer.

**Staff members present:** Director Diana Stiles.

**Call to order:** 7 p.m.

**Review of agenda:** Approved with no changes.

**Review of regular board meeting minutes of August 25, 2016.**

- One change under first bullet point of Director's Report.

Motion to change (City has *to* plans at this time) to (City has *no* plans at this time): D. Rabe; Second – Rodger Bruyn.

- **Motion carried.**

**Treasurer's report:** T. Himes

- Treasurer's report reviewed.
- Motion to approve Treasurer's report: D. Prince; Second – J. Davis.
- **Motion carried.**

**Visitors:** None.

**Committee Reports:**

**PSAP committee:** K. Ackerman.

- None.

**Public Education/Customer Relations committee:** J. Hoscheid.

- None.

**Finance/Legal committee:** T. Himes.

- None.

**Bureau County Board Liaison:** Dan Rabe.

- None.

**Executive committee:** J. Shipp.

- Motion to purchase Cushing PSIMS CAD system software at a price not to exceed \$93,000, with \$24,000 to be reimbursed by the Bureau County Sheriff's Department to BuEComm for the jail and records management portion: D. Rabe; Second – K. Sangston.
- **Motion carried.**

**Chairman's Report** – J. Shipp.

- None.

**Director's Report** – D. Stiles.

- Reported that the following persons will be recommended to the Bureau County Board to become Emergency Telephone System Board members: Princeton Police Chief Tom Root, Princeton Fire Chief Chuck Woolley, and 10-33 Ambulance Director Bob Hoscheid.
- Advised that Lee County 9-1-1 will be the BuEComm backup.
- Motion to purchase monitor trees for the consoles at a price not to exceed \$3,500: D. Rabe; Second K. Sangston.
- **Motion Carried.**
- Motion to upgrade the digital recorder at a price not to exceed \$30,000: R. Bruyn; Second – D. Prince.
- **Motion carried.**
- Statistics report attached.

**Unfinished business:**

- None.

**New business:**

- None

**Adjournment:**

- Motion to adjourn at 7:39 p.m.: D. Prince; Second K. Ackerman.
- **Motion carried.**

Meeting adjourned

Submitted by Terry Himes,  
ETSB Secretary/Treasurer