



Minutes of Meeting
Thursday, February 4, 2016

I. GENERAL

- A. Roll Call - Kathryn Fuller, Eric Rieckers, Ryan Rees, Doug Eadie, Stacey Henderson, Matt Gunderson, Greg Henson, Jennifer Leui, Faith Brown, Angie Dumanal
- B. Absent – Kory Kelly
- C. Review of January Meeting Minutes
 - 1. The Meeting Minutes were unanimously approved as corrected.
- D. Treasurer's Report
 - 1. Total Income is \$445.09 (\$205 from Institute, \$.09 from interest, \$240 from the January Program) and Total Expenses were \$1,533.21 (\$70.25 for Newsletter printing and postage and \$1,462.96 for the January Program). Washington Trust Balance is \$5,063.45. The Treasurer's Report was unanimously approved as submitted.

II. COMMITTEES

A. Programs: Greg Henson

- 1. February Program – Building Moisture Control; Center Place Event Center, Spokane Valley; February 11th
 - a. Presenters include Test Comm, Pac Mat, and Meier Architecture. Atlas Supply is sponsoring. Brown Bag is now fixed and ready for use, a caterer has been secured, and the flyer will be going out. Everyone is encouraged to begin invites.
- 2. March Program – Planning in progress; U District & Riverpoint Campus; Thursday, March 10th; Location TBD
 - a. Greg will begin getting speakers lined up, working on the flyer, and determining a location.
- 3. April Program – Planning in progress; Net Zero & Sustainable Design; Joint CSI/AIA; Thursday, April 14th
 - a. Greg has a list of potential presenters to choose from, but would like to find an Architecture who has been involved with the actual design and construction of an energy sustainable building. Greg would also like to get New Building Institute (NBI) involved. April is Architectural month and AIA would like to move

the Program from April 14th to April 21st. The Board unanimously approved moving the Program date to Thursday, April 21st.

4. May Program – Planning in progress; Amazing Race CSI Style; Thursday, May 12th
 - a. Anticipate having four venues, four teams, four team leaders, and possible building tours. T-Shirts for each team, sponsors at each location, and an activity at each site are being considered. Stacey offered her and Heather’s assistance to help Greg with the planning.

B. Education & Certification: Eric Rieckers

1. Education Seminar – Innovation in Healthcare Design & Project Delivery; Spokane Arena Integra Conference Rooms; January 28th – How’d it go, lessons learned, etc.
 - a. There were about 15 in attendance. Staff was great and very attentive to our needs. The venue was a great location. In fact, Eric recommends this venue for future events. Eric also mentioned that having an event in January may not be the best time of the year with so many other things going on and the planning that goes into all of them. More effort needs to go into increasing attendance. Faith said she wants to see more Board member support at these events.
2. Brown Bag Series (In Connection with AIA) – Topic is Field Testing Requirements; Spokane Library (Downtown); February 10th, 17th and 24th; 12:00 p.m. to 1:00 p.m.
 - a. On track to begin on the 10th.
3. Spring Certification Exam Window – Tuesday, March 29th through Friday, April 29th
 - a. Angie and Kathryn have signed up to take the CDT Certification and Faith has signed up to take the CCCS Certification.
4. CDT Certification Prep Classes - February 10th thru April 6th
 - a. Class schedule is weekly for nine weeks. Location is at Integrus Architecture and SCAFCO.

C. Communications/Publications: Kathryn Fuller

1. Communications/Publications Committee
 - a. Microsite – Eric
 - The website (www.csispokane.org) is set up and ready for design.
 - b. Facebook and Twitter – Angie
 - Angie is posting one to two times per week.
 - c. Newsletter Content – Stacey
 - Newsletter went out a couple weeks ago.
 - d. Email, Event Flyers, Brown Paper Tickets, Newsletter Mailing – Kathryn

- Invite for February Program will be going out this week.

D. Membership: Stacey Henderson

1. Stacey continues to send out reminders for upcoming expiring memberships. New Member Spotlight was included in the Newsletter.

E. Scholarship Committee: Doug Eadie

1. Doug will soon begin planning.

III. OLD BUSINESS

IV. NEW BUSINESS

V. PAST & UPCOMING EVENTS

- A. Willamette Valley Chapter Conference and Product Show – Thursday, February 25th; Hilton Hotel in Eugene, OR
- B. 2016 Region Conference (West & Northwest Regions, Conference & Leadership Training) – Wednesday, May 18th thru Sunday, May 22nd, 2016; Lake Tahoe, NV
 1. Eric and Faith will be attending.
- C. 2016 Golf Tournament – Thursday, September 15, 2016; The Creek at Qualchan; Spokane
 1. Matt will follow up with Kory.

VI. NEXT MEETING

- A. Thursday, March 3rd, 7:00 A.M., **Integrus Architecture, 10 S. Cedar, Spokane**

*Respectfully submitted,
Jennifer Leui, Secretary*