



BY-LAWS OF THE ALABAMA MINORITY GOP

Article I – Alabama Minority GOP Chapters

Section 1. The ALMGOP prepares and recommends a model form of Constitution and By-Laws for each ALMGOP Chapter which may be adopted in whole or in part.

Section 2. Each ALMGOP Chapter must hold at least two meeting between January 1 and September 1 of each calendar year after it is chartered. Each club may hold other meetings as it Board of Directors or its members may desire.

Section 3. Each ALMGOP chapter sends the Secretary annual reports of the activities of that chapter, the names and addresses of officers and members, the annual charter fee, annual dues, and such information as may be required by the Executive Committee before March 1 of each year.

Section 4. Any ALMGOP chapter failing to submit the information required by Section 3 above will be penalized by having their delegate number reduced by twenty (20) percent of the original delegate number for each two week period that the club fails to provide the required information in the hands of the Secretary prior to March 1; consequently, excuses that the information was lost in the mail or otherwise misdirected or delayed will not be entertained.

Article II – Chartering ALMGOP Chapters

Section 1. Groups of ALMGOPs may be chartered in any county/city/region of the State of Alabama.

Section 2. To apply for charter, groups should fill out the standard petition form adopted by the Executive Committee. The petition must be signed by at least three (3) ALMGOP members and delivered to the Secretary of the ALMGOP. The Executive Committee will grant a charter if:

- 1.** There are two or more people eligible for ALMGOP membership forming the club
- 2.** The eligible people pay membership dues for the calendar year, and
- 3.** The petitioning group pays the annual charter fee

Section 3. In its application for charter, the petitioning group of ALMGOP shall certify the following:

1. That it, or its governing body, has adopted its Constitution and By-Laws (attaching copies to the application), and has ratified the Constitution and By-Laws of the ALMGOP
2. That it has elected officers, appointed its committees, and completed its organization, attaching names and addresses of said officers
3. That it has held at least one meeting as an organized body.

Article II – Suspension and Cancellation of Charters

Section 1. Any Alabama Minority GOP Chapter which fails to conform to the Constitution and By-Laws of the Alabama Minority GOP may have its charter and membership herein suspended or revoked, or may otherwise be disciplined by a two-thirds vote of the full voting delegation. However, before any such disciplinary action may be taken under this section, a hearing shall be held at a place where the group is chaired by either the Chairman or Vice Chairman, that a copy of the chargers with a notice of hearing thereon, shall have been sent by certified mail by the Secretary to the last reported Chairman of said chapter of Alabama Minority GOP at least thirty days before said hearing. Further, the report shall be furnished to the members of the chapter appearing at the hearing at least ten days prior to its presentation to the Executive Committee.

Section 2. Any Alabama Minority GOP chapter may resign from the Alabama Minority GOP by resolution of resignation adopted and approved by three-fourths of the members of said chapter, and certified by the Chairman and Secretary of the said chapter. Such resignation adopted shall become effective when accepted by the full voting delegation. The full voting delegation may reinstate said group upon its written application.

Section 3. If the full voting delegation shall suspend or revoke the charter of, or otherwise discipline any Alabama Minority GOP chapter, or it shall accept a chapter's resignation from the Alabama Minority GOP the Secretary shall immediately send notice (via postal or electronic mail) of such action to the last reported chairman of the said chapter, and either he or any member of such chapter may appeal such action of the full voting delegation in the manner provided in Section 5 of Article IX of the Constitution of the Alabama Minority GOP.

Section 4. Any chapter of the Alabama Minority GOP which shall for any reason cease to be a chartered chapter of the Alabama Minority GOP shall

surrender it charter and shall not thereafter use the name, emblem, or insignia of the Alabama Minority GOP in any manner.

Article IV – Jurisdiction

The jurisdiction of the Alabama Minority GOP shall be within the State of Alabama.

Article V – Duties of Officers

Section 1. The Chairman shall perform such duties as are prescribed in the Constitution and such other and further duties as usually pertain to the office of Chairman. The Chairman shall receive re-imbusement not to exceed five hundred dollars (\$500.00) for each convening of the National Committee and each approved trip by the Executive Committee, to cover transportation and lodging expenses.

Section 2. The Vice-Chairman shall perform such duties as are prescribed in the Constitution. He shall act to coordinate the work of the chairman of the standing committees and to promote active and functioning committees. He shall also perform such other duties as may be assigned by the Chairman or the Executive Committee. He may appoint such assistant or assistants to assist him in his office and such assistant or assistants shall hold office at the pleasure of the Vice-Chairman.

Section 3. The Secretary shall perform such duties as are prescribed in the Constitution. He shall attend all meetings of the Executive Committee and the full voting delegation and all Conventions of the membership of the Alabama Minority GOP, and shall act as secretary thereof. He shall sign all documents issued by the Alabama Minority GOP wherein his signature is required.

Section 4. The Treasurer shall deposit all such sum as may be required by the Executive Committee, the cost of such bond to be borne by the Alabama Minority GOP monies of the organization in such bank or banks as shall have been designated by the Executive Committee. He shall make an annual financial report to the full voting delegation. He shall give such bond for the faithful discharge of his duties in the Organization of Alabama. He shall be a member of the Finance Committee.

Section 5. General Counsel shall serve as legal advisor to the Alabama Minority GOP.

Article VI – Executive Committee

Section 1. The Executive Committee shall have such powers as prescribed in the Constitution, and shall exercise control and supervision over all officers and committees of the Alabama Minority GOP except the full voting delegation.

Section 2. The Executive Committee may, without meeting together, transact business by mail (via postal or electronic), by voting on questions submitted to them by or with the approval of the Chairman, Fourteen days shall be allowed for the return of the votes thereon by mail to the Secretary or Chairman The voting shall be considered closed at any time prior thereto if, and when all members have returned their votes. If, at the expiration of the fourteen days, the majority of the Executive Committee shall have not returned their votes, the measure being voted upon shall be deemed to have failed. The Chairman of the Committee or the Secretary must prepare all such votes until the next meeting of the Executive Committee, at which meeting the Executive Committee shall order the disposition of such votes. In cases where a hearing is required by the Constitution or By-Laws, voting by mail shall not be permitted.

Section 3. The Executive Committee shall have teleconference calls at least once every three months; at such time as may be determined by the action of the Committee, by call of the Chairman.

Section 4. At all meetings of the Executive Committee, five of the members thereof shall consist of a quorum for the transaction of business, except in cases of where a larger vote is required by the Constitution or By-Laws.

Section 5. In those cases where the Constitution or By-Laws provide that the Chairman shall appoint any officer or employee, or fill any vacancy in an elective office for the unexpired term of that office, duties or powers of any officer or employee, the Executive Committee shall be deemed to have exercised such powers and duties if it shall approve any action of the Chairman making such appointment, duties, or powers, or filling any such vacancy, and the Executive Committee shall make such approval retroactive.

Section 6. The Secretary shall, within thirty days after each meeting of the Executive Committee, mail or email a copy of the minutes of each meeting to all members of the Executive Committee and to the Chairman of each Alabama Minority GOP Chapter which is directly referred to in such minutes and affected by some action taken at such meeting.

Article VII – Voting Delegation

Section 1. The full voting delegation shall have such powers as are prescribed in the Constitution. I may, for good cause and after hearing, remove any elected officer of the Organization by a three-fourths vote of the full voting delegation, provided that such officer shall have been sent a notice by the Secretary by mail, said notice containing the copy of the charges filed against them at least thirty days prior to the hearing thereon, said notices specifying a place and time of said meeting.

Section 2. The full voting delegation shall meet bi-annually each year at the call of the Chairman. The Chairman shall issue the call of such meetings by written notice of the time and place to all members of the full voting delegation, mailed (via postal or electronic) at least fourteen days prior to such meeting. If the name and address of any member of the full voting delegation is not known, notices shall be sufficiently given, as if mailed to the member, by title in care of that last known chairman of the Alabama Minority GOP chapter which such member represents. Other meetings of the full voting delegation may be called by the Chairman or by one-half members of the Executive Committee.

Section 3. At all meetings of the full voting delegation forty percent of the members thereof shall constitute a quorum for the transaction of business, except in cases where a larger vote is required under the Constitution and By-Laws.

Section 4. In those cases in which the Constitution or By-Laws provide that the full voting delegation shall appoint any officer or employee of the Organization, duties of powers of any officer or employee or fill any office for the unexpired term thereof, the full voting delegation shall be deemed to have exercised such powers and duties if it shall approve any action of the Chairman making such vacancy, and the full voting delegation shall make such approval retroactive.

Article VIII – Conventions

Section 1. Conventions of the Alabama Minority GOP shall be held at the call of the full voting delegation and must be held at least every two (2) years.

Section 2. The Secretary shall mail a notice (via postal or electronic) of the time and place of any convention to the Chairman or Secretary of each

Alabama Minority GOP chapter at least forty (40) days prior to the date of any convention.

Section 3. The Executive Committee shall have the supervision and management of all conventions of the chairman or secretary of each Alabama Minority GOP and shall fix the official program and order of business.

Section 4. The officers of each convention shall be the officers of the Alabama Minority GOP.

Section 5. At each duly called convention, or prior thereto, the Chairman may appoint a Sergeant-At-Arms of the convention and such assistants as he may deem necessary or advisable.

Section 6. Prior to each duly called convention the Chairman may appoint a Committee on Constitution and By-Laws, a Committee on Credentials, a Committee on Resolutions, a Committee on Certifying and Nominating and other committees as he shall deem necessary or advisable.

Section 7. The Secretary of the Organization shall certify the membership roster of each Alabama Minority GOP chapter and shall duly inform the chairman of each chapter such certification no later than March 15th of each year.

Section 8. At least seven (7) days prior to each convention, each Alabama Minority GOP chapter shall select delegates as provided in the Constitution. Alternatives may be selected either for specific delegates or at-large within a delegation, but an alternate shall not be entitled to vote except in the absence of a delegate for whom he is an alternate. The Chairman or Secretary of each chapter shall certify the delegates and alternates selected and submit such certification to the Credentials Committee at least five (5) days prior to the convention.

Section 9. In all voting a majority of the persons present and entitled to vote shall rule, unless otherwise provided for in the Constitution or By-Laws.

Section 10. For voting any question, each person entitled to vote shall be entitled to one (1) vote.

Article IX – Vacancies

Section 1. In the event of a vacancy in any elected office of the Alabama Minority GOP the full voting delegation shall elect a qualified member of

an Alabama Minority GOP chapter to fill such office for the unexpired term. In the event of a vacancy in a non-elective position in the Executive Committee, the Executive Committee shall elect a qualified member of an Alabama Minority GOP chapter to fill such office for the unexpired term.

Section 2. Any officer who incurs a total of two concurrent unexcused absences from either the Executive Committee or the full voting delegation or both meetings of the Executive Committee or of the full delegation shall be deemed to have vacated the office and said office shall be filled pursuant to Section 1. An excuse must be submitted to the committee that the officer was absent from in writing (via postal or electronic mail) and approved by that committee at its next meeting in order to count as an excused absence.

Article X – Terms of Appointive Positions

The terms of the General Counsel shall expire at the adjournment of the first biennial Convention of the Organization following such appointment, or upon the selection of a successor to their appointive positions, whichever occurs first.

Article XI – Committees

Section 1. The Standing Committees shall be: Policy/Education, Membership/Associations, and Community/Economic Development.

Section 2. The Chairman of each standing committee shall be appointed by the Executive Committee. The members of each committee shall be appointed by its chairman and shall serve at such chairman's pleasure.

Article XII – Revenues

Section 1. A one-time charter fee in the amount of one hundred (\$100.00) shall be remitted to the Treasurer of the State Organization by each Alabama Minority GOP chapter.

Section 2. Annual dues shall be remitted to the Treasurer of the State Organization by each Alabama Minority GOP chapter in the amount of \$10.00 out of each member's annual \$35.00 fee.

Section 3. The dues shall be paid by the first day of March of each calendar year subsequent to the calendar year in which the chapter was chartered.

Section 4. Revenues may be sought from any other source approved by the Executive Committee.

Article XIII – Finances and Accounting

Section 1. Each fiscal term of the Alabama Minority GOP shall be for a period of two years and shall begin on the first day following the adjournment of the bi-annual convention.

Section 2. The Executive Committee shall cause an efficient system of accounts to be installed and maintained.

Section 3. The Executive Committee shall adopt a budget, making appropriations therein for each fiscal term. Each budget shall specify the purpose and the amount of each appropriation and include a statement of estimated revenues.

Section 4. All disbursements shall be made solely by check.

Section 5. The Executive Committee shall designate the depository of all funds of the Alabama Minority GOP.

Section 6. The Executive Committee shall have the power to appoint such officers as employees as it may deem advisable to deposit and withdraw funds from said depository.

Article XIV – Parliamentary Authority

Robert’s Rules of Order shall be the parliamentary authority for all matters of procedures not specifically covered by the Constitution and By-Laws of the Alabama Minority GOP.

Article XV – Candidate Endorsements

Only the Alabama Minority GOP Executive Committee may endorse a candidate seeking political office with a unanimous vote. No individual Minority GOP chapter may endorse a candidate seeking political office.

Adopted October 23, 2010

Amended June 15, 2015