**Program:** AISS

**Position Title:** Program Manager

**Location:** Scott AFB

**Position Description:** The Program Manager will be the main interface with the Government Program Management Office (PMO), Government management personnel, and customer agency representatives. Familiar with the Project Management Body of Knowledge (PMBOK) methods, processes and best practices as applied to application development, IT system infrastructure, and operations. Requires performance in a CMMI-DEV ML 3 organization applying an Agile, Waterfall, or Hybrid system development lifecycle (SDLC) and experience in DevOps implementation, processes, and Application Lifecycle Management (ALM) tools.

**Key Duties and Responsibilities:** The Program Manager will perform the following activities:

* Responsible for overall contract performance. Formulates and enforces work standards; assigns contractor schedules; reviews work discrepancies; supervises contractor personnel; and communicates organizational policies, purposes, and goals to subordinates.
* Manages projects and teams involving the management and operation of support services environment. Foster collaboration and communication between development associate contractors, government and the AISS infrastructure, integration, test, training, and production environments.
* Responsible for project planning, budgeting and resource management, in addition to the analysis and evaluation of the customer-specific business and technology environment.
* Develops sound technical recommendations to improve services provided to the customer and enhance the operating environment.
* Knowledgeable in PMBOK methods and possesses with understanding of principles of management practices and industry standards, best practices and the limitations and strengths of various application development and IT Service Management methodologies, and associated technologies.
* Uses project management tools such as MS-Project, Excel, and Team Foundation Server to develop and monitor schedules and milestones; display project status on dashboards, provide briefings and reports for customers as needed; and responsible for the overall quality of performance in executing the terms of the contract.

**Qualifications and Experience:** Mandatory requirements for this position include:

* **Master of Science**
* 10 years of experience, 5 of which are in program management
* PMP certification and 3 years of specialized experience may be substituted

or

* **Bachelor of Science** (Master’s preferred)
* 15 years of experience, 7 of which are specialized in program management
* PMP certification and 5 years in project management may be substituted

**Certifications**

• PMI Project Management Professional (PMP) certification

• ITIL v3 Foundation Certification

**Security Clearance**

• US Citizenship, Secret clearance minimum