

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE
November 16, 2020
Via Zoom**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Planz called the meeting to order at 6:33p.m. Board members in attendance were Brian Planz, President, Kathy Falkenbury, Vice President, Sonyan Stephens, Secretary, LaNoma Martin, Treasurer and Jennifer Flores, Director. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Martin made a motion to accept the agenda, second by Ms. Falkenbury, all in favor, motion carried.

MEETING MINUTES

The November meeting minutes were reviewed in detail. Ms. Martin made a motion to accept the minutes as written, Ms. Falkenbury, seconded, all was in favor and the motion carried.

FINANCIAL REVIEW

The October 31, 2020 financials were reviewed in detail by Ms. Armstrong.

OLD BUSINESS

The 2021 Budget was reviewed in detail, the budget was reviewed in August but some changes were made to line items. A motion was made by Ms. Stephens to adopt the 2021 budget with changes, and seconded by Ms. Martin, all was in favor and the motion carried.

NEW BUSINESS

Christmas Decorations

Christmas decorations was discussed, Mr. Planz stated that he is available on Tuesday morning or Wednesday after 3:00pm for the installation of the decorations. Managing agent to contact Tony Monarez and advised him of the schedule.

Sperlonga

Ms. Armstrong explained that Sperlonga has been contacted and the process will be to report anyone that has a balance from an assessment amount, no fines or penalties will be reported.

At 7:03pm the Board adjourned the open session and went into executive session.

The board discussed #155779 regarding the installation of the dark brown gutters; managing agent explained that she had been in contact with the homeowner regarding these items.

There was also a discussion regarding the moving of trees, if someone removes a tree they have to replace it with another tree.

At 7:17pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on January 26, 2021.

Sonyan Stephens, Secretary