

**THE CITY OF CISCO  
CITY COUNCIL, REGULAR CALLED MEETING  
January 28, 2019**

**CISCO, TEXAS §  
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

**MEMBERS PRESENT:**

<b>MAYOR</b>	<b>TAMMY DOUGLAS</b>
<b>COUNCILMEMBER PLACE II</b>	<b>DENNIS CAMPBELL</b>
<b>COUNCILMEMBER PLACE IV</b>	<b>ANDY ESCOBEDO</b>
<b>COUNCILMEMBER PLACE V</b>	<b>STEPHEN FORESTER</b>
<b>COUNCILMEMBER PLACE VI</b>	<b>CHRIS JOHNSON</b>

**PERSONNEL PRESENT:**

<b>CITY MANAGER</b>	<b>DARWIN ARCHER</b>
<b>CITY SECRETARY</b>	<b>TAMMY OSBORNE</b>

**PERSONNEL ABSENT:**

<b>COUNCILMEMBER PLACE I</b>	<b>JASON WEGER</b>
<b>COUNCILMEMBER PLACE III</b>	<b>WILLARD JOHNSON</b>

Guests: Butch Petree, Dion Wilcox, John Diers, Jay Slaughter, Teresa Slaughter, Matthew Holm, Sampson Guthrie III, Scott McAuley, Carolyn Carney, Peggy Ledbetter, Dalas Vaughn, Mary Kay Williamson, Janie Strickland

**I. MEETING CALLED TO ORDER:**

Mayor Douglas called the meeting to order at 6:00 p.m.

**II. PLEDGES**

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

**III. INVOCATION:**

Councilmember Forester gave the invocation.

**IV. CITIZEN-VISITOR COMMENTS:**

Dion Wilcox presented the Council with prepared documents regarding the Cisco Economic Development Corporation and alleging that the Village at Cisco Strip Mall does not meet standards set forth by the Local Government Code.

**V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:**

- **January 14, 2019**

Councilmember Forester pointed out an amendment that needed to be made to Item B changing 'Chris Nichols' to 'Jane Nichols'.

Motion was made by Councilmember Forester to accept the minutes with the amendment, second was made by Councilmember C. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

## **VI. QUARTERLY DEPARTMENTAL REPORTS:**

- Quarterly Fire Department Report-Chief Fairbanks was unable to attend so report was skipped.
- Quarterly Financial Report-Peggy Ledbetter presented the Quarterly Financial Report
- Quarterly Court Report-Judge Howerton presented the Quarterly Court Report.
- Quarterly Police Report-Chief McAuley presented the Quarterly Police Report.
- Quarterly Public Works Report-Butch Petree presented the Quarterly Public Works Report.
- Quarterly Street Department Report-Darwin Archer presented the Quarterly Street Department Report.
- Quarterly Water Treatment Plant Report-Randy Johnson presented the Water Treatment Plant Report.

## **VII. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:**

### **A. Consider and Discuss Details for Cisco TX Pie Fest on June 14-15 and Possible Street Closures.—Mary Kay Williamson**

Mrs. Williamson spoke on behalf of Cisco Strong and requested that the Council consider closing E. 7<sup>th</sup> Street and E. 4<sup>th</sup> Street around the Conrad Hilton for activities associated with Pie Fest. Closures would begin at noon on Friday, June 14, 2019 and end around 6:00 p.m. on Saturday, June 15, 2019. She stated that she had already spoken to the manager of the apartments located on E. 7<sup>th</sup> Street and proposed an alternate route for those residents. She additionally requested that the city consider making some improvements to that alternate route. Mr. Archer pointed out that the alternate route was not officially a city street, but instead, was part of several parcels of private property. Discussion ensued about how to proceed and the Council and City Manager directed the City Secretary to contact all adjacent property owners for permission to use the route and potentially make minor improvements.

Motion was made by Councilmember C. Johnson to table the item pending further information, second was made by Councilmember Forester. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

### **B. Consider and Discuss CDC and C4ADC Significant Action Reports.—John Diers**

Mr. Diers presented the Significant Action Reports for both the CDC and the C4ADC, highlighting sales tax revenues, project expenditures, and ending bank balances.

Motion was made by Councilmember Forester to accept the reports as presented, second was made by Councilmember Escobedo. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

### **C. Consider and Discuss Renewing Lake Lot Leases to 2070 and Updating Certain Provisions.**

Mr. Archer explained that the wording of the agenda item turned out to be somewhat misleading and the intent was only to offer to extend those leases that came up for sale in the future where funding was contingent on a longer lease term. Otherwise, the Lake Lot Lease Committee will still be gathering information on a feasibility study and costs for surveying and appraising the lots for potential sale in the future.

Motion was made by Councilmember C. Johnson to allow the extension on a case by case basis, second was made by Councilmember Escobedo. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**D. Consider and Discuss Resolution No. 2019-01-28**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CISCO, TEXAS, APPROVING APPLICATION FOR A CRIMINAL JUSTICE DIVISION GRANT THROUGH THE OFFICE OF THE GOVERNOR FOR THE PURCHASE OF UPGRADED POLICE DEPARTMENT EQUIPMENT.**

Chief McAuley explained that the Police Department applies for this grant every year through WCTCOG. Last year 3 cameras were requested and awarded, however, the funds became tied up in litigation and have not been paid out yet. This year, the Police Department will request 3 more cameras. He further commented that the grant was a 0% match to the city.

Motion was made by Councilmember C. Johnson to accept the Resolution as presented, second was made by Councilmember Forester. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**E. Consider and Discuss Resolution No. 2019-01-28-01**

**A RESOLUTION OF THE CITY OF CISCO, TEXAS, EASTLAND COUNTY, AUTHORIZING AND ORDERING A GENERAL (REGULAR) MUNICIPAL ELECTION TO BE HELD ON MAY 4, 2019 FOR THE PURPOSE OF ELECTING MAYOR AND TWO (2) CITY COUNCILMEMBERS, PLACE I AND PLACE II, BY THE QUALIFIED VOTERS OF THE CITY OF CISCO, TEXAS; APPOINTING ELECTION OFFICIALS; DESIGNATING THE POLLING PLACES; ESTABLISHING PAY RATES FOR ELECTION WORKERS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF DIRECT RECORDING ELECTRONIC VOTING MACHINES; PROVIDING FOR EARLY VOTING; ESTABLISHING REGULAR BUSINESS HOURS OF THE CITY SECRETARY'S OFFICE ON THE FINAL TWO DAYS OF EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Motion was made by Councilmember Forester to accept the Resolution as presented, second was made by Councilmember Escobedo. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**F. Consider and Discuss Accepting Bids for Lake Cisco Grass Lease.**

Mr. Archer explained that the current lease expires on February 28, 2019.

Motion was made by Councilmember C. Johnson to go out for bid on the Lake Cisco Grass Lease, second was made by Councilmember Forester. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**G. Consider and Discuss Granting Permission for Road Crossing to Install Culvert on North Shore Drive Near Lot 200.—Randy Honea**

Mr. Archer again addressed the Council explaining that at Mr. Honea's request, he would like to put in a culvert at no cost to the city in materials, equipment, or labor. Councilmember C. Johnson questioned if the Council could grant such permission since North Shore Drive is technically a private drive. Mr. Archer countered that since the city does maintenance on the road for the benefit of lessees and since we own the adjacent property, he felt it was appropriate. Councilmember Forester asked about Mr. Honea's qualifications to install the culvert and Mr. Archer answered that he would have the Public Works Director supervise the installation.

Motion was made by Councilmember Forester to grant permission to Mr. Honea to install the culvert, second was made by Councilmember Escobedo. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**H. Consider and Discuss Becoming a Certified Local Government through Texas Historical Commission.**

Mr. Archer explained that the city can apply for grants through the Texas Historical Commission if it becomes a Certified Local Government. He went on to comment that he felt this would be a good way to get the brick streets fixed, but that the process to get certified would take nine to twelve months. Councilmember C. Johnson asked if accepting the grant would afford the state the control to say that certain streets must be kept original instead of leaving those repairs to the city's discretion. Mr. Archer answered he felt that the state would only impose restrictions if we requested to use grant funds for the project. Councilmember Escobedo asked if taking action on this item obligated the city to expend any funds at this time to which Mr. Archer answered in the negative. This was just the first step to get certified to apply for grant funds and any potential grant application would come back to the Council for approval.

Motion was made by Councilmember Forester to move forward with becoming a Certified Local Government, second was made by Councilmember Escobedo. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**I. Consider and Discuss Review of City Secretary. (Executive Session)**

The Council retired into Executive Session Under Section 551.074 Personnel Matters at 7:00 p.m.

**J. Consider and Discuss Review of City Manager. (Executive Session)**

The Council continued in Executive Session.

**K. Consider and Discuss Review of Municipal Court Judge. (Executive Session)**

The Council continued in Executive Session.

The Council reconvened into Regular Session at 7:19 p.m. and took the following action:

Motion was made by Councilmember C. Johnson to return to annual reviews of the City Manager City Secretary, and Municipal Court Judge, second was made by Councilmember Forester. Motion prevailed by the following vote:

Ayes: Councilmembers: Campbell, Escobedo, Forester, C. Johnson, Douglas  
Nays: None/Motion Carries  
Voted: 5 to 0  
Absent: Weger, W. Johnson

**L. Consider and Discuss Long Range Planning.**

None.

**M. Announcements from City Council.**

Councilmember Escobedo inquired about the dedication and signage for the memorial bridge north of town. Mr. Archer said that the city has collected the necessary funds for the signage at the bridge, but was awaiting correspondence from the state of Texas on instructions for transmittal.

Councilmember C. Johnson went on record thanking Mrs. Peggy Ledbetter for her service to the city.

**VII. ADJOURNMENT**

Motion was made by Councilmember Forester to adjourn, second made by Councilmember Escobedo. Motion passed unanimously and the meeting adjourned at 7:21 p.m.

**ATTEST:**

\_\_\_\_\_  
**Tammy Osborne, City Secretary**

\_\_\_\_\_  
**Tammy Douglas, Mayor**

\*\*\*\*\*