

## East Cascades Workforce Investment Board

### Executive Board Meeting Minutes

October 11, 2017 from 1-3pm

Call in 1-971-337-0147 code 41983569

Attendees: Wally Corwin (Chair), Amy Gibbs (member), Jessica Fitzpatrick (staff), Jamie Kendellen (staff), Cynthia Crossman (staff)

By Phone: Brad Porterfield (member)

Quorum Reached.

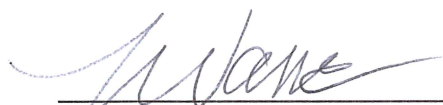
Meeting called to order: 1:09 pm

Topic	Lead	Time	Description
Consent Agenda	Wally	1pm	<ul style="list-style-type: none"><li>Meeting minutes from 9/13/17 Ex Com. - <i>vote required</i></li></ul>
			Motion: Brad motions to approve minutes as written. Amy seconds. Unanimously approved.
			<ul style="list-style-type: none"><li>Regional Business Services Plan – just an FYI on a new way that WorkSource staff are organizing how they work with business. <u>Discussion:</u> Amy provided background information: No new staff will be needed, but more training will be required for existing staff.</li></ul> <p>As the entity that oversees the public workforce system, the ECWIB will work with the WorkSource partners throughout implementation of the RBS team, and will continue to be hands on to ensure continuous improvement.</p>
Budget Update	Jamie	1:10pm	<ul style="list-style-type: none"><li>Review and vote on updated PY17 Budget w/additional state resources – <i>vote required</i></li></ul> <p><u>Discussion:</u> Jamie provided a summary of the budget changes. She also indicated that she will be working to create guidelines for budget changes and when those changes require an official modification and approval.</p> <p>Revised budget reflects 22% more than original budget, from carry-in funds and additional funds allocated from the state - \$111K.</p> <p>Change highlights: Board staffing changed. Salaries went up by 6%.</p>

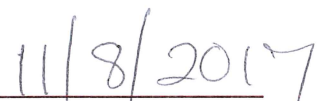
			<p>ECWIB is now paying some expenses that providers used to pay.</p> <p>Board expenses represent 13% of overall expenses. A reminder that this number is not static and depends on the number of dollars that the board receives each year.</p> <p>Program expenses – several projects added because of additional funding.</p>
			<p>Motion:</p> <p>Amy motions to accept as PY17 Budget as presented.</p> <p>Brad seconds.</p> <p>Unanimously approved.</p>
ECWIB meeting agenda	All	1:40pm	<ul style="list-style-type: none"> <li>Review and edit draft ECWIB agenda for October 25<sup>th</sup> in Klamath Falls</li> </ul>
			<p>Actions:</p> <p>Changes recommended:</p> <p>Include time within first portion of agenda for Wally to provide ECWIB vision. Include time at the end for public comment and general discussion. Allow members of the public to participate in sub-regional action team break-out.</p>
MCCOG changes	Jessica	2:05pm	<ul style="list-style-type: none"> <li>MCCOG Executive Director informed ECWIB on 10/4 that their board made a decision on 8/23 to disband by end of December 2017. This is 6 months sooner than anticipated.</li> </ul> <p><u>Discussion:</u></p> <p>MCCOG programs are scheduled to end by Jan/Feb. 2018. ECWIB will have to prepare to handle Adult/DW workers and issue an off-cycle procurement by Nov 15 with a new provider Feb 1 start date. We have proposed that MCCOG end their programs by Mar 15 to allow time for transition, including transfer client files. Fiscal close-out period would be handled separately, with a proposed contract for Feb 1 to Sept 30, 2018.</p>
			<p>Actions: ECWIB has asked for response from MCCOG by October 13. Staff will continue to keep the Executive Committee updated on progress.</p>
General updates	All	2:20pm	<ul style="list-style-type: none"> <li>Wally's letter to Gov's workforce liaison and HECC Workforce System Director re: state allocations</li> </ul> <p><u>Discussion:</u></p> <p>New state workforce allocation greatly benefitted the more rural boards, such as the ECWIB and negatively impacted the additional resources allocated to the more urban areas such as Portland</p>

			<p>Metro. Wally sent a letter to the HECC with his support. We can expect that this will be an ongoing discussion at the state level.</p> <ul style="list-style-type: none"> <li>Wally report out on CO Biz Plan and Regional Solutions</li> </ul> <p><u>Discussion:</u></p> <p>CO Business Plan – This group suggests agenda items for bills to be introduced in the legislature. CO’s major emphasis is transportation, irrigation, land use, workforce. They are suggesting a bill for \$1M for worker training.</p> <p>Regional Solutions works on identifying infrastructure needs. Their #2 priority is workforce and are currently meeting to explore ways of connecting workforce and infrastructure needs.</p> <ul style="list-style-type: none"> <li>Other Updates:</li> <li>Wally met with Green Fig University – they provide training for marketing &amp; tech support for marketing. Wally has connected Heather on how they can engage the workforce system.</li> <li>Wally met with City Club re Sectors. Question they asked: since we have low density in sectors, in a rural area is sector the driving need or are classifications that go across sectors the need? Our regional advisory teams need to look at this.</li> <li>Brad – DACA is going to have an impact on local businesses. Mosaic and others will lose key staff if repeal passes. Discontinuation of CHIP program will also have impact on workforce.</li> <li>Wally – OR Leadership Council conference is Dec. 4. Workforce development is their #1 topic. Many public figures and top business figures attend, and a lot of policies are set there. <a href="http://www.oregonbusinessplan.org/15th-oregon-leadership-summit/">http://www.oregonbusinessplan.org/15th-oregon-leadership-summit/</a></li> <li>IFA update – Heather was not present and will provide via email</li> <li>WorkSource Lakeview – Heather was not present and will provide via email</li> </ul>
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Motion to Adjourn: Amy moves  
Brad seconds  
Unanimously voted to adjourn, 2:28 pm



s/Mark Warne  
Secretary/Treasurer



Date approved