



**PALOS FIRE PROTECTION DISTRICT**  
**8815 WEST 123<sup>RD</sup> STREET**  
**PALOS PARK, ILLINOIS 60464**

**JAMES GRABEN**  
*Chief*

**BOARD OF FIRE COMMISSIONERS**

James Staszczuk,  
Paul Boehlke  
Robert Stevens

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**NOTICE OF SPECIAL MEETING**

A Special Meeting of the Board of Fire Commissioners for the Palos Fire Protection District will be held on **TUESDAY, SEPTEMBER 27, 2016, at 5:00 p.m.**

The meeting will be conducted at the Palos Fire Protection District Station #1, located at 8815 West 123rd Street, Palos Park, Illinois 60464.

James Staszczuk, President  
Board of Fire Commissioners

**AGENDA**

1. Call Meeting to Order
2. Roll Call
3. Public Comment
4. Approve Minutes of September 12, 2016 Regular Meeting
5. Old Business
  - a. Full Time Testing – Finalize and Post Fulltime Eligibility List
  - b. Lieutenant's Promotional Exam
    - Approve Proposal for Lt. Promotional Exam
    - Discuss and Finalize Schedule for Lt. Promotional Exam
6. New Business
7. Adjournment

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POSTED: SEPT. 24, 2016

**PALOS FIRE PROTECTION DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**  
**MINUTES OF SPECIAL MEETING**  
**SEPTEMBER 27, 2016**

**CALL TO ORDER:** A special meeting of the Board of Fire Commissioners of the Palos Fire Protection District was called to order on SEPTEMBER 27, 2016, at 5:00 p.m. by Commissioner James Staszczuk at Station #1, 8815 W. 123<sup>rd</sup> Street, Palos Park, Illinois.

**ROLL CALL:** On the call of the roll, the following Commissioners responded as present: Commissioners James Staszczuk, Paul Boehlke and Robert Stevens.

**OTHERS PRESENT:** Chief James Graben and Fire District personnel.

**APPROVAL OF MINUTES:** Commissioner Paul Boehlke made a Motion to approve the Minutes of the September 12, 2016 minutes and Motion was seconded by Commissioner Stevens. On a roll call vote, the Motion carried.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** Full Time Testing. Finalize and post Full Time Eligibility List. Chief Graben presented the initial list which was dated September 9<sup>th</sup>. Commissioner Boehlke explained the list is complete except for the points on the list.

Chief stated that **John Bacas** has gone through form and he received 1 point for two years of work. No education or military points so District gave him 1 point.

**Anthony Bulat** didn't turn in anything – 0 points.

Next **Ryan Buda** has one full year of employment so he gets .5 points.

Next **Brian Duggan** has one full year of employment so he also gets .5 points.

**Mike Durling** has two full years so 1 point for employment and he has Associates in Applied Science with transcripts from Moraine Valley which would give him 3 points so he has total of 4 points.

**Dominic Gallaga** turned in paperwork with an Associate in Emergency Medical Services. Chief received no transcripts from him but did receive an Associates Certificate, however with no transcripts, he gets 0 points.

**Aaron Hamrick** does not work with us but he has an Associate in Applied Science with transcripts so he has 3 points.

Next was **Matt Harris** who doesn't work with us but has an Associate in Applied Science for Veterinary Technician which would give him 2 points or an Associate in Applied Science for Emergency Medical Services which would be 3 points, with transcripts for both. Matt Harris was just hired by Chief as a part-time employee for the District.

Next was **Brendan Healy** took test before and worked with us before. Chief pulled all his records and he did not earn any points because he did not complete a full year.

**Joe Hicks** was recently hired by Chief but he has earned 0 points.

The next candidate was **Patrick Hornung** who has a MVCC Associates in Fire Management, works for the District for past three years but has no transcripts, so he ends up with 1.5 points but should have had 4.5 points. Chief stated he made a costly mistake by not turning in his transcripts.

Next one was **Ashraf Matariyeh**. Ashraf does not work for the District so he has earned 0 points for employment; however he has Associate in Applied Science for Fire Service Operations, with transcripts, which will get him 3 points. His degree will be posted in January, 2017. Commissioners accepted fact that he earned his degree during the summer because of MVCC certified letter, but will graduate in January and then transcripts will be given so he will get 3 points.

Next, **Scott Staal** did not work for District, he went to Joliet Junior College, has attained Associates Degree in Fire Science, with transcripts, so he will get 3 points.

Next person is **Daniel Tornga**. He has worked for District for 2 full years so he will get 1 point.

Next **Gianni Valsecchi** states he has Associates from MVCC in Applied Fire Science, but with no transcripts. Chief explained that it states in directions that transcripts are needed to earn points and since there were no transcripts, he gets 0 points.

Next was **Michael Wasag** who works for the District and he says he has an Associate in Fire Science Operations, with official transcripts. Michael has a total of 3.5 points.

Next candidate is **Jonathan Weber**. Jonathan attended Joliet Junior College and attained an Associate in Applied Science for Fire Science Technology, with transcripts. He does not work for District but he will get 3 points.

The chief explained that this concludes everyone that would be a recipient for preference points for full time eligibility list. Commissioner Boehle saved the final list and Captain Rath printed.

Further discussion on Lieutenant's Exam was discussed. At this point the promotional list is up; the next list the Chief would like to post is the merit list. Chief will issue a calendar to candidates showing dates of what is going on. Merit points must be in by November 7. Commissioners decided that at Commissioner's November 10<sup>th</sup> meeting, Commissioners will verify and post merit points.

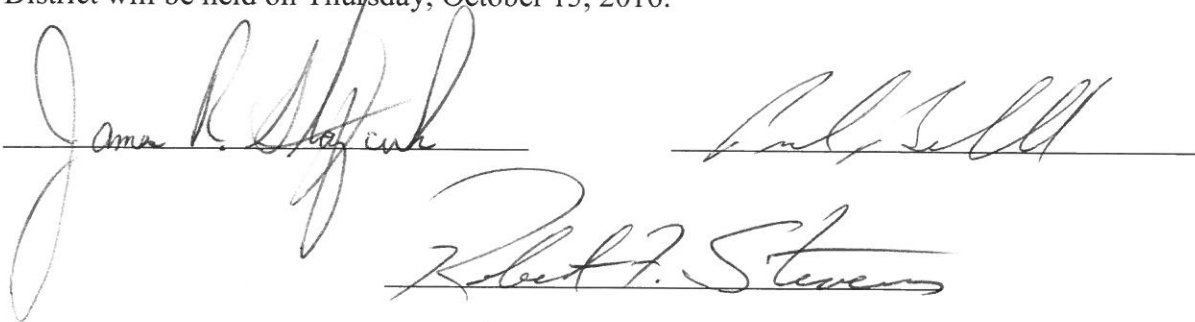
Shifts and candidates were discussed and Commissioners decided November 15<sup>th</sup> and 17<sup>th</sup> at 5:00 oral interviews will be scheduled. Mandatory candidate orientation will occur on November 18. November 30<sup>th</sup>, December 1 and 2 will be assessment center by Resource Management. Further discussions and dates were discussed among the Commissioners. Oral interviews points will post collectively as the third list to be posted on December 8<sup>th</sup>. Written exams will occur on December 9<sup>th</sup>.

Commissioners decided that at next meeting of October 13<sup>th</sup>, we may have to go to Closed Session for a review of Lieutenant's oral interview questions.

A Special meeting on October 4<sup>th</sup> at 5:00 for Board of Commissioners was set. Chief will post an agenda for Notice of Special meeting for hiring of new employee and will e-mail commissioners.

**ADJOURNMENT:** There being no further business to come before the Board, a motion was made by Commissioner Staszczuk to adjourn the meeting. The motion was seconded by Commissioner Stevens. Motion carried unanimously.

The next regular meeting of the Board of Fire Commissioners of the Palos Fire Protection District will be held on Thursday, October 13, 2016.



James R. Staszczuk      Paul Bell  
Robert F. Stevens