

WASKESIU COMMUNITY COUNCIL MEETING MINUTES

Public Council Meeting: Friday, May 3rd, 2013 - 9:00 am – 2:00 pm WCC and Parks Canada

Location: Hawood Inn, Waskesiu Lake, SK

Attending: Brian Morgan, Brent Hamel, Nancy Wood-Archer, Randy Kershaw, Jim Kerby*,
Janice MacKinnon* (* Participated by phone)

Regrets: Bryan Matheson

Agenda Topics:

1. Call to Order Brian Morgan **9:00 am**
2. In-camera session
3. Adoption of Agenda/Additions Brian Morgan
Carried
Brent Hamel/Jim Kerby
4. Approval of March 15, 2013 Meeting Minutes Brian Morgan
Carried
Brent Hamel/Randy Kershaw
5. Business Arising from Minutes
None
6. Correspondence
None.
Council will send all future emails, to be forwarded to Cabin and Cottage owners, to the Waskesiu Seasonal Residents Association's Communications Director Diane Roddy.
7. Townsite Update Terry Schneider **9:30 am**
 - Tim Neufeld Law Enforcement Officer Presented Report on Priorities and Organization for coming season. **(Report is attached).**
 - Fire Chief Contract
New Fire Chief – Paul See – Introduction to Council. **(Report attached).**
Nancy questioned about the purchase of new radios with the funds she helped raise and would like to determine if they are needed. If not, she would like to see those funds used for education, etc. This must fall under the Waskesiu Foundation objectives.
Nancy requested a fire drill be done at the Hawood, perhaps a date in June would work.
Fire Chief would like some information added to www.waskesiu.org. He will forward to the Administrator.
 - Spruce Bud Worm Spray Program - Dustin Guedo
Update on 2013 contract process involving BioForest and Battlefords Airspray.
This is year 2 of the 2 year spray program. There will be 2 separate sprays again this year. Both

contracts have been signed but due to weather things are one to two weeks behind at the moment.

Shannon Bond, Parks Canada Public Relations/Communications Officer is working with Dustin to get the spraying information out to Waskesiu residents via the website, posters, etc.

The plan is the same as last year if weather cooperates.

It was suggested that the results of the 2013 sprays be presented at the Council's AGM on August 11th.

- Prince Albert National Park – Gregg Rutten
– DRAFT Cabin Area Development Guidelines Progress report. **(Report attached)**
Unfortunately the guidelines will not be finalized by May long weekend as previously planned. Council Chair agreed to contact WSRA to have their final approval to Council no later than Council's next meeting on June 17th, 2013.
Gregg Rutten to send Jim Kerby the most recent version of the Guidelines.
A motion was made that the Waskesiu Community Council agrees to the proposed PCA Moratorium to be placed on the approval of the construction of cabins until the 2013 Cabin Development Guidelines are approved. Notification will be placed on waskesiu.org website.
Randy Kershaw/Brent Hamel **Carried**
- SaskPower – Right of Way
Large portion of Phase 1 - forest area between Tamarack Road and Highway 264, Montreal Drive Alley Way was completed in March/April.
Prior to starting Phase 2 SaskPower and Parks Canada will host an open house event that is currently being planned for the June 15, 2013 weekend to explain what SaskPower's intentions are for residential and downtown core commercial areas of Waskesiu. Work performed to date by SaskPower did not roll out as identified in their fall vegetation management presentation. PCA intends to meet with SaskPower prior to a summer 2013 public presentation to discuss how they intend to manage vegetation going forward. If SaskPower will not be back until fall to continue their work, it was suggested that their open house presentation be deferred to August 11th and presented at the Waskesiu Community Council's AGM.
Phase 3 will involve separate discussions with members of the Lobstick Golf Club Inc.
- Prospect Point Roadway
Slope stability monitoring report – very little movement has been happening.
- Litter Blitz
Event has been scheduled for Saturday May 11, 2013. Poster sent to residents. Lunch to be provided and prize draws for volunteers. Reminder email to be sent to Cabin and Cottage owners the week of May 6th.

SaskTel – New “Stealth Tower” proposal

Internal Parks Canada License of Occupation discussions are ongoing. A tower will not be in place by the end of May 2013. Townsite staff will keep SaskTel informed about progress made regarding Licence of Occupation agreement arrangements.

- Water Services Spring 2013
Cold temperatures will delay water service dates. Forecast is still for -10 Celsius at night to April 30, 2013. Asset Manager will follow Water Service Directive.

- WCC Annual Meeting Date Inquiry
AGM date is Sunday, August 11th at Terrace Gardens.

8. Committee Reports

Budget/Finance

– Janice MacKinnon

Janice is still concerned that there will be further cuts from the Federal Government and feels council should keep the pressure on, letting them know that Council is very concerned. The correspondence from Council Chair to Alan Latourelle has been a good way of getting that message to them.

Terry Schneider advised Council that no further cuts have been announced by the government that would affect the Parks Canada Agency at this time.

Terry reported that the Executive Board of Parks Canada has challenged all national parks to increase revenue.

Council has requested Terry to let them know as soon as possible of any changes coming as Council may be able to assist in how these changes are put into effect.

Business Relations

– Nancy Wood-Archer

Nancy asked if the re-design work had begun on the Nature Centre.

Terry Schneider reported that the Nature Centre work has not started, their conceptual plan will be completed by next week and the public will see no physical changes to the facility this year.

Nancy reported that the Waskesiu Golf Course has pulled out of the DMO agreement as of May 1st. This is a huge blow to the community and the revenue that is generated and shared with the members of the DMO.

Council Chair agreed to write to the Waskesiu Golf Course Chairman stating council's concern and asking for an explanation of their actions.

There have been some changes in business ownership in the townsite: The Sandbox Mall will switch hands November 1, 2013 to new owners Janice and Blaine Fagnou and Gary Gagne.

Gary plans to open a high end Italian restaurant in the space once occupied by Subway.

In August of this year, Gary Gagne, Gary Bender and Brian Marpurgo will purchase the service station. It is believed their plan is to sell gas, propane and tee shirts.

Community Development & Planning – Jim Kerby

Jim reported that he and Brent Hamel had met to discuss the strategy and role of this committee. The role is basically getting the community stakeholders together and discuss what everyone's issues are. This will help determine the vision of the townsite for the future.

Cabin guidelines, community plan, land use directive, cottage regulations – are all under review either at the local or at the national level of PCA. In relation to the cottage regulation, this committee would like to give some input on behalf of Waskesiu cottage owners.

Community Plan - In regards to the Community Plan that has been on hold at the federal level, Council would like to start to make a plan to get the project going by corresponding to the Minister.

Council Chair agreed to discuss the situation with Alan Fehr, PANP Superintendent before any action is taken.

Community Relations

– Nancy Wood-Archer

-nothing to report

Essential Services – Policing and Fire – Randy Kershaw/Nancy-Wood-Archer
Discussed above.

Vegetation Management – Brian Morgan
SaskPower report above.

The Waskesiu Chamber of Commerce is planning an Arbour Day tree planting event around the Chamber property -Terry to discuss with George Wilson.

Jim Kerby reminded PCA that the Waskesiu Foundation has funds from Spruce Bud Worm fundraising program specifically for tree planting.

The Waskesiu Foundation – Randy Kershaw

Foundation Chair Jim Kerby reported the Foundation is busy with the Camp Kitchen Upgrade Program projects and the Annual Donor Recognition & Fundraising Dinner.

Paignton Beach Camp Kitchens – new metal roofs to be started next week.

Ribbon Cutting Ceremonies to be planned for families that sponsored Camp Kitchen Upgrades which would include representation from PCA.

Extensive Board Manual has been completed – Jim will share the completed manual with Council Chair.

Donor Kiosk is to be updated in May. Randy Kershaw and Noreen Matthews are coordinating the project.

Donor Kiosk is leaning due to frost heaves. Frank Nagy has volunteered to repair it this spring. 'What to do in Waskesiu' magazine has kindly given advertising space to the Foundation for promotion of the Foundation and the upcoming Donor Recognition Dinner.

9. New Business

-Waskesiu Townsite Future Visioning session - PCA 5 year-10 year plan

The Council's goal is to determine the real vision of the Waskesiu townsite over the next five to ten years. A date has been set for a informal brainstorm session on Monday, June 17. The regular Council meeting will be held at 9:30 am to 12 noon. There will be a break for lunch then Council and PA will reconvene at 1 pm for the Future Vision Brainstorm Session – all held in the Spruce River Room.

- Bryan Matheson's notice of motion on election criteria for Council.

Council Chair will contact Bryan regarding the Council discussion.

- WADRA'S successorship

The Waskesiu Chamber of Commerce has signed an agreement to manage the Waskesiu arena and the rec hall. This also includes the recycling program in the townsite.

A question arose as to what happened to all the cash in the bank account that WADRA had when they folded, no one seems to know the answer. Nancy volunteered to follow up with George Wilson, Chamber General Manager. There is also a concern that there is no formal recreational planning done in the townsite this year.

- Google & National Parks Project

Google/ Parks Canada agreement . Google Maps has made contact with PANP External Relations Manager Pat Dunn and they confirmed they will be in Waskesiu. Terry Schneider will have Pat send an update to Council.

- Staff Housing washroom construction time lines – PCA is now looking at investing/spending money to do repairs rather than new construction. The decision will be made by this fall. If any construction is needed it will be done next year.

- Terrace Gardens new front door – No PCA staff were available over the winter to install door. The installation is on the agenda for this year. Terry will check and inform Council on a date for installation.

- Jim Kerby reported that the Waskesiu Foundation Annual Donor Recognition & Fundraising Dinner is Saturday, July 13th and that tickets are almost half sold. Tickets can be purchased on-line - go to www.waskesi.org. He encourages all Council to support the Foundation by attending or by helping sell tickets.

- Question from Randy Kershaw - When will campsites be opened? Alan Fehr will get back to Randy with dates.

-Zip lines - A question arose about zip lines in PANP. It was reported in the newspaper that national parks are now allowing zip lines. Has PCA had any inquiries?
Terry reported PCA had a couple inquiries.

10. Next meeting – Monday, June 17th. Spruce River Room, Hawood Inn, Waskesiu.

9:30 am to 12 noon - WCC Meeting

1 pm to 4 pm Waskesiu Townsite Future Visioning session with PCA

11. Adjournment

Randy Kershaw/Brent Hamel

Carried

12:30 pm

Law Enforcement Report on Priorities and Organization for coming season.
Presented to Waskesiu Community Council May 3, 2013

-Presented by Tim Neufeld

Program principles: Safe – Integrated – Professional – Accountable – Mandate Driven

Goal: to provide proactive and reactive enforcement service to the field unit, and specifically PANP, in all of the areas listed in the Service Delivery Agreement, and to provide effective reactive enforcement for other CNPA and CNPA Regulatory enforcement incidents.

Organization: Prince Albert National Park is a three warden detachment in the summer, and two in the winter. This coming summer I expect to be short my seasonal park warden but will be drawing temporary assistance from other locations to fill the local operation during the peak times. A staffing process is underway to fill the vacancy, but is not expected to conclude successfully before the summer.

Service Delivery Agreement PRIORITIES: (these are the top issues that the park has identified for the law enforcement branch to address through proactive and reactive efforts to preserve a high quality visitor experience and resource protection.)

1. Wildlife Attractants
2. Noise and Disturbances
3. Fishing non-compliance
4. Prohibited water activities
5. Off road motorized use
6. Major resource protection incidents

What this looks like:

- Weekdays day and/or evening patrols
- Weekends day and afternoon or evening patrols
- Peak period focus is the busy areas – campgrounds, town site, day use areas, beaches, and marinas
- Reliance on quality information – Park Prevention staff, Public reports, Business and Resident reports

WASKESIU FIRE DEPARTMENT MONTHLY REPORT APRIL 2013

Presented to Waskesiu Community Council May 3, 2013

The Fire Department did not respond to any calls for the month of April. We presently have 13 firefighters on our department. Four (4) are satellite Firefighters who may work in Waskesiu but not live there and are available to respond if extra personnel are required.

Since taking over as Fire Chief on April 1, 2013 I have done a complete review of fire department operations including equipment, maintenance and training. I have reorganized some fire equipment, the fire truck and the fire hall. I have purchased new fire equipment to upgrade out dated or broken equipment and acquired another P 25 portable radio from the emergency management and fire safety division. I have organized getting repairs done to the fire truck and fire equipment. I have booked the annual maintenance/service for the fire truck pump which includes getting the fire pump certified, service/testing of the self-contained breathing apparatus (SCBA) which includes cylinders if required and the service/ testing of the air compressor at the fire hall for which we use to fill the SCBA cylinders. I have spent numerous hours on administration duties this month. I have appointed Firefighter Luis Hernandez to be chairperson and to set-up a fundraising committee for the Waskesiu Fire Department in order to fundraise for new fire/rescue equipment. I have completed the Firefighters training schedule for the next 6 months. I have attended numerous meetings this month- Lakeland Fire Chief, Buckland Fire Chief (North Central Mutual Aid Association), Prince Albert fire dispatch (911), Provincial emergency management and fire safety, Terry Schneider- Waskesiu Town site Manager, numerous Parks staff from the parks compound, staff from Rocky Mountain Phoenix in order to purchase new fire equipment and to book fire truck/ equipment service and testing and I attended the Saskatchewan fire chief association conference in Yorkton.

The fire department has had two training sessions on April 24 and April 30. On April 24 we did a maintenance session which included maintenance check on the truck and fire equipment, Equipment location on the fire truck and switching the fire truck to a reverse hose lay. All maintenance concerns were reported to parks garage for repairs. On April 30 we did training on the new reverse hose lay, fire hose, fire streams and pumper operations.

Respectfully submitted,
Paul See, Fire Chief

Waskesiu Cabin Development Guidelines Review 2013

Presented to Waskesiu Community Council May 3, 2013

Prepared by Gregg Rutten

On May 1, 2013, the 2010 National Building Code of Canada (NBC) came into effect. Changes to the National Building Code will have a significant impact on construction requirements for cabins in Waskesiu.

PANP has solicited a 3rd Party Review of the Cabin Development Guidelines to ensure compliance with NBC requirements. The review was conducted by:

Bob McLeod, Lineworks Planning Services Ltd. - draftsman and designer familiar with cabin design in Waskesiu

Chris Gates, BuildTech Inspections Ltd. - Building Inspector, consultant, vice-president of Saskatchewan Building Officials Association

Summary of Significant Revisions to the Waskesiu Cabin Development Guidelines as a result of adoption of the 2010 NBC:

Side yard Requirements

Given Code changes to **limiting distance** requirements and the cabin placements typical to the Seasonal Cabin area (3' or 0.91 m side yards), the following construction details are mandatory for any new cabins in the cabin area:

Wall Construction

- Walls which face the side yard must be built to have a 45 minute fire resistance rating for the entire wall.
- Requirement for either ½" type X drywall, 5/8" type X drywall, or 2 layers of regular ½" drywall on interior.

Siding

- For walls facing the side yard, non-combustible cladding is required, non-combustible cladding includes masonry (cement board), stucco or metal installed over gypsum sheathing.
 - No vinyl siding.
 - No wood type siding.

Note: If side yard is increased to 4' (1.2 m), vinyl siding may be used if it installed over exterior gypsum sheathing

Windows/unprotected openings

- No unprotected openings are allowed on side yard wall (unprotected opening is any penetration through the fire rated wall structure).
- Windows must be fire rated.

- Example of a fire rated window is: metal frame, 6 mm wired glass, non-openable and installed using code specified hardware and techniques.
- Other unprotected openings including intake/exhaust vents or air conditioning units will not be permitted on the side yard wall of the cabin.

Roof and Cantilever Soffits

- Must not be vented.
- Vented soffit can be installed over a fire rated material for aesthetic purposes.

Other significant proposed changes to the Waskesiu Cabin Development Guidelines:

] Site Coverage

- The site coverage table in the guidelines has been simplified and made more user friendly.
- Minimum as well as maximum cabin sizes have been established.
- Increased flexibility in shed and deck sizes. For example, if so desired, a smaller shed may be installed and the extra square footage may be added to the deck. Minimum and maximum deck and shed sizes still apply.
- A requirement has been added that every cabin must have a shed.

Oversized Decks

- Oversized decks that were built with a valid PANP building permit will remain until they are required to be rebuilt.
- Once the deck structure needs replacing, the deck size must be reduced to meet the requirements of the current cabin development guidelines.
- Top deck boards and railings may be replaced for safety purposes.
- Compliance will be accomplished through the permit issuance process as well as the lease transaction process.