

## Table Host Information for the 2017 SCCAP Fundraising Banquet

Greetings!

We are excited for the inaugural SCCAP banquet, on Tuesday evening, September 19<sup>th</sup>! Thank you for agreeing to be a table host, a critical role in making this banquet night a success, which we believe will open new doors of possibility for SCCAP's work in the community.

As a table host, you have perhaps the most important job in preparing for the fundraising banquet—inviting people to learn about and consider supporting SCCAP. We are asking each table host to think of people in our community who might be a potential supporter of SCCAP's vision and mission, and invite them to join you on September 19<sup>th</sup> for a wonderful dinner banquet.

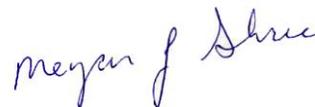
We are excited to have Bill Stanfield as our keynote speaker for the evening. Bill is the cofounder and CEO of Metanoia, a holistic community development movement in North Charleston, South Carolina. Metanoia's innovative approach to community development involves identifying community assets and attracting investment to those assets. Bill is an engaging and thought-provoking speaker on community transformation and we are privileged to have him join us.

In addition to hearing Bill speak, you will also find the evening to be a wonderful opportunity to hear more about the work SCCAP is engaged in, learn of the success we are seeing, as well as hear directly from some of the amazing families at SCCAP who are breaking the cycle of poverty! We want this to be a time to celebrate the amazing things that have been accomplished in our community!

The banquet details are listed on the back of this letter. Please let us know how many people will be at your table no later than Friday, September 8<sup>th</sup>, by emailing [jonraber@sccap.org](mailto:jonraber@sccap.org) or calling 717-263-5060 x320 so we can get an accurate count to our caterer. If you need additional flyers or postcards to help invite people to the fundraising banquet, please let us know.

Thank you so much for being willing to serve in this way. We look forward to the banquet, and greatly appreciate your time and energy to make this a success!

Sincerely,



*SCCAP's vision is to see thriving families for a vibrant community.*

*SCCAP's mission is to empower families and engage our community to pursue innovative and effective solutions to break the cycle of poverty.*

## Banquet Details

**Date:** Tuesday, September 19, 2017; 5:30pm

**Location:** Chambersburg First Church of God; 2230 Grand Point Road; Chambersburg, PA

**Cost:** \$15 each (\$120 for a table of 8)

**Program Information:** The evening will include a catered meal, personal stories from the community, keynote speaker Bill Stanfield, an opportunity to give support, and more!

**Seating Coordinator:** Jon Raber, jonraber@sccap.org; 717-263-5060 x320

## What do I do now?

1. Invite any potential guests ASAP so people can clear their schedules.
2. Try to fill up your table. The tables seat 8 people, but you can always bring more! We can use long tables or even give you two tables if you have more. And don't forget to include yourself in this number. Potential invites may be neighbors, co-workers, family, friends from church or a social club, etc.
3. Don't forget this is a fundraising banquet—it is important your guests know this.
4. Call or email SCCAP by Friday September 8<sup>th</sup> with your final count. **This is VERY important so we can give an accurate count to our caterer.** You can email jonraber@sccap.org or call 717-263-5060 x320.
5. If possible, collect and turn in your money prior to the banquet. You can also turn in this money when you arrive at the banquet.
6. Call your guests several days prior to the banquet to remind them.
7. Arrive at Chambersburg First Church of God early to greet your guests and make them feel welcome.
8. At the end of the night, all pledges and gifts will be placed in an envelope on your table. Please turn this in to Megan Shreve (CEO) or SCCAP board member.