

Commission on Homelessness for Volusia and Flagler Counties
Board of Directors Meeting Agenda

Friday, June 24, 2016

Public Health Department, 1845 Holsonback Dr., Daytona Beach, Room: 516A

Attendees: Sam Willett, Dr. Maria Barbosa, Victoria Brown-Searle, Bob Williams, Carmen Hall, Candice Wilkie, Carl Falconer, Dave Beck, Fire Chief Dru Driscoll, Edward Davis Jr., James Rose, Jim Cameron, Mark Geallis, Sgt. Michael Iutz, Ray Salazar, Robin King, Shannon McLiesh, Susan Clark; **Other attendees:** Susan Pourciau, Pam Woods, Chet Bell, Rhonda Harvey, Michael Cornell, Anne Ruby, Brad Cater, Ken Strickland, Ethell Turner, Gary Shuman

I. Call to Order- Sam Willett, Chair

Sam Willett called the meeting to order at 1:04 p.m. a quorum was met.

II. Minutes for April 29, 2016 meeting

Sam Willett presented the minutes of April 29, 2016. It was suggested that “patted” should be changed to “passed”. A motion was made to accept the minutes with the correction by Dru Driscoll and seconded by Robin King. The motion was approved unanimously.

III. Housing Presentation- Susan Pourciau, Florida Housing Coalition

Susan Pourciau presented a housing presentation to the Board. (See attached)

IV. New Board Member

Tony Deobil has offered to replace Joni Casllias on the CoH Board as Emergency Solutions Grant provider. A motion was made to accept Tony Deobil to replace Joni Casillas on the CoH Board by Ray Salazar and seconded by James Rose. The motion was approved unanimously.

V. Governance Charter Revisions

Jeff White presented suggested changes to the governance charter. Mr. Willett asked that all suggested changes to the governance charter be sent to Ms. Brown-Searle. The charter will go before the membership in August. The CoH is getting insurance under VFCH.

VI. Call for nominations

Victoria Brown-Searle presented the timeline for the call for nominations and elections and asked the Board for approval. A motion was made to accept the call for nomination and election timeline as presented by Bob Williams and seconded by Ray Salazar. The motion was approved unanimously. Ms. Brown-Searle presented the Board app for approval, the categories are simplified., additional minor revisions will need to be made prior to sending it out to the membership. A motion was made to accept the CoH Board application with revisions by Jim Cameron and seconded by Dr. Barbosa. The motion was approved unanimously. Ms. Brown-Searle notified the Board that she is stepping down as CoH Secretary effective immediately and would like to stay on the Board as a Collaborative Applicant representative. A motion was made to accept Victoria Brown-Searle as a Collaborative applicant representative by Dr. Barbosa and second by Jim Cameron. The motion was approved unanimously. Ms. Brown-Searle presented the Slate of officers’ template and election ballots for the Board to review. A motion was made to accept the slate of officers and election ballot giving Victoria Brown-Searle lead way to revisions to these documents as necessary by Shannon McLeish

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and seconded by Susan Clark. The motion was approved unanimously 19 yays to 0 nays. A discussion took place about the terms assigned to each Board member. A motion was made to assign 2 year terms by Carl Falconer and seconded by Jim Cameron. The motion was approved unanimously. A motion was made to change the name of the Slate of officers to the summary of nominees by Victoria Brown-Searle and seconded by Bob Williams. The motion was approved unanimously.

VII. Membership Fees July 1, 2016

The membership application with fees has been sent to the membership, the fees are due July 29, 2016. It was suggested that the fees should be extended through the CoH elections. A motion was made to extend the membership fee due date through the elections by Carl Falconer and seconded by Edward Davis Jr. The motion was approved unanimously.

VIII. City Plan Report- City Staff

See handout.

IX. Stakeholders Meeting Update

The Community Stakeholder meeting is scheduled for July 21, 2016 from 4:00-7:00 p.m. at the Hossieni Center at Daytona State College. The purpose of this meeting is to build consensus on Shelter size and location. Sam Willett encouraged the CoH Board members to attend this meeting.

X. Collaborative Applicant Report- Jeff White, Executive Director

The ESG grant has been submitted. The TANF is due July 8, 2016, it will be submitted shortly.

XI. Standing Committee Reports

a. Steering Subcommittee

The Steering Committee will review the Board applications and vet with the membership.

b. HMIS Subcommittee

The Committee is working on written standards for monitoring.

c. Strategic Planning Subcommittee

The Committee has reviewed major sections of the strategic plan, have not received any feedback to date. Jeff White will review the document.

d. Application Subcommittee

The Committee will be meeting when the Challenge Grant drops in July.

e. SSVF Partnership

No report at this time.

XII. Old Business

None at this time.

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XIII. New Business

None at this time.

XIV. Public Comments

Comment: Thank you for your time.

Comment: New City plan consider bringing in a new nonprofit, consider engaging the current nonprofit agencies in the community.

XV. Adjourn

There being no further business, the meeting was adjourned at 3:15 p.m.

Minutes prepared by: Victoria Brown-Searle

CoH Chair: _____

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