

# SUMMER VILLAGE OF SOUTH VIEW

## AGENDA

Regular Council Meeting at the Onoway Civic Centre, held on  
Wednesday, June 13<sup>th</sup>, 2018 at 9:30 a.m.

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1. Call to Order
  
2. Agenda: a) June 13<sup>th</sup>, 2018 Regular Council Meeting Agenda
  
3. Minutes: p1-6 a) April 11<sup>th</sup>, 2018 Regular Council Meeting Minutes
  
4. Appointments: n/a
  
5. Bylaws: a) Bylaw No. 202-2018 – a bylaw to be known as the Summer Village’s Fees and Charges Bylaw. This bylaw is incorporating Municipal Planning Services new fees which were approved at our last Council meeting. When approved, this bylaw will rescind our previous Fees and Charges Bylaw. We are asking for consideration of all readings of this Bylaw *(give all 4 readings to Bylaw No. 202-2018, or some other direction as given by Council at meeting time)*  
  
p7-9  
  
b) Bylaw No. 203-2018 – a bylaw to establish a Code of Conduct for Members of Council, Council Committees and Other Bodies established by the Council. This bylaw has come about as a result of the New Municipal Government Act. This Bylaw was prepared by our consultant working on our Bylaw and Policy project and needs to be approved prior to July 23<sup>rd</sup>, 2018. As per clause 13. Council will also need to appoint an Integrity Commissioner and this will need to be a paid position. We are asking for consideration of all readings of this Bylaw and to appoint an Integrity Commissioner. *(give all 4 readings to Bylaw No. 203-2018 and appoint \_\_\_\_\_ as the Summer Village’s Integrity Commissioner).*  
  
p8-23
  
6. Business: a) Appointment of Assistant Director of Emergency Management – please refer to the June 2<sup>nd</sup>, 2018 email from Director of Emergency Management Harold Williams with respect to recommending the appointment of Darvin Snaychuck as Assistant Director of Emergency Management for the Summer Village *(that Darvin Snaychuck be appointed Assistant Director of Emergency Management for the Summer Village of South View, or some other direction as given by Council at meeting time)*  
  
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- b) Inspection Group Agreement for the Provision of Safety Codes Services – further to previous discussions please find attached the proposed agreement from Inspections Group for the provision of safety codes services effective May 1<sup>st</sup>, 2018. This proposed agreement has a 3 year term commencing May 1, 2018 and ending August 30<sup>th</sup>, 2021 with an option for a 1 year extension if mutually agreed upon to a maximum of 7 successive optional extensions *(approve agreement and authorize execution, or approve agreement with amendments, or some other direction as given by Council at meeting time)*

p 54-56

- c) Alberta Summer Village Association's 60<sup>th</sup> Anniversary Conference scheduled for October 18<sup>th</sup> and 19<sup>th</sup>, 2018 in Leduc – please refer to the attached June 1<sup>st</sup>, 2018 "Save the Date" email from ASVA Executive Director Beverly Smith. As in past years the actual agenda will come out much closer to Conference date *(authorize attendance of Council and Administration)*

p 57-66

- d) Town of Mayerthorpe Invest Canada Community Initiatives Opportunity – please refer to the April 20<sup>th</sup>, 2018 email from Mayerthorpe's Chief Administrative Officer Karen St. Martin inviting municipalities within the region to join them in an application to the noted program for development of a website content for each partner that would include: municipal locations, competitive advantages and target industries; demographics and census data; business locations; industry and workforce information; data on local customers and competitors; listing of properties for sale and lease; potential opportunity areas in the municipality; municipal taxes, levies, business costs and financial assistance available; environmental, transportation, workforce and community services data. If all municipalities who were invited do participate the cost for South View is estimated at \$900.00. But I am not sure that everyone is participating, and if not I am not sure how that would effect these costs. Also, I am not sure on the long term commitment with keeping everything up to date etc., I would suggest that if Council is thinking there may be value in this that we have a motion to approve in principal pending additional information and clarification of the project *(approve in principal participation in the program, or accept for information, or some other direction as given by Council at meeting time)*

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- e) Public Participation Policy - further to the new Municipal Government Act requirements, each municipality must have a public participation policy. A draft policy is attached for Councils' consideration. This policy is taken from Alberta Urban Municipalities Association template policy, and we must have this policy in place by July 23, 2018. *(approve policy as is or with amendments)*

P 72-75

- f) Summer 2018 Municipal Leaders' Caucus – scheduled for June 12, 13 and 14, 2018 in Camrose. Mayor Benford did attend on behalf of the municipality so we are requesting ratification of her attendance *(that the attendance of Mayor Benford at the Summer 2018 Municipal Leaders' Caucus in Camrose June 12<sup>th</sup>, 2018 be ratified)*

g)

h)

i)

- 7. Financial

P 76-82  
P 83-96

  - a) Income and Expense Statement – as of May 31, 2018
  - b) Bank Reconciliation – for April and May 2018
  - c) Grant Report – n/a

- 8. Council Reports
  - a) Mayor Benford
  - b) Deputy Mayor Ward
  - c) Deputy Mayor Johnson

- 9. Chief Administrator's Report
  - Darwell Regional Waste Water Transmission Line update
  - Potential subdivision update
  - Office of the Privacy Commission update
  - Survey update
  - Elected Officials Education Program certificates
  - Lawn Care Contract

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### 10. Information and Correspondence

- a) P 110 Government of Alberta Statement of Deposit on April 3<sup>rd</sup>, 2018 for \$804.00 for second quarter Family and Community Support Funds
- b) P 101-106 Alberta Recreational Lakes Forum Summary Report
- c) P 107-108 Alberta Municipal Affairs – May 29<sup>th</sup>, 2018 letter on Municipal Sustainability Funding and federal Gas Tax Funding for 2018
- d) P 109-110 Alberta Environment and Parks – undated letter from Minister Shannon Phillips on zebra and quagga mussels in Alberta
- e) P 111-113 Community Peace Officer Reports for March and April 2018
- f) P 114-115 Alberta Indigenous Relations – April 5<sup>th</sup>, 2018 letter from Minister Richard Feehan to Alberta Summer Village Association Executive Director Beverly Smith on Alberta's First Nations Consultation Policy and Metis Settlements Consultation Policy (consultation meetings were held in April)
- g) P 116 Alberta Summer Village Association – information on Government Roles and Responsibilities in the Legalization of Cannabis. This has been forwarded to Development Officer Tony Sonnleitner.
- h) P 117-120 Alberta Municipal Affairs – March 29<sup>th</sup>, 2018 letter on the Summer Village's 2018 Tax Year Designated Industrial (DI) Property Tax Requisition
- i) P 121-122 Farm Safety Centre – March 29<sup>th</sup>, 2018 thank-you letter and receipt for our \$150.00 donation
- j) P 123-126 Alberta Public Works Association – March 29<sup>th</sup>, 2018 letter on National Public Works Week May 20-26, 2018
- k) P 127-132 Alberta Historical Resources Foundation – March 15<sup>th</sup>, 2018 letter on their Heritage Awards 2018. Deadline for nominations is July 15, 2018
- l) P 133-134 Alberta Seniors and Housing - April 20<sup>th</sup>, 2018 letter on Seniors Week which was held June 3 to 9, 2018
- m) P 135 Alberta Seniors and Housing – April 6<sup>th</sup>, 2018 letter on Seniors Service Awards for 2018. Deadline for nominations was April 23<sup>rd</sup>, 2018
- n) P 136-138 Alberta Environment and Parks - April 18<sup>th</sup>, 2018 email to Silver Sands Mayor Bernie Poulin from Paul Sandhu Water Administration Engineer following up on a April 9<sup>th</sup>, 2018 discussion on the boat launches for both Silver Sands and South View
- o) P 139-140 Yellowhead Regional Library – May 7<sup>th</sup>, 2018 Board Executive Committee highlights
- p)
- q)

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11. Closed Meeting Session – n/a

12. Next meeting:

13. Adjournment

Upcoming Meetings:

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