



Desert Hills Fire District

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Desert Hills Fire District Board Meeting Minutes

Regular Meeting September 20, 2017

1. Call to order

Chairman John Hayes called to order the Desert Hills Fire District Board meeting at 9:05am on **Wednesday, September 20, 2017** at the Desert Hills Fire station Si Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Chairman Hayes

3. Roll Call

The following board members were present:

John Hayes
Mathew Espinoza
Brad Shelton
Dolores Moscou
Tom Rogers

Also in attendance: Fire Chief Pat Dennen
Administrative Specialist Lisa Harrison

4. Call to the Public: None

5. Approval of Minutes-Board Meeting August 16, 2017: Motioned by Board member Shelton to accept the August 16, 2017 meeting minutes. Seconded by board member Moscou, all in favor.

6. Approval of Minutes-Special Meeting of August 29, 2017: Motioned by Board member Espinoza with the removal of Interim, seconded by Moscou, all in favor.

7. Reports:

a. **Financial Report- August 2017:** Administrative Specialist Harrison stated that as of August 2017 cash in the Grant Savings Account is \$69,563.50, Payroll Account \$13,025.88, Petty Cash \$100, Special Revenue Checking Account \$47,483.51, Special Revenue Savings Account \$31,294.56, Warrant Account \$24,221.88, with a total cash balance of \$185,689.33. Approval of Financial Report motioned by the board member Shelton, seconded by Board member Espinoza, all in favor.

b. **Chief's Report:** We have a lot of vehicle maintenance right now, with 3 broken down vehicles; 1511R is in Yucca with radiator and water leakage, 1511 is in for final warranty work than being swap out for the final warranty on 1521.

POC program we are putting back together, paid on call. They are qualified firefighters, EMT, Paramedics. It's a program that has been with DHFD but was dormant. It will help with staffing and will be a bit of a cost savings, we can use POC's for coverage. Captain Stanec has been in charge of the process. Orientations will be next week along with protective clothing, pagers, keys issued and fit testing will be done next Friday.

Jeff Stancil is still on light duty and Kit Borg is still out from an ankle fracture. He has been out for 16

weeks and we are hoping he will be back by the end of the year.

I have a Statewide Mutual Aid meeting next week.

We have reengaged in the Lexipol processes now that we have better internet.

1526 had engine failure locally with metal in the oil; it was repaired and the oil changed a number of times. It was taken to the fire in Oregon and had engine failure again, with metal getting into the lower unit. The computer shut down to protect the motor. It has been repaired and Captain Sayre will be flying to Medford Or to pick it up. It will probably cost a few thousand dollars. Unfortunately don't know what the repair cost are yet. It is a 2005 vehicle the life of a fire truck like this is 10 years. What we need to decide is do we want to invest in this vehicle to be used out of state at wildfires or do we replace it with a newer engine. Chief did a little bit of research and found a vehicle at Fire Trucks Unlimited; it is a Type 6, 2017 on a Dodge chaise. It has a diesel power pump, 300 gallon tank with pump and roll capability. It is the ideal vehicle for wildland fires. Its list price is \$178,000, available to us for \$172,000. Possible bring to next board meeting or a special meeting to see if this is something we would be interested in.

- c. **DHFD Wildland Report:** Captain Stanec reported we received \$2400 from the State Forester for a VFA Grant. It was for 16 roll of fire hose and we sent four guys to Fire School. For wildland billing we were paid for the Stafford fire and are waiting on the 2 little fire. Next week we will be sending the billing for the Oregon fire, North Pelican.
- d. **DHFD Auxiliary Report:** Dee Moscou stated the first pancake breakfast is October 7, 2017
- e. **Correspondence:** None

8. New Business:

- a. Discussion and possible action for six (6) SAFER Grant employees and three (3) full time position at the end of the SAFER Grant; Chief explained the SAFER Grant and that the grant expired July 15 2017. We continued to use the SAFER employees as POC employees until the grant extension was approved. There will be a cost savings in payroll and at the termination of the grant in February we would like to have three (3) of the SAFER employees stay on as permanent employees and the remaining three (3) employees stay on as a POC. Board member Espinoza motioned to allow six (6) SAFER positions until the grant funds are extinguished, seconded by Board member Moscou, all in favor. Board member Espinoza authorized Chief Dennen to hire three (3) full time positions at the end of the SAFER grant to the positions already approved in the budget, Board member Moscou seconded, all in favor
- b. Discussion and possible action to accept new Board Member; Chairman Hayes stated we meet with Tom Rogers and would like him to be on the board. Board member Shelton motioned to accept Tom Rogers as a board member, seconded by Board member Moscou, all in favor. Chief Dennen issued the Oath of Office.

9. BOARD MEMBER COMMENTS:

- a. New business to be consider on future agendas:
- b. Comments: Board member Moscou would like to thank everyone for all her medical help. Board member Espinoza stated that former Board member Judith Moore has passed away and would like to have a moment of silence in recognition for her service to the community and to the fire board.

- 9. Adjourn:** 9:44 am. Motioned by board member Espinoza, seconded by Chairman Hayes, all in favor.