

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Shakana L. Kirksey-Miller, Trustee  
Jessica A. Doherty, Trustee

6438 Joliet Road, Unit 103  
Countryside, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

## NOTICE

### **NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE**

**December 20, 2022 – 6:00 P.M.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a meeting on December 20, 2022, at 6:00 P.M., at the Lyons Township School Treasurer's Office, 6438 Joliet Road, Unit 103, Countryside, IL 60525.

## AGENDA

1. **Call to Order & Roll Call**

2. **Pledge of Allegiance**

3. **Public Comments**

4. **Review/Approval of Minutes**

Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:

- November 15, 2022 – TTO Open Meeting
- November 15, 2022 – TTO Closed Meeting
- November 30, 2022 – TTO Open Meeting
- November 30, 2022 – TTO Closed Meeting

5. **Treasurer's Report**

6. **Review the Lyons Township Treasurer's Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer's financial statements for the following months as presented.

- November 2022

7. **Review/Approval of Payables List**

Board of School Trustees approval and ratification for the payment of expenses is requested for the Lyons Township School Treasurer's payables in the amount of

- December 20, 2022 - \$ 69,113.95
  - **Total \$ 69,113.95**

8. **Review/Approval of Review School Districts Official Records**

Board of School Trustees discussion and review of the Lyons Township Schools and Coop's financial records for:

- October 2022

**NEW BUSINESS:**

9. **IMRF Annual Contribution Rate – Calendar Year 2023**

**OLD BUSINESS:**

10. **Pro-Rata Receivables - FY2021**

11. **Cook County Property Tax Collection Delay – FY2023**

- Cook County Tax Distribution

12. **Motion to suspend the Board Meeting for the purpose of entering Closed Session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(3)*, “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

13. **Motion to reconvene the Board Meeting of the Board of Trustees**

14. **Action as a result of Closed Session**

- Appointment of a Trustee Member of Schools to fill the Trustee vacancy

15. **Adjournment**

Call to Order

# Pledge of Allegiance

# Public Comments

# Review/Approval of Minutes

November 15, 2022 – TTO Open Meeting  
November 15, 2022 – TTO Closed Meeting  
November 30, 2022 – TTO Open Meeting  
November 30, 2022 – TTO Closed Meeting

# Treasurer's Report

# Review the Lyons Township Treasurer's Financial Reports

- November 2022



# Lyons Township Trustee of Schools

## Account Level Operating Statement For the Period 11/01/2022 through 11/30/2022

Fiscal Year: 2022-2023

		<u>11/01/2022 - 11/30/2022</u>	<u>Budget</u>	<u>Budget Balance</u>		
<b>REVENUE</b>		MTD	YTD	Budget	BudgetBalance	Percent
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	\$0.00	\$0.00	(\$1,108,314.00)	(\$1,108,314.00)	0.0%
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	(\$478,646.93)	(\$1,166,126.52)	(\$1,709,412.00)	(\$543,285.48)	68.2%
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	\$0.00	(\$1,000.00)	(\$1,000.00)	0.0%
10.4.1980.0000.000.0000	PROCEEDS FROM VENDORS' CONTRACTS	\$0.00	(\$113.00)	\$0.00	\$113.00	0.0%
10.4.1999.0000.000.0000	OTHER LOCAL REVENUES	\$0.00	(\$37.14)	\$0.00	\$37.14	0.0%
<b>REVENUE</b>		(\$478,646.93)	(\$1,166,276.66)	(\$2,818,726.00)	(\$1,652,449.34)	41.4%
<b>EXPENDITURE</b>		MTD	YTD	Budget	BudgetBalance	Percent
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$15,020.84	\$75,104.20	\$180,250.00	\$105,145.80	41.7%
10.5.2520.1000.000.5004	SALARIES - FINANCIAL SERVICES COORDINATOR	\$5,960.42	\$29,802.11	\$71,526.00	\$41,723.89	41.7%
10.5.2520.1000.000.5008	SALARIES - FINANCIAL SERVICES COORDINATOR	\$6,250.00	\$31,041.67	\$75,000.00	\$43,958.33	41.4%
10.5.2520.1000.000.5011	SALARIES - DIR OF FINANCE AND OPERATIONS	\$10,016.66	\$49,937.44	\$120,200.00	\$70,262.56	41.5%
10.5.2520.1000.000.5012	SALARIES - SENIOR ACCOUNTANT	\$6,916.68	\$34,086.74	\$83,000.00	\$48,913.26	41.1%
10.5.2520.1000.000.5016	SALARIES - FINANCIAL SERVICES COORDINATOR	\$4,708.34	\$23,439.72	\$56,500.00	\$33,060.28	41.5%
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$2,865.44	\$14,284.54	\$36,000.00	\$21,715.46	39.7%
10.5.2520.2130.000.0000	FICA	\$2,098.84	\$16,878.32	\$48,000.00	\$31,121.68	35.2%
10.5.2520.2140.000.0000	MEDICARE	\$934.18	\$4,752.00	\$11,200.00	\$6,448.00	42.4%
10.5.2520.2210.000.0000	LIFE INSURANCE	\$42.50	\$195.50	\$1,120.00	\$924.50	17.5%
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$8,016.42	\$39,907.02	\$97,000.00	\$57,092.98	41.1%
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$347.66	\$1,623.54	\$4,200.00	\$2,576.46	38.7%
10.5.2520.2341.000.0000	VISION INSURANCE	\$45.46	\$212.74	\$550.00	\$337.26	38.7%
10.5.2520.3100.000.0000	CPA SERVICES	\$0.00	\$9,831.25	\$44,000.00	\$34,168.75	22.3%
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$831.25	\$3,231.25	\$12,000.00	\$8,768.75	26.9%
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$0.00	\$148,841.04	\$148,000.00	(\$841.04)	100.6%
10.5.2520.3160.000.0027	SOFTWARE	\$408.20	\$1,696.15	\$7,000.00	\$5,303.85	24.2%
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$0.00	\$16,000.00	\$32,000.00	\$16,000.00	50.0%
10.5.2520.3180.000.0000	LEGAL SERVICES	\$0.00	\$11,995.00	\$27,000.00	\$15,005.00	44.4%
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$640.00	\$640.00	\$1,500.00	\$860.00	42.7%
10.5.2520.3200.000.0000	PROPERTY SERVICES	\$0.00	\$200.00	\$600.00	\$400.00	33.3%
10.5.2520.3250.000.0000	RENTALS	\$4,000.00	\$20,968.00	\$48,000.00	\$27,032.00	43.7%
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$900.46	\$3,669.38	\$10,000.00	\$6,330.62	36.7%
10.5.2520.3330.000.0000	MEETING EXPENSE	(\$139.05)	\$296.83	\$1,260.00	\$963.17	23.6%
10.5.2520.3400.000.0005	POSTAGE	\$9.90	\$176.40	\$600.00	\$423.60	29.4%
10.5.2520.3400.000.0008	INTERNET	\$249.85	\$891.68	\$3,000.00	\$2,108.32	29.7%
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$269.82	\$269.82	\$19,000.00	\$18,730.18	1.4%
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	\$21.69	(\$117.38)	\$9,100.00	\$9,217.38	1.3%
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$0.00	\$8,700.00	\$8,700.00	0.0%
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$0.00	\$0.00	\$2,700.00	\$2,700.00	0.0%
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.0%
10.5.2520.4100.000.0000	OFFICE SUPPLIES	\$43.45	\$2,425.56	\$13,000.00	\$10,574.44	18.7%
10.5.2520.4100.000.0024	ENVELOPES	\$0.00	\$0.00	\$800.00	\$800.00	0.0%
10.5.2520.4400.000.0000	PERIODICALS	\$49.99	\$99.98	\$850.00	\$750.02	11.8%
10.5.2520.4900.000.0020	CHECKS	\$0.00	\$630.00	\$1,500.00	\$870.00	42.0%
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
10.5.2520.6400.000.0000	DUES AND FEES	\$0.00	\$2,180.86	\$3,500.00	\$1,319.14	62.3%
<b>EXPENDITURE</b>		\$70,509.00	\$545,191.36	\$1,206,656.00	\$661,464.64	45.2%
<b>Net (Revenue)/Expense</b>		(\$408,137.93)	(\$621,085.30)	(\$1,612,070.00)	(\$990,984.70)	38.5%

**Lyons Township Trustee of Schools**

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**Account Level Operating Statement For the Period 11/01/2022 through 11/30/2022**

Fiscal Year: 2022-2023

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11/01/2022 - 11/30/2022

Budget

Budget Balance

End of Report

# Review/Approval of Payables List

- December 20, 2022 - \$69,113.95

➤ **Total Amount - \$ 69,113.95**

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# LYONS TOWNSHIP TRUSTEE OF SCHOOLS VOUCHER

Voucher No: 1044      Voucher Date: 12/20/2022      Prepared By: Brigid Murphy

*Printed: 12/15/2022 03:12:55 PM*

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LYONS TOWNSHIP TRUSTEE OF SCHOOLS is hereby authorized to draw warrants against LYONS TOWNSHIP TRUSTEE OF SCHOOLS funds for the sum of \$69,113.95 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



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Michael S. Thiessen      Board President

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Shakana L. Kirksey-Miller      Trustee

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Jessica A. Doherty      Trustee

LYONS TOWNSHIP TRUSTEE OF SCHOOLS

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Fund		Amount
10	EDUCATION	\$69,113.95
		<hr/>
		\$69,113.95

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLUE CROSS AND BLUE SHIELD OF IL						
Check Group:						
M - 02/01/2023-02/28/2023		1 0		FEB2023 12/20/2022	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$8,016.42
D - 02/01/2023-02/28/2023		1 0		FEB2023 12/20/2022	10.2.0481.0000.000.9946 DENTAL INSURANCE PAYABLE-ER	\$387.02
D - 02/01/2023-02/28/2023		1 0		FEB2023 12/20/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$39.38
M - 01/01/2023-01/31/2023		1 0		JAN2023 12/20/2022	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$8,016.42
D - 01/01/2023-01/31/2023		1 0		JAN2023 12/20/2022	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$39.38
D - 01/01/2023-01/31/2023		1 0		JAN2023 12/20/2022	10.2.0481.0000.000.9946 DENTAL INSURANCE PAYABLE-ER	\$387.02
				Check #: 0		
					PO/InvoiceTotal:	\$16,885.64
					Vendor Total:	\$16,885.64
CHICAGO SUN TIMES						
	1000047					
Check Group:						
PERIODICALS		1 0		ACCT#194887 12/20/2022	10.5.2520.4400.000.0000 PERIODICALS	\$270.40
				Check #: 0		
					PO/InvoiceTotal:	\$270.40
					Vendor Total:	\$270.40
CITY OF COUNTRYSIDE						
Check Group:						
CY2023 BUSINESS LICENSE		1 0		00005722 12/20/2022	10.5.2520.6400.000.0000 DUES AND FEES	\$300.00
				Check #: 0		
					PO/InvoiceTotal:	\$300.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1044 12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total:
COMCAST	1000050					\$300.00
Check Group:						
11/29/2022-12/28/2022		1	0	112522	10.5.2520.3400.000.0008	\$249.85
				12/20/2022	INTERNET	
12/29/2022-01/28/2023		1	0	122522	10.5.2520.3400.000.0008	\$249.85
				12/20/2022	INTERNET	
						Check #: 0
						PO/InvoiceTotal:
						\$499.70
						Vendor Total:
						\$499.70
Companion Life Insurance Company						
Check Group:						
V - 02/01/2023-02/28/2023		1	0	FEB2023	10.2.0481.0000.000.9948	\$45.45
				12/20/2022	VISION INSURANCE-ER	
V - 02/01/2023-02/28/2023		1	0	FEB2023	10.5.2520.3800.000.0011	\$5.37
				12/20/2022	RETIREE/COBRA BENEFITS	
L - 02/01/2023-02/28/2023		1	0	FEB2023	10.2.0481.0000.000.9942	\$42.50
				12/20/2022	LIFE INSURANCE PAYABLE-ER	
L - 02/01/2023-02/28/2023		1	0	FEB2023	10.5.2520.3800.000.0011	\$70.89
				12/20/2022	RETIREE/COBRA BENEFITS	
V - 01/01/2023-01/31/2023		1	0	JAN2023	10.2.0481.0000.000.9948	\$45.45
				12/20/2022	VISION INSURANCE-ER	
L - 01/01/2023-01/31/2023		1	0	JAN2023	10.2.0481.0000.000.9942	\$42.50
				12/20/2022	LIFE INSURANCE PAYABLE-ER	
V - 01/01/2023-01/31/2023		1	0	JAN2023	10.5.2520.3800.000.0011	\$5.37
				12/20/2022	RETIREE/COBRA BENEFITS	
L - 01/01/2023-01/31/2023		1	0	JAN2023	10.5.2520.3800.000.0011	\$70.89
				12/20/2022	RETIREE/COBRA BENEFITS	
						Check #: 0
						PO/InvoiceTotal:
						\$328.42

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$328.42
Cook County Farm Bureau						
Check Group:						
JANUARY 2023 RENT		1	0	JAN2023 12/20/2022	10.5.2520.3250.000.0000 RENTALS	\$4,000.00
Check #: 0						
PO/InvoiceTotal:						\$4,000.00
Vendor Total:						\$4,000.00
DEL GALDO LAW GROUP, LLC						
Check Group:						
10/01/2022-10/31/2022		1	0	29894 12/20/2022	10.5.2520.3180.000.0000 LEGAL SERVICES	\$5,781.25
11/01/2022-11/30/2022		1	0	29983 12/20/2022	10.5.2520.3180.000.0000 LEGAL SERVICES	\$7,261.25
Check #: 0						
PO/InvoiceTotal:						\$13,042.50
Vendor Total:						\$13,042.50
DESPLAINES VALLEY NEWS						
Check Group:						
D103 FY2022 ASA PUBLICATION	1000059	1	0	22-755-759 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$1,819.15
D104 FY2022 ASA PUBLICATION		1	0	22-755-759 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$2,477.50
D108 FY2022 ASA PUBLICATION		1	0	22-755-759 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$1,218.53
D217 FY2022 ASA PUBLICATION		1	0	22-755-759 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$3,361.00
D109 FY2022 ASA PUBLICATION		1	0	22-755-759 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$2,899.00
Check #: 0						

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$11,775.18</u>
						Vendor Total: <u>\$11,775.18</u>
FIRST NATIONAL BANK OF LAGRANGE	1000078					
Check Group:						
MEETING EXPENSE		1 0		120222 12/20/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$205.37
MEETING EXPENSE		1 0		120222 12/20/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$79.00
MEETING EXPENSE		1 0		120222 12/20/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$68.71
MEETING EXPENSE		1 0		120222 12/20/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$10.29
MEETING EXPENSE		1 0		120222 12/20/2022	10.5.2520.3330.000.0000 MEETING EXPENSE	\$16.38
POSTAGE		1 0		120222 12/20/2022	10.5.2520.3400.000.0005 POSTAGE	\$9.90
WALL STREET JOURNAL		1 0		120222 12/20/2022	10.5.2520.4400.000.0000 PERIODICALS	\$49.99
FINANCIAL TIMES		1 0		120222 12/20/2022	10.5.2520.4400.000.0000 PERIODICALS	\$99.00
OFFICE SUPPLIES		1 0		120222 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$5.89
OFFICE SUPPLIES		1 0		120222 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$13.02
OFFICE SUPPLIES		1 0		120222 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$118.44
HUMBLEFAX.COM 11/15/2022-12/15/2022		1 0		120222 12/20/2022	10.5.2520.3160.000.0027 SOFTWARE	\$10.00
WEB HOSTING		1 0		120222 12/20/2022	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$50.87

Check #: 0



## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$736.86
						Vendor Total: \$736.86
HINCKLEY SPRINGS	1000092					
Check Group:						
OFFICE SUPPLIES		1 0		22340370 111222 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$97.87
OFFICE SUPPLIES		1 0		22340370 121022 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$84.94
						PO/InvoiceTotal: \$182.81
						Vendor Total: \$182.81
IMAGETEC						
Check Group:						
11/22/2022-2/21/2023		1 0		681668 12/20/2022	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$151.17
						PO/InvoiceTotal: \$151.17
						Vendor Total: \$151.17
ProxIT, Inc.						
Check Group:						
MICROSOFT		1 0		23410 12/20/2022	10.5.2520.3160.000.0027 SOFTWARE	\$289.20
CLOUD BACKUP-DECEMBER 2022		1 0		23410 12/20/2022	10.5.2520.3160.000.0027 SOFTWARE	\$109.00
DECEMBER 2022		1 0		23410 12/20/2022	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$1,250.00
						PO/InvoiceTotal: \$1,648.20
						Vendor Total: \$1,648.20
SHAW MEDIA	1000183					

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
D101 FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$1,071.00
D102 FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$1,361.40
LADSE FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$965.40
D106 FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$754.20
D105 FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$1,414.20
D108 FY2022 ASA PUBLICATION		1	0	10079396 12/20/2022	10.5.2520.3600.000.0000 PRINTING AND BINDING	\$859.80
Check #: 0						
PO/InvoiceTotal:						\$6,426.00
Vendor Total:						\$6,426.00
Stanley's Insurance Agency, Inc.						
Check Group:						
COMMERCIAL INSURANCE PACKAGE 12/01/2022-12/01/2023		1	0	121222 12/20/2022	10.5.2520.3800.000.0013 COMMERCIAL PACKAGE	\$9,925.00
Check #: 0						
PO/InvoiceTotal:						\$9,925.00
Vendor Total:						\$9,925.00
The Hartford						
Check Group:						
12/01/2022 - 12/01/2023		1	0	120822 12/20/2022	10.5.2520.3800.000.0014 WORKERS COMPENSATION	\$1,546.00
Check #: 0						
PO/InvoiceTotal:						\$1,546.00

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1044

12/20/2022

Fiscal Year: 2022-2023

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
<b>Vendor Total:</b>						<b>\$1,546.00</b>
<b>TYLER BUSINESS FORMS</b>						
Check Group:						
ENVELOPES FOR CY2022 TAX FORMS		1 0		INV#78052 12/20/2022	10.5.2520.4100.000.0024 ENVELOPES	\$192.77
CY2022 W-2 FORMS		1 0		INV#78054 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$703.80
ENVELOPES FOR CY2022 TAX FORMS		1 0		INV#78054 12/20/2022	10.5.2520.4100.000.0024 ENVELOPES	\$312.00
1099-NEC FORMS		1 0		INV#78054 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$133.08
20% DISCOUNT		1 0		INV#78054 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$229.78)
SHIPPING		1 0		INV#78054 12/20/2022	10.5.2520.3400.000.0005 POSTAGE	\$166.50
CY2022 ACA FORMS		1 0		INV#78322 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$147.12
DISCOUNT		1 0		INV#78322 12/20/2022	10.5.2520.4100.000.0000 OFFICE SUPPLIES	(\$29.42)
Check #: 0						
PO/InvoiceTotal:						\$1,396.07
Vendor Total:						\$1,396.07
Grand Total:						\$69,113.95

End of Report

# Review School Districts Official Records

- October 2022

Lyons Township School Treasurer's Office  
 District Operations Report  
 October 2022

District	Beginning FY23 Fund Balance	Beginning FY23 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY23 Fund Balance	% of Total Ending Fund Balance
101	8,274,240.51		707,948.45	8,982,188.96	6,957,189.14	2,024,999.82	1.04%
102	14,905,697.78	-981.00	10,030,057.34	24,934,774.12	12,255,522.98	12,679,251.14	6.49%
103	25,921,188.28		8,434,574.96	34,355,763.24	12,264,685.92	22,091,077.32	11.30%
104	18,790,586.51		8,090,495.58	26,881,082.09	9,065,563.65	17,815,518.44	9.11%
105	19,649,230.67		3,303,661.04	22,952,891.71	7,995,604.64	14,957,287.07	7.65%
106	17,062,700.35		16,232,316.06	33,295,016.41	7,812,886.21	25,482,130.20	13.04%
106.5	5,755,656.96		17,619,235.08	23,374,892.04	16,752,795.49	6,622,096.55	3.39%
106.7	233,531.01		728,887.10	962,418.11	857,815.60	104,602.51	0.05%
107	15,332,820.07		4,115,491.32	19,448,311.39	4,180,552.58	15,267,758.81	7.81%
108	6,184,444.05		898,766.29	7,083,210.34	1,831,288.66	5,251,921.68	2.69%
109	39,787,617.24		10,449,799.42	50,237,416.66	15,465,009.21	34,772,407.45	17.79%
2045	2,307,247.57		11,726,094.49	14,033,342.06	6,183,755.91	7,849,586.15	4.02%
217	35,749,995.56		7,242,274.74	42,992,270.30	12,452,626.39	30,539,643.91	15.62%
<b>TOTAL</b>	<b>209,954,956.56</b>	<b>-981.00</b>	<b>99,579,601.87</b>	<b>309,533,577.43</b>	<b>114,075,296.38</b>	<b>195,458,281.05</b>	<b>100.00%</b>


# IMRF Annual Contribution Rate Calendar Year 2023

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST  
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Shakana L. Kirksey-Miller, Trustee  
Jessica A. Doherty, Trustee

22 Calendar Ave. STE D  
LaGrange, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

**DATE:** December 15, 2022  
**TO:** Board of School Trustees  
**FROM:** Kenneth T. Getty, MBA, CSBO   
**SUBJECT:** IMRF Contribution Rate (Calendar Year 2023)

The LTTO IMRF employer contribution rate for calendar year 2023 was released in November 2022 at 2.21%. This rate was based on actuarial data from December 31, 2021 and does not take into consideration an employee retirement that will be reflected in the calendar year 2022 actuarial data.

My recommendation to the Lyons Township Board of Trustees is to minimize year-over-year rate fluctuation and keep its current IMRF employer rate of 4.48% until its IMRF actuarial formula reflects the recent retirement data.

## Recommended Motion:

*"I move to approve keeping the current IMRF rate of 4.48% as the contribution rate for calendar year 2023 for the Lyons Township Trustees of Schools."*

# Pro-Rata Receivables FY2021



## ***Pro Rata Receivables - FY2021***

<b>DIST</b>	<b>Interest Earned</b>	<b>BILLED</b>	<b>PAID</b>	<b>DATE</b>	<b>RECEIVED</b>	<b>Balance Due</b>
101	\$ 144,676.65	\$ 114,792.94	X	8/16/2022	114,792.94	\$ -
102	\$ 239,246.78	\$ 257,642.41				\$ 257,642.41
103	\$ 276,328.92	\$ 219,808.68	X	11/22/2022	219,808.68	\$ -
104	\$ 234,723.61	\$ 197,746.94	X	6/6/2022	197,746.94	\$ -
105	\$ 259,534.70	\$ 153,641.85	X	6/30/2022	153,641.85	\$ -
106	\$ 244,475.11	\$ 87,183.09	X	6/15/2022	87,183.09	\$ -
1065	\$ 50,133.26	\$ 85,872.87	X	5/27/2022	85,872.87	\$ -
1065	\$ -	\$ 23,144.00	X	5/27/2022	23,144.00	\$ -
107	\$ 211,329.79	\$ 79,510.93	X	6/15/2022	79,510.93	\$ -
108	\$ 98,463.75	\$ 37,218.23	X	6/23/2022	37,218.23	\$ -
109	\$ 538,184.13	\$ 237,246.32	X	10/18/2022	237,246.32	\$ -
204	\$ 798,827.24	\$ 476,503.37	X	12/7/2022	476,503.37	\$ -
2045	\$ 129,948.61	\$ 144,580.25	X	9/27/2022	144,580.25	\$ -
217	\$ 554,332.96	\$ 258,838.25	X	11/14/2022	258,838.25	\$ -
<b>Total</b>	<b>\$ 3,780,205.51</b>	<b>\$ 2,373,730.13</b>			<b>2,116,087.72</b>	<b>257,642.41</b>

# Cook County Property Tax Collection Delay – FY2023

- Cook County Tax Distribution

# Closed Session

## *Motion to suspend the Board Meeting for the purpose of entering Closed Session.*

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(3)***, “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)***, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Motion to reconvene the  
Board Meeting  
of the  
Board of Trustees

Time: \_\_\_\_\_

# Action as a result of Closed Session

- Appointment of a Trustee Member of Schools to fill the Trustee vacancy

# Adjournment