



OFFICE HOURS

Lawrence Office:

Monday-Friday 8:30am-4:45pm
Saturday 8:30am-11:30am

Topeka Office:

Monday, Thurs. & Fri. 9:00am-4:30pm

Any changes in office schedule will be posted in advance including major holidays, barring emergencies.

The Lawrence location is closed on the second Wednesday of the month until 9:30am for office meetings and educational conferences.

ALLERGY SHOT HOURS

Lawrence Office:

Monday & Friday 8:30am-12:00 &
1:00pm-4:45pm
Tues.-Wed.-Thurs. 8:30am-4:45pm
Saturday 8:30am-11:30am

Topeka Office:

Monday 8:30am-4:30pm
Thurs. & Fri. 8:30am-12:00 &
1:00pm-4:30pm

Lawrence Office:
4601 W. 6th Street, Ste B
785-842-3778
Toll Free: 1-800-718-3778

Topeka Office
515 SW Horne Street
Suite 102
785-232-9154

For Medical Questions:
785-842-3778
Toll Free: 1-800-718-3778



For Questions or Concerns contact:

Lynne Wolford, Office Manager

Ph: 785-842-3778

Email: nowheezeorsneeze@gmail.com



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Asthma Allergy Associates

Asthma & Allergy Associates

PATIENT HANDBOOK



*HELPING YOU TO ENJOY ALL
SEASONS LIFE HAS TO OFFER!*

Warren E. Frick, MD
Ronald E. Weiner, MD

Certified American Board
of Allergy and Immunology

WELCOME

Welcome to our practice! Thank you for choosing Asthma & Allergy Associates. It is our goal to provide an experience that is both pleasant and rewarding to both our patients and staff.

This booklet was designed to help you become acquainted with us so that you may know what to expect from us, and what, in turn, we will expect from you. Our doctors are Board Certified specialists in asthma and allergy. Our doctors, office, technical and nursing personnel function as a team with the primary goal of providing you with the best possible medical care.



DR. FRICK



DR. WEINER

YOUR VISITS

Patients seen in our offices must first schedule an appointment with one of our physicians. Dr. Frick and Dr. Weiner practice in asthma and allergy and are open to all new patients. If you have insurance that requires a referral form, you should bring it with you to your appointment. Please complete and bring any other forms that you have received.

As a new patient, a medical history will be taken and you will receive a physical examination. Both of these are specially designed for asthma and allergy. This is more focused than a routine history and physical customary in a general practice office. On your first visit you can expect to be in our office for approximately one to two hours if you have skin testing performed.

FOLLOW UPS

Due to high demand, we ask that you schedule your follow up appointment upon checking out for today's visit. If we do not see you for recommended follow up's, we cannot give you prescriptions, advice over the phone, nor can we continue allergy shots. Repeated cancellation of appointments will result in dismissal from the practice.

EMERGENCIES

In case of an emergency or urgent problem during office hours, we will do our best to see you. However, occasionally we may need to ask you to see your primary care physician. If an emergency arises after hours, the doctor who is on call will respond as quickly as possible. If an urgent situation does not allow time for your call to be returned, call 911 or go to the nearest emergency room.

PRESCRIPTIONS

For routine refill requests, you will need to contact your pharmacy.



For concerns and complications with prescriptions-please call our office during normal business hours.

INSURANCE INFO

We will file your insurance for you. Please bring your insurance card to your appointment. The cost of your visit is based on several factors including the complexity of your medical needs, tests or procedures that may be required.

You are expected to make your copay or payment on the portion of your bill that your insurance does not cover at the time of your visit. If you cannot make prompt payments, please discuss this with the receptionist and have an alternative arrangement made. If an account is past due for three months, without payment or arrangements, we may forward the account to a collection service. If your account is in collections, you will not be seen in the office until the balance is paid in full.

MEDICAL RECORDS

Please advise the receptionist of any changes to phone number, address, name, insurance, etc. as soon as possible. Additional forms and services such as medical release may be subject to additional fees.

Medical records are held in strict confidence; this information will not be provided to a third party without your written authorization.