

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL ON JULY 7TH, 2016**

1. Call to Order

Mayor Platt called the council meeting to order at 7:00 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Council President Wes Leiva	Present
Councilor Michael Gregory	Absent, excused
Councilor John Harvey	Present
Councilor Baltazar Gonzalez	Present

Councilor Leiva made a motion to excuse Councilor Gregory from the meeting, seconded by Councilor Wagner. Motion is unanimously carried and so moved.

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup and Public Works Superintendent Pat Claxton.

Others Present:

3. Announcements:

- a. Additions/deletions to the agenda
 - i. Discussion to raffle a car for the Water Fund Project (6e)

4. Public Comment:

- a. **Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.**

5. Consent Calendar:

- a. Approval of the minutes of the June 2nd, 2016 Regular Meeting
- b. Approval of the minutes of the June 16th, 2016 Special Meeting
- c. Approval of bill list for May 27 – June 28, 2016

Councilor Wagner made a motion to accept the consent calendar, seconded by Councilor Leiva. Motion is unanimously carried and so moved.

6. New Business

- a. Swearing in of Gervais Police Officer, Mark Chase

Chief Spirup introduced Mark Chase to the Gervais Council after which Mayor Platt read the oath of office to Mark Chase.

- b. Adopt Resolution No. 16-008, A Resolution Approving Referral to the Electors of the City of Gervais the Question of Banning Medical Marijuana Processing Sites, Medical Marijuana Dispensaries, Recreational Marijuana Producers, Recreational Marijuana Processors, Recreational Marijuana Wholesalers, and Recreational Marijuana Retailers within the City.

Susie explained that back in October 2015 the council had adopted an ordinance that prohibited the sale of medical and recreational marijuana. This resolution refers the prohibition to the ballot in November. The council discussed the resolution and the current marijuana laws and how each will affect Gervais. There was a brief discussion about the putting the item on the upcoming election in November. Mayor Platt asked about permits for recreational and medical marijuana producers in Gervais.

Councilor Wagner made a motion to adopt Resolution No. 16-008, A Resolution Approving Referral to the electors of the City of Gervais the Question of Banning Medical Marijuana Processing Sites, Medical Marijuana Dispensaries, Recreational Marijuana Producers, Recreational Marijuana Processors, Recreational Marijuana Wholesalers, and Recreational Marijuana Retailers within the City. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.

- c. Renew Personal Services Agreement with Beery, Elsner & Hammond and authorize Mayor to sign same.

Susie Marston explained that the updated contract with city attorney firm Beery, Elsner & Hammond (BEH) includes a \$25/hr increase for future fees. There was a short discussion among the council about the services provided by BEH.

Councilor Leiva made a motion to renew the Personal Services Agreement with Beery, Elsner & Hammond and authorize Mayor to sign same, seconded by Councilor Wagner. Motion is unanimously carried and so moved.

- d. Approve Contract for Services with Grove, Mueller & Swank, P.C. for Audit of Fiscal Year 2015-16 and authorize Mayor to sign same.

Susie Marston told the council that this contract is for services that are provided from Grove, Mueller & Swank (GMS) for the annual financial audit held each year. There is an engagement letter included each year that explains the course of their work. There fee is \$12,500 which is consistent with previous years.

Councilor Leiva made a motion to approve contract for services with Grove, Mueller & Swank, P.C. for audit of Fiscal Year 2015-16 and authorize Mayor to sign same, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

e. Discussion to raffle a car for the Water Fund Project

Susie Marston discussed the idea that was brought up about raffling a vehicle to raise money to support the Water Fund and help recondition the old water tank. Mayor Platt talked to the council about how a car could possibly be donated and how the raffle process would work. The Mayor asked for permission from the council to begin negotiations to look for one car (or multiple cars) for purchase to raffle for support of the Water Fund. The council discussed the idea of raffling a car and its advantages and drawbacks. The council gave consensus to the Mayor to begin research to possibly find a car to raffle to raise funds for the water tank project.

7. Staff Reports:

a. City Manager

Susie has heard a lot of positive comments about the recent 4th of July events. The city received just under \$1600 in donations and the fireworks themselves cost around \$1900. Mayor Platt quickly gave recognition to Councilor Wagner for the amount of work she put forth going out and getting donations for the 4th of July.

Susie also mentioned that Dollar General is still moving forward with their plans for the corner of 99E and Douglas Avenue. They are just about to submit their plans for application and approval. If all goes well with the plans then it is hoped that they will begin construction sometime in the fall.

The Ivy Avenue paving project is about to get underway and should begin in the next week or two. That project should be completed by August 19th. Susie talked about research she has been doing on funding for reconditioning the older water tank. A rough estimate for having the tank reconditioned is \$300,000. There is potential grant through the IFA that would supply a 10% grant amount for the project if approved. The remaining 90% would be through a low interest loan. A letter of interest is required and the letter is due by September 15th. Susie will be working on that letter to get it submitted.

Susie talked to the council about the idea of revocable permits for alleys that are being used throughout Gervais. Putting a revocable permit process into place would allow the police to more easily enforce issues with the use of alleys in Gervais. Susie outlined how the permit process would work, if approved. There was a discussion among the council about revocable permits for alleys.

The council gave consensus to Susie to bring an ordinance for revocable permits to the August council meeting.

Susie reminded the council that the LOC conference is coming up on September 29th-October 1st and if any of the council members are interested in attending, registration is open. Susie also reminded the council that the Gervais Design Charrette is coming up Saturday, July 23rd.

b. Police Department

Chief Spirup commented that it is great to have another officer on board and is very happy with the selection that was made in that regard. Chief Spirup also mentioned that the new bus mall over at the schools has been an excellent change. It has completely removed the prior issue with mixing kids and cars and buses in one area. There was a short discussion about dealing with illegal fireworks that are being fired after the holiday is over.

c. Public Works

Pat Claxton commented that the splash pad is working again and an electrician recently installed the new parts. Pat talked to the council about the security of the public works yard after a recent event. Pat recommends that a power sliding gate be installed to allow secure entry to the property. There was a short discussion in the council about a recent security event at public works. Pat mentioned that \$28,000 was budgeted to buy a new truck for Public Works and that he ordered one from Ford for about \$24,000. Pat updated the council about the condition of the older water tank. Funding of the reconditioning was discussed by the council.

8. Business from the Mayor or Council

a. Review and discuss LOC's legislative objectives

Susie outlined the legislative objectives that were distributed and explained the process for filling out the paperwork. Mayor Platt encouraged the council to fill out the form and return it so that the LOC has good information with which to make their objectives for the upcoming year.

b. Mayor

Mayor Platt stated that she has her annual Mayor's Coalition Meeting coming up next week. The annual mayor's conference is the following week in Lincoln City. Mayor Platt briefly talked about the upcoming Charrette happening on July 23rd. The annual yard sale went well, about the same as last year's. Mayor Platt also mentioned that she received good feedback about the 4th of July events.

c. Council

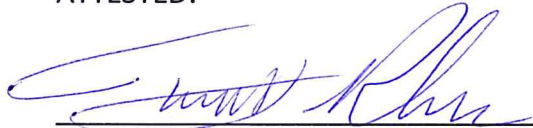
Councilor Leiva reminded the council that the Woodburn Relay for Life is being held tomorrow and Saturday, July 8th and 9th. There was a short discussion about the Relay for Life.

9. Adjourn

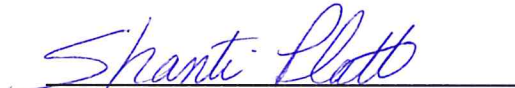
- a. Council was adjourned at 8:15 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON JULY 7, 2016 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

A handwritten signature in blue ink, appearing to read 'Tim Rhyne', written over a horizontal line.

Tim Rhyne, City Recorder

A handwritten signature in blue ink, appearing to read 'Shanti Platt', written over a horizontal line.

Shanti Platt, City Mayor