

## Essex Township - Minutes of the Regular Monthly Meeting

June 19, 2019 @ 7:00 p.m.

**Members Present:** Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

**Visitors:** Sara Morrison (Briggs Library), Al and Becky Henney, Assessor Beth Botke, Douglas Steffen - Clinton County Road Commission Managing Director

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

### Visitor Statements:

Al and Becky Henney

- Inquired about land divisions. Questions were addressed by Assessor Beth Botke.

Township Assessor Beth Botke

- 11 building permits and 2 demolition permits have been issued year to date
- L-4029 is due in August

Douglas Steffen, Clinton County Road Commission (CCRC)

- CCRC update given
- Brine application scheduled for July 10<sup>th</sup> and gravel work complete in Essex Township

Sara Morrison, Briggs District Library

- Annual report was distributed
- Update was given on library programs
- Dropbox has been installed at Lowe United Methodist Church and books will be collected once a week from this location

**Minutes of April 17, 2019 Meeting:** George moved to approve the meeting minutes; supported by Gavenda. Motion passed and carried (MPC).

**Approval of Agenda:** The agenda was reviewed.

### Trustee Reports:

Trustee Gavenda:

- Clinton Area Ambulance Service Authority (CAASA) is holding an open house on June 20<sup>th</sup> at 6:00 p.m.
- CAASA to modify regulations to allow emergency personnel to serve on board

### Treasurer's Report:

- The general ledger for the period 4/15/19 – 6/10/19 was reviewed including checks #6199-6236.
- The checking balance is \$132,051.66.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$1129.25
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

### Clerk's Report:

- Year to date budget was reviewed.
- Beach Cemetery gates are in need of repair. Gates to be examined by Jim Bancroft and possibly removed.
- Lock on Sowle Cemetery mausoleum door not working properly. Lock to be examined by Mark Winsor.
- New modem to be installed in voting equipment on July 9<sup>th</sup>.
- Gavenda moved to accept the clerk's report, supported by George. MPC.

### Supervisor's Report

- Community concerns regarding gravel hauling addressed
- Proposed county ordinance changes discussed. No opposition from Essex Board.
  - **Multiple Residence Drives (MRD's)** – Would grant the County Planning Commission flexibility on the length of these drives, especially in order to avoid the creation of irregularly shaped lots. The amendment would also remove the requirement that any existing drive serving the property would have to be abandoned.
  - **Agricultural Homestead Lots** – Creates an automatic allowance for the size of the proposed homestead lot if it contains an existing lagoon system and the Health Department has previously dictated a minimum parcel size due to the lagoon.
  - **Solar Panels for individual residential or business locations (Accessory Uses)** – Clarifies that solar panels are permitted accessory uses in all zoning districts. Would also restrict panels to rooftop, side or rear yard locations with minimum setbacks from property lines. If solar panels are proposed in front of a residence or business, site plan review and approval by the County Planning Commission would be required.

### New Business:

- Maple Rapids Fire department purchased two thermal imaging cameras to aid in fire and rescue operations. Essex Township to contribute \$8000.00 towards purchase.

**Adjournment:** Winsor moved to adjourn the meeting at 7:49 p.m, supported by Gavenda. MPC. The next regular meeting of the Essex Township Board will be held August 28, 2019, at 7:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,  
Lori Conner  
Essex Township Clerk