The office of:

Julie Konowitz-Sirkin, M.D.

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Petra McEwan, M.D.

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J.F.K. Pediatrics 160 John F. Kennedy Dr. Ste. 101 Atlantis, Florida 33462 Phone (561) 964-1215 Fax (561) 964-1245 (Atlantis Location)



Just For Kids Pediatrics 9868 S. SR7 Ste. 305 Boynton Beach, Florida 33472 Phone (561) 369-0111 Fax (561) 369-4003 (Boynton Beach Location)

Dear Parents,

Welcome and thank you for enlisting your trust in our team here at J.F.K Pediatrics/ Just for Kids Pediatrics to be chosen as your child's Pediatrician. We look forward to developing a long, happy, and healthy relationship with your family.

We are happy to offer 24 hour-a-day assistance to you and your family. If you are in need of assistance at any time please contact the office number, during business and after business hours. (Please note: when calling afterhours kindly leave a voicemail and allow 30 minutes for a response. The on call nurse will contact you regarding your concerns.)

Many of the forms are available online for your convenience. These forms can be mailed, faxed, or dropped off to either of our locations. If there are any questions please contact the office directly. The Atlantis office can be reached at (561) 964-1215, and the Boynton Beach office can be reached at (561) 369-0111.

Many of the answers to your questions can be found below, however, if you are in need of assistance feel free to contact the office directly.

Thank you,

The Physicians and Staff of Just For Kids Pediatrics

## J.F.K. Pediatrics/ Just for Kids Pediatrics

160 JFK Dr. Ste. 101 Atlantis FL, 33462 Ph (561) 964-1215 Fax (561) 964-1245



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## PATIENT INFORMATION FORM

Today's date:					erlain 🛭 Dr. McE	Ewan 🛭 D	r. Marzouca □ Sally□Amanda		
Preferred Language: ☐ English ☐ Spanish ☐ Creole ☐ Other					Vulnerability: 0	⊒ Yes 🗅 N	lo □ Decline to answer		
Race:  White	c or Latino	Et	Ethnicity: □Hispanic or Latino □Not Hispanic or Latino □Decline to answer						
		PATI	ENT INFOR	NATIO	N				
Patient's last name:					Middle:				
DOB: / / Sex: 🗆 M 🗆 F Social Secur				ity no.:					
Patient's Primary Pho	ne: ( )								
Street address:				***************************************					
City:				State:		<b>e</b> :			
		PARENT/ G	UARDIAN I		MATION:	ip oou	<b>~</b>		
Parent/ Guardian:						***************************************			
DOB: /	1	Sex: ☐ M ☐ F	Social Secur	ity no.:					
☐ For access to the P	atient Portal E	mail:		**************************************					
Street address:							☐ If same as Patient (above)		
City:				State:		Zip Code:			
Primary Phone: (	)			Secondary Phone: (			)		
□To receive communi	cation via Text*			□To red	ceive communic	ation via T	'evt*		
(PLEASE GIVE YO	OUR ID & INS	URANCE CARD 1	O THE REC	EPTION	IIST.)	ation via i	☐Self Pay		
			<b>Primary Cove</b>	rage			***************************************		
Policy Name: □Ae		you have Commercia igna □FL Blue □Hum							
Policy Type: MCD / I	HMO / PPO / Ope	en Access /		e (If applie					
	lus / Other:		HSA / HRA / F		Effective Date:				
	Insurance Guarantor Last name:			First:			Middle:		
Member ID:		Social Securi			DOB:	1	1		
	(Please note if	Please indicate leve you have Commercia	<b>el of coverage</b> I Insurance and	: <b>□ Seco</b> r l Medicaid	ndary 🗖 Other . Medicaid will ta	ake Secon	dary)		
Policy Name: □Ae		igna □FL Blue □Hum							
Policy Type: MCD / HMO / PPO / Open Access /			Circle On	Circle One (If applies): SA / HRA / FSA /Other:			Effective Date:		
Insurance Guarantor	Last name:	First:					Middle:		
Member ID: Social Security no.:			ty no.:	no.: DOE			: / /		
runderstand	horize for the abo	o the best of my knowl ally responsible for an to release any infor we mentioned patients dge I have received th	y balance. I also mation required Medication Re	o authorized to proces	e J.F.K. Pediatri ss my claims. on (Medication H	cs, Inc. or	insurance company		
Signature of Parent/ Guardian:				Date:					
Staff signature:					Date:				
				Date:					

# NEW PEDIATRIC PATIENT HISTORY AND REVIEW (To be filled out by the parent)

Mother's name:			D O D							
Mother's name:					Occupation:					
Father's name:				Occupation	n:					
Who referred you to our	practice?									
PREGNANCY AND BIRTH	H HISTORY:	×		SOCIAL HISTORY:						
1. Mother's age at delivery				Parental marital status: please circle						
2. Any complications/infections during pregnancy?		No	Yes	Married/Separated/Divorce	ent					
If "yes," describe				2. Sibling name(s) and D.O.B.(s):						
3. Any medications during pr	regnancy?	No	Yes	3. Who lives at home?						
If "yes," list				4. Does anyone at home smoke or is t						
4. Where was the baby delive	ered?			exposed to smoke?		No	Yes			
5. Was the baby on time?		No	Yes	5. Type of home: house/apt/mobile h	ome/other					
6. What was the birth weight	?			6. Water supply: city water/well water	er					
7. What was the birth length?				7. Any pets?		No	Yes			
8. Did the baby have difficult	y starting to breathe?	No	Yes	If "yes," indoor/outdoor? T	Type of pet(s)					
9. Any problems in the first 3	months of life?	No	Yes							
If "yes," list				8. Describe childcare outside of the he	ome:	52				
10. Passed hearing screen?		No	Yes	9. Name of child's school and grade:						
11. Hepatitis B vaccination gi	iven at the hospital?	No	Yes	10. Child's hobbies:						
PAST MEDICAL/SURGICAL				FEEDING AND NUTRITION:						
1. Where has your child gone	for health care?			For the first six months, breast or b	ottle fed?					
				If bottle, which formula?						
2. Reason for change?				2. Any feeding problems?		N-	<b>V</b>			
3. Date of last checkup?				3. Does child take vitamins?		No	Yes			
4. Any hospitalizations or surgeries since birth?		— No	Yes			No	Yes			
If "yes," list			165	If "yes," list  4. Is your child's appetite usually goo		M	37			
5. Any serious injuries?		— No	Yes		a?	No	Yes			
If "yes," list		110	103	<ul><li><u>DEVELOPMENT/BEHAVIOR:</u></li><li>1. At what age did your child sit alone</li></ul>	.0	,				
6. Any history of frequent infections?		No	Yes	2. At what age did your child walk alo						
If "yes," list		110	103	3. Did he/she say any words at age 18		N.T.	**			
7. Any medications taken regularly?		— No	Yes	4. How does your child compare to ot		No	Yes			
If "yes," list		110	163							
8. Has your child had any alle	rgic reactions to any			own age? Below average/av 5. Does he/she get along with other ch		N	••			
foods, medications, or insect bites?		No	Yes	<ul><li>6. Does he/she get in trouble at school</li></ul>		No	Yes			
If "yes," describe			103			No	Yes			
9. List any other health problems				7. Circle if your child has any of the fo						
10. Does your child have a record of immunizations?		No No	Yes	speech problems	nail biting					
FAMILY HISTORY: Please list immediate family men				discipline problems	bad temper					
of any of the following:	ist initiodiate fairing inc.	inders with	a nistory	thumb sucking > 4 years	bed wetting					
Anemia	Hepatitis			toilet training problems	hyperactivity					
Asthma				SAFETY/ENVIRONMENT:						
Allergies				1. Is your hot water heater set at 120 d	, <del>-</del>	No	Yes			
Diabetes				2. Are there home smoke alarms on ea		No	Yes			
Obesity				3. Is there a fire extinguisher in the ho		No	Yes			
Blood problems				4. Are there any fire arms in the house		No	Yes			
Blood problems Arthritis  Lung problems TB			If "yes," are they unloaded/locked storage?		No	Yes				
High blood pressure Seizures				5. Does your child always wear a safety restraint in the		No	Yes			
Heart disease				6. Does your child always wear a helm	net when					
Heart disease Migraines Mental retardation Stroke			riding a bike or skating?		No	Yes				
Kidney problems Cancer				Patient Name:		3				
Thyroid problems Other				Date of Birth:						
				Today's Date:						

## **HIPAA Information and Consent Form**

The Health Insurance Portability and Accountability Act (HIPAA) provides safeguards to protect your privacy. Implementation of HIPAA requirements officially began on April 14, 2003. Many of the policies have been *our* practice for years. This form is a "friendly" version. A more complete text is posted in the office.

What this is all about: Specifically, there are rules and restrictions on who may see or be notified of your Protected Health Information (PHI). These restrictions do not include the normal interchange of information necessary to provide you with office services. HIPAA provides certain rights and protections to you as the patient. We balance these needs with our goal of providing you with quality professional services and care. Additional information is available from the U.S. Department of Health and Human Services. <a href="https://www.hhs.gov">www.hhs.gov</a>

We have adopted the following policies:

- 1. Patient information will be kept confidential except as is necessary to provide services or to ensure that all administrative matters related to your care are handled appropriately. This specifically includes the sharing of information with other healthcare providers, laboratories, health insurance payers as is necessary and appropriate for your care. Patient files may be stored in open file racks and will not contain any coding which identifies a patient's condition or information which is not already a matter of public record. The normal course of providing care means that such records may be left, at least temporarily, in administrative areas such as the front office, examination room, etc. Those records will not be available to persons other than office staff. You agree to the normal procedures utilized within the office for the handling of charts, patient records, PHI and other documents or information.
- 2. It is the policy of this office to remind patients of their appointments. We may do this by telephone, e-mail, U.S. mail, or by any means convenient for the practice and/or as requested by you. We may send you other communications informing you of changes to office policy and new technology that you might find valuable or informative.
- 3. The practice utilizes a number of vendors in the conduct of business. These vendors have access to PHI but must agree to abide by the confidentiality rules of HIPAA.
- 4. You understand and agree to inspections of the office and review of documents which may include PHI by government agencies or insurance payers in normal performance of their duties.
- 5. You agree to bring any concerns or complaints regarding privacy to the attention of the office manager or the doctor.
- Your confidential information will not be used for the purposes of marketing or advertising of products, goods or services.
- 7. We agree to provide patients with access to their records in accordance with state and federal laws.
- 8. We may change, add, delete or modify any of these provisions to better serve the needs of both the practice and the patient.
- 9. You have the right to request restrictions in the use of your protected health information and to request change in certain policies used within the office concerning your PHI. However, we are not obligated to alter internal policies to conform to your request.

I,							dat	te			do he	ereby	cons	ent
and	acknowledge	my	agree	ement	to	the	te	rms	set	forth	i in	the	HIP/	AA
INFO	DRMATION F	ORM	and	any	subs	seque	nt	chai	nges	in	office	pol	icy.	I
unde	rstand that this	conse	nt sh	all ren	nain	in for	rce	from	this	time	forwa	rd.	J	

J.F.K. Pediatrics 160 J.F.K. Drive, Suite 101 Atlantis, FL 33462

Just For Kids Pediatrics 9868 S. SR 7, Suite 305 Boynton Beach, FL 33472

# Consent for Purposes of Treatment, Payment and Healthcare Operations (6/08)

In this document, "I" and "my" refer to the patient, and "Practitioner" refers to J.F.K. Pediatrics.

I consent to the use or disclosure of my protected health information by Practitioner for the purpose of analyzing, diagnosing or providing treatment to me, obtaining payment for my health care bills or to conduct health care operations of Practitioner. I understand that analysis, diagnosis or treatment of me by Practitioner may be conditioned upon my consent as evidenced by my signature below.

I understand I have the right to request a restriction as to how my protected health information is used or disclosed to carry out treatment, payment or healthcare operations of the practice. Practitioner is not required to agree to the restrictions that I may request. However, if Practitioner agrees to a restriction that I request, the restriction is binding on Practitioner.

I have the right to revoke this consent, in writing, at any time, except to the extent that Practitioner has taken action in reliance on this Consent.

My "protected health information" means health information, including my demographic information, collected from me and created or received by my physician, another health care provider, a health plan, my employer or a health care clearinghouse. This protected health information relates to my past, present or future physical or mental health or condition and identifies me, or there is a reasonable basis to believe the information may identify me.

I have been provided with a copy of the Notice of Privacy Practices of Practitioner and understand that I have a right to review the Notice of Privacy Practices prior to signing this document. The Notice of Privacy Practices describes the types of uses and disclosures of my protected health information that will occur in my treatment, payment of my bills or in the performance of health care operations of Practitioner. The Notice of Privacy Practices for Practitioner is also posted in the waiting room at 110 J.F.K. Drive, Suite 118 and at 9868 S. SR7, Suite 305. This Notice of Privacy Practices also describes my rights and duties of the Practitioner with respect to my protected health information.

I understand that payment is expected at the time of service. There will be a \$20.00 bounced check fee for any check cashed with insufficient funds. Checks over \$30.00 will not be accepted and the balance must be paid using cash or credit/ debit card. If I receive 3 bills and do not provide a response to these, a \$20.00 administration fee will be applied to my balance. If my insurance fails to provide reimbursement for any services provided, I understand I will be responsible for these charges.

Practitioner reserves the right to change the privacy practices that are described in the Notice of Privacy Practices. I may obtain a revised notice of privacy practices by calling the office of Practitioner and requesting a revised copy be sent in the mail or asking for one at the time of my next appointment.

and requesting a revised copy be sent in the mail or a	sking for one at the time of my next app
Signature of Patient or Personal Representative	Printed Name of Patient
Date of Signing Description of F	Personal Representative's Authority

J.F.K Pediatrics 160 John F. Kennedy Drive, Suite 101 Atlantis, Florida 33462

Ph: (561) 964-1215 Fax: (561) 964-1245 Just For Kids Pediatrics 9868 S SR 7, Suite 305 Boynton Beach, Florida 33472 Ph: (561) 369-0111 Fax: (561) 369-4003

#### **Authorization for Treatment**

Consent for medical treatment: I hereby voluntarily authorize J.F.K Pediatrics/ Just for Kids Pediatrics, as is necessary in the judgment of the physician, to give medical treatment to my child.

In my absence, I authorize the below named individuals to accompany my child to J.F.K Pediatrics/ Just for Kids Pediatrics and I give consent for any medical treatment necessary for the benefit of my child.

(Please provide name and phone number	r)
1	Ph:
2	
3	
4	
5.	
6	
Child(rens) Name(s) (Please Print)	Parent or Guardian (Please Print)
Date of Birth(s)	Signature of Parent or Guardian
Witness	Date

J.F.K. Pediatrics 160 J.F.K. Drive, Suite 101 Atlantis, Florida 33462

Ph: (561) 964-1215 Fax: (561) 964-1245

Date of Signing

Just For Kids Pediatrics 9868 S. SR 7, Suite 305 Boynton Beach, Florida 33472 Ph: (561) 369-0111 Fax: (561) 369-4003

#### Request for Email Communications

Communications over the internet and or using email systems that are not encrypted are inherently unsecured. There is no assurance of confidentiality of information when communicated this way. Nevertheless, you may request that we communicate with you via email. To do so please complete this form.

Please be advised that: This request applies to the office of J.F.K Pediatrics/ Just for Kids Pediatrics and/ or its physicians. J.F.K Pediatrics/ Just for Kids Pediatrics will NOT communicate health information that is specially protected under state and federal law (for example HIV/AIDS information, mental health information etc.) via email even if we agree to communicate with you via email. Please initial next to each phrase: I certify that the email I would like to be communicated via is: I certify that my child(ren) name(s) and DOB(s) are: I certify that the email provided on this request is accurate, and that I, or my designee on my behalf, accept full responsibility for messages sent to or from this address. I understand and acknowledge that communications over the internet and/ or using the email system are not encrypted and are inherently insecure; that there is no assurance of confidentiality of any communications when communicated via email. I understand that email communications in which I engage may be forwarded to other providers, including providers not directly associated with J.F.K Pediatrics/ Just for Kids for purposes of providing treatment to my child. I agree to hold J.F.K Pediatrics/ Just for Kids and individuals associated with J.F.K Pediatrics/ Just for Kids harmless from any and all claims and liabilities arising from or related to this request for communications via email with this said email address listed above. Signature of Patient or Legal Representative Signature of Witness Printed name of Patient or Legal Representative Printed name of Witness Description of Personal Representative's Authority Job Description

Date of Signing