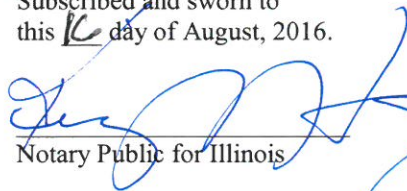


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR JULY 19, 2016

I hereby certify that the attached minutes were reviewed and approved at the August 16, 2016 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 16 day of August, 2016.

  
Notary Public for Illinois



**MINUTES OF THE JUNE 28, 2016 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, July 19, 2016  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: Mark Hammond and James Dougherty  
Others: Charles Radovich, James Hare, Jason Fowler,  
Kim Hoadley, James Savio

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District (“District”) for July 19, 2016 was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, July 19, 2016 by Trustee Dougherty. Trustees present were Mark Hammond and James Dougherty.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** There were no announcements. Joyce Papiach of Beaver Circle was present. Ms. Papiach thought she was attending the SSA meeting. Papiach discussed the mosquito issue at her property. Attorney Radovich advised her that she should contact the Township as they have statutory jurisdiction over mosquito abatement.

**4. LONG RANGE PLAN SUBCOMMITTEE REPORT.** The Board discussed the items on the District's website.

**5. OLD BUSINESS**

***5a. Approval of the minutes of the June 28, 2016 Board of Trustees' meeting.***

Motion by Trustee Hammond to approve the minutes of the June 28, 2016 Board of Trustees' meeting; seconded by Trustee Dougherty.

Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6. NEW BUSINESS**

**6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.***

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, and past due account payment plans and outstanding invoices. Hare stated that the District was over budget for water usage. There were no delinquent payment plans.

Motion by Trustee Dougherty, Second by Trustee Hammond to approve the Accounts Payable, Treasurer's Report, financial statements and past due accounts as presented, subject to revision of the IMET Fund as containing depreciation funds and reclassification of the waste water tech salary.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6.b. *Operations Report from Sheaffer & Roland and Discussion Regarding Same.***

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler stated they had a pump failure at well number 2 that morning. A breaker had to be replaced at a cost of approximately \$3,300. Hammond asked about the status of the Greenfields clogging issue. Fowler advised that he is waiting on costs for the damage. Radovich suggested that a meeting take place with Greenfields rather than a letter being sent. Fowler will schedule the meeting.

Motion by Trustee Dougherty to accept the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6.c. *Consideration and approval of 2015 Annual Financial Statement Audit. Presented by James Savio of Sickich.***

Mr. Savio presented the annual financial statement audit.

Motion by Trustee Dougherty to accept the 2015 Annual Financial Statement Audit as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6.d. Consideration of Utility Rate Study Proposal of Kevin Richardson, P.E.**

Motion by Trustee Hammond to accept the Utility Rate Study (Kevin Richardson, P.E.) Proposal for the sum of \$8,500. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6.e. Consideration of Aeration Installation Proposal from Sheaffer & Rolland for Pond N7 also known as Tanna Farm Hole 10 Pond.** Fowler advised that Pond Number 7 would require the use of five (5) aerators. The cost for the installation (all electrical, permits and compressors) of the aerators and the aerators will be \$33,500.00. Fowler advised that this is a budgeted expense.

Motion by Trustee Dougherty to approve the Sheaffer & Rolland proposal to install an aeration system for Pond N7 also known as Tanna Farm Hole 10 Pond. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**6.f. Consideration of Electric Service Contract for MCWRD Facilities From November 2016 To November 2018 as Presented by Vanguard Energy Services of Naperville, Illinois.** Fowler answered the Board's questions regarding the charts provided by Vanguard. Fowler stated that the District has experienced significant savings on electric service since the last contract entered with Vanguard.

Motion by Trustee Hammond to approve a three (3) year electric service contract with Vanguard Energy Services for MCWRD facilities beginning November 2016 with Dynergy. Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**7. Closed Session.**

A motion was made by Trustee Dougherty and seconded by Trustee Hammond to adjourn to closed session to discuss the purchase or lease of real property and consideration of pending or anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 2 Nays: 0 Absent: 1

Motion approved.

The Board returned to open session at 9:06 p.m.

**8. Consideration of purchase or lease of real property and/or pending/anticipated litigation, subject to closed session consideration.** No action was taken.

**Upon motion duly made by Trustee Dougherty to adjourn this meeting until the August 16, 2016 Board of Trustees' meeting, seconded by Trustee Hammond and unanimously carried, the July 19, 2016 Meeting of the Board of Trustees was adjourned.**

Roll Call Vote: AYES: 2 NAYS: 0 Absent: 1

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk