

**Town of Grant**  
**9011 County Road WW**  
**Monthly Board Meeting**  
**March 1, 2017**

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.  
Chairperson Schwab called meeting to order at 6:40pm.

**Announcements/Correspondence:**

- Primary Election, February 21, 2017 brought in 82 Voters and recorded one address change.
- Portage County Board approved Town of Grant Zoning Ordinance Amendments to include Farmland Preservation.
- Town of Grand Rapids Fire Department ISO Insurance Rating was reclassified to a rating of 6.
- Travelers Insurance Company withdrew their license as a servicing carrier in the state of Wisconsin for Workman's Comp Ins. Wis. Compensation Rating Bureau assigned our policy to Employers Mutual Casualty Company effective January 1, 2017 with renewal effective May 1, 2017.
- Michael Olson from Rural Mutual Insurance is preparing an insurance quote which will also include Workman's Comp. Ins.
- Focus on Energy is offering a \$35.00 Appliance Recycling Incentive for old working refrigerators and freezers. Call Focus on Energy @ 800-354-1898.
- Received 2020 Census Local Update of Census Addresses (LUCA) Operation Information Guide.

**Minutes:**

- **Motion: (Schwab, Yetter) Move to approve Town Board Meeting minutes from March 25, 2015 as corrected. Unanimous Ayes. Carried.**
- **Motion: (Schwab, Winkler) Approve Monthly Board Meeting minutes from April 8, 2015 as corrected. Unanimous Ayes. Carried.**
- **Motion: (Schwab, Yetter) Move to approve Monthly Board Meeting minutes from February 8, 2017 and reconvened meeting minutes from February 13<sup>th</sup> and 20<sup>th</sup>, 2017 as written. Unanimous Ayes. Carried.**

**Officers' Reports:**

- No reports

**Committee/Commission Minutes or Reports:**

- **Ambulance:** Town of Grant filed an Appeal on February 24, 2017 with the State of Wisconsin Appellate Court; information from Circuit Court litigation was sent to the Appellate Court.
- **Fire:** No report
- **First Responders:** No report
- **Green, Clean Action:** Discussion on Choose to ReUse with local municipalities.

- **Greater Kellner Area Business Group:** No report
- **Groundwater Citizens Advisory Committee:** Groundwater Management Plan draft is available for comments.
- **Historical Committee:** No report
- **Plan Commission:** Working on Comprehensive Plan at March 15, 2017 meeting.
- **Zoning:** February 2017 permits brought in \$20.00 for Certified Surveying Map.

#### **Financial Report & Updates:**

- Treasurer Luecht reported that receipts for the month of February 2017 totaled \$1,004,825.17, which included \$990,000.00 from Tax Collections.
- Clerk Zimmerman will provide February 2017 Reconciliation when Bank Statement is received and put copies in Board Members mail slots. Copies of updated Budget Sheets were given to Board Members.
- Items were sent to Wisconsin Online Surplus Auction.

#### **Operator's License:**

- **Motion: (Yetter, Winkler) Move to approve Operator Licenses for Meghan Coyer, Kelsy Krieger and Kayla Buss for J's UW Kellner. Unanimous Ayes. Carried.**

#### **Public Participation:**

- Charles Rickman made a comment about a van that is parked too close to the road by Stenzel's on the corner of CTH U/CTH WW so you can't see if traffic is coming when at Stop sign. He was informed to call Sheriff's Dept. since Stenzel's is located on county roads.
- Dale Winkler questioned that the back steps at the Town Hall are chipping and they were just installed. Bob Sweets Construction will need to be contacted and see about warranty.
- Supervisor Winkler also indicated that pins for grader need to be ordered and installed before grading begins, estimate cost is \$1,000.00.

#### **Roads/Equipment/Garage:**

- Board Members went through information received from Riesterer & Schnell, Inc. on repair cost for John Deere Tractor and Diamond Mower.
- **Motion: (Yetter, Winkler) Move to repair John Deere Tractor and Diamond Mower for \$4,244.05. Unanimous Ayes. Carried.**

#### **2017 Road Construction & Maintenance Estimate Cost**

- Crack sealing – a lot of miles to do to save roads - \$15,000.00
- Culvert replacement – 90<sup>th</sup> Street (CTH W-Quarry Rd) - \$3,500.00
- Culvert replacement – 100<sup>th</sup> St. S (CTH WW-Griffith Ave) - \$1,500.00
- Chip seal breaking up – Deer Rd. (West of 90<sup>th</sup> St.) - \$7,500.00
- Chip seal blow out – 100<sup>th</sup> St. (Quarry Rd.-Mill Rd.) - \$17,000.00

- Finish Evergreen Ave with asphalt - \$40,000.00
- Materials only–Elm St. (90<sup>th</sup> -100<sup>th</sup> St.) - \$35,000.00 (gravel), \$125,000.00 asphalt)
- Gravel – Juniper Lane and 83rd St. (Stub Rd) \$5,000.00
- Materials – Mill Road (CTH F-100<sup>th</sup> St.) - \$10,000.00 (ends only)
- Gravel – White Pine Court (material only) - \$5,000.00
- Gravel Stockpile - \$5,000.00
- Bridges need fixing- culvert Four Mile on 100<sup>th</sup> St.
- In order to do majority of roads listed above, Town Board would need to rescind on motion from November 2016 to do asphalt job on Oak St. for \$129,000.00.
- Excluding all asphalt jobs, total estimates for roads listed above is \$104,500.00.
- Treasurer Luecht presented Excel spreadsheet to Board Members showing what has been spent already for Highway Budget: Highway Repairs and Snowplowing Expenses have already exceeded budgeted amounts.
- Town Board will need to keep a tight rein on spending, roads listed will need to be selected very carefully, and estimate costs are over budget amount.
- No new information to report on tree/brush removal, grader extended warranty or Portage Cty Hwy to snowplow/salt junction of 90<sup>th</sup> St. /CTH 54.

**Town Hall:**

- No updates on needed repairs. (bathroom fan, rock foundation)

**Transfer Station:**

- Aluminum trailer rear light repairs to be done week of March 6<sup>th</sup>-10<sup>th</sup>.

**Board/Employee training dates:**

- Road Maintenance Seminar May 16, 2017

**Upcoming meeting dates/topics:**

- No dates set for March
- Road Damage Packet – April

**Motion: (Winkler, Yetter) Move to adjourn @ 8:45pm. Unanimous Ayes. Carried.**

Respectfully submitted by,

*Vicky Zimmerman*

Vicky Zimmerman, Town Clerk

Approved: April 12, 2017