



# AAT NEWS



December 2019

## DOT Medical Exams and Registering with the State

When it is time for you to renew your medical examiner's certificate and have completed your new DOT medical exam, you will need to **immediately** go to the DMV or state licensing agency following your exam. Provide them with a copy of your new medical certificate and complete a self-certification form. Providing these forms is required for all CDL drivers as per Regulations.

In addition, when registering with the state and providing the required forms, have the DMV enter your new med exp date in their computer system while you are there. This way your information will be updated instantly with no delays.

We ask that you update and provide these forms **immediately** following your DOT medical exam. If the state is not updated and a state officer or DOT discovers you carrying outdated documents while on the road, your CDL will be invalidated or revoked.

In addition, we need to know that you have registered and provided a copy of your med cert and self certification to the DMV. **Please contact Penney when you have done that.** AAT will need the CDL med cert exp date to show on the drivers MVR.

### AVAILABILITY

Please turn in and update thru the month if you have changes. You can turn in a paper calendar, email us or call us.

## INDEPENDENT CONTRACTOR CONTRACTS AND SPECIAL INSTRUCTIONS

A contract is included in each packet a driver picks up at the start of a trip. It is important to review this at the beginning of each trip. The contract sheet contains a variety of information that can include special instructions such as: Is the vehicle to be full of fuel at pick up? If not, and you do not go to the nearest station to fill, it can be a cost AAT of hundreds of dollars. At delivery is the tank to be full or 1/4 full of fuel? Are you to call 1, 2 or 3 hours or even a day ahead to confirm a delivery time?

Communication with our customers is vital.

Please take a few moments to read the contract and familiarize yourself with the instructions.

Welcome Debby

## Annual Drivers Book Update

Effective December 1, 2018 there will be new insurance certificates along with other forms that are date sensitive. These will need to be updated in each driver's book before you go on a trip December 1st or after.

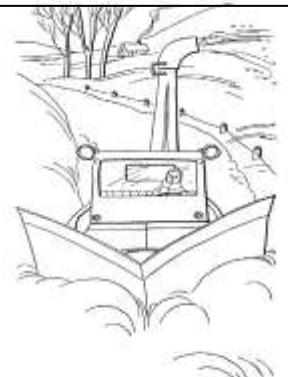
# Happy Birthday!

Don , Kirby, Sean & Mel

### Stay Alert

### Slow Down

### Stay in Control



The holiday season is a time for celebration. We hope you and your family enjoy your time together with joy and laughter.



Wishing you a Merry Christmas and a Happy New Year!

Debra, Scott, Jackie, Penney, Debby, Donna, Kara & Patti

AAT offices will be closed on December 24 & 25, 2018. All paperwork must be turned in by Wednesday, December 26, 2018 by 8:00 AM for deliveries made on or before December 23, 2018.