



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING JULY 9, 2019

The regular meeting of the Mokena Fire Protection District was held on Tuesday, July 9, 2019 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Trustee Craig Warning, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the June 11, 2019 Trustee meeting. Motion passed with all ayes.

Ken Blank made a motion, seconded by Craig Warning, to approve the minutes of the June 11, 2019 Closed Session meeting. Robert Hennessy would like the wording in the second paragraph under #2 to include the word *reportedly*. Robert Hennessy made a motion to amend the minutes as stated. Seconded by Craig Warning. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to accept the Monthly Statement as presented. Motion passed with all ayes. It was noted that the interest rate for ICS is currently higher than the CDARS; therefore, no CDARS will be taken out at this time.

Craig Warning made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$103,287.58 as presented. Motion passed with all ayes.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TRUSTEES' REPORT

Bill Haas informed the Trustees that a Laraway Communication Center Board of Director's meeting will be held on July 31 at the Center to discuss the budget increase.

Ken Blank thanked all those involved in the 4th of July parade and festivities.

Ken Blank informed the Trustees that the Pension fund is now over 80% funded.

CALENDAR AND CHECKLIST

The insurance coverages and closed session minutes have been reviewed.

A hearing and adoption on the budget will be held later in the meeting. The budget will then be published and filed with the County Clerk.

ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce Truck 92 will be out of service for approximately one week due to the air conditioner not working. This will be repaired under warranty.

The north side air conditioner at Station 1 was replaced due to a faulty compressor. DL Comfort Control replaced it at a cost of \$3,154.00.

A Unified Incident Action Plan (IAP) was developed for the 4th of July festivities. There was a meeting prior to the event with the Police Department, the Village of Mokena, Emergency Services Disaster Agency and shift crews to discuss the IAP. During the parade, Mokena FPD responded to four emergency calls with one patient transported to the hospital. Chief Stephens thanked A/C Campbell for all his work in developing this plan.

The Board approved the following class requests:

Mike Hullinger	Rope Technician
Ken Berger	Vehicle & Machinery Technician
Mike Hullinger	Trench Rescue Technician
Adam Meyer	Instructor 1

The July training calendar was reviewed by the Board.

Congratulations to Mark Rojek, John Swanson and Stewart Romadka on receiving their Fire Officer II certification.

The Board reviewed the POC ride-along report for the month of June.

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active and committed to supporting Laraway Dispatch in improving their provided service levels. Any issues that we have experienced have been reported to LCC through their notification procedure.

On July 2, the CAD experienced an outage that lasted approximately 90 minutes. This outage affected the entire county, interrupting the incident unit recommends and documentation. Motorola and WC9-1-1 staff are investigating the cause of this incident.

At approximately 1:15 AM on July 4, Laraway Communications Center (LCC) experienced a power surge from ComEd, knocking out power to the Center and making the Center inoperable. While the 9-1-1 calls were transferred to Wescom, fire alarms were unable to be monitored. The Mokena FPD will be working with LCC to ensure that all critical systems can be transferred to a backup PSAP if needed.

In the coming weeks, the mobile CAD client will undergo a major upgrade, which should provide additional features relating to map scaling and incident location display.

A meeting will be held on July 12 with Wescom to gather information on their dispatch center.

The Homer Glen Public Services and Safety committee for July was cancelled.

We currently have one employee out on a reported duty-related injury and one employee on FMLA leave.

The Trustees reviewed the June code enforcement reports and public education surveys.

CHIEF'S REPORT

The FY2019 ambulance billing data was reviewed.

A letter of resignation was received from Fire Commissioner Paul Coverick who will be resigning as Fire commissioner of the Mokena FPD after 23 years as he is moving out of state. The District will have to find a replacement for Paul Coverick's term, which expires in May 2021.

A completed request for Financial Assistance has been submitted from a non-resident, requesting the balance of \$1,850.00 to be forgiven. The request has all appropriate documentation and completed forms and therefore, the balance will be waived.

Newspaper articles received this month:

- The Mokena Messenger published articles on calls of service in May and Family Fun Day.

Chief Stephens shared a publication from the Will County 9-1-1 Emergency Telephone System with answers to frequently asked questions regarding the System.

The Trustees reviewed the monthly alarm reports for June.

Eight Customer Satisfaction Surveys received in the past two months were shared with the Board.

APPROVE AND ADOPT BUDGET AND APPROPRIATION ORDINANCE FOR YEAR ENDING MAY 31, 2020

Craig Warning made a motion, seconded by Robert Hennessy, to open the budget and appropriation hearing. Motion passed with a Roll Call vote as follows: Bill Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye. Craig Warning aye. There were no public comments. Robert Hennessy made a motion, seconded by Craig Warning, to close the hearing. Motion passed with a Roll Call vote as follows: Bill Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye. Craig Warning aye.

Craig Warning made a motion, seconded by Ken Blank, to adopt Ordinance No. 2019-1, *an ordinance fixing the budget and making appropriations for the Mokena Fire Protection District in Will and Cook Counties, Illinois for the fiscal year ending May 31, 2020*. Motion passed with a Roll Call vote as follows: William Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye. Craig Warning aye. The appropriate copies were signed. Ottosen Britz Kelly Cooper Gilbert & Dinolfo, Ltd. will publish the ordinance.

FLEET MAINTENANCE AND REPAIR AGREEMENT IGA WITH TINLEY PARK FIRE

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the Intergovernmental Agreement between the Mokena Fire Protection District and the Tinley Park Fire Department for fleet maintenance and repair services. Motion passed with a Roll Call vote as follows: William Haas aye, Ken Blank aye, Robert Hennessy aye, Dennis Burkhardt aye. Craig Warning aye.

CLOSED SESSION

Craig Warning made a motion, seconded by Robert Hennessy, to enter into Closed Session at 7:50 PM. Motion passed with all ayes.


The Board returned to Open Session at 8:14 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:15 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel