



Northwest Wyoming Board of  
Cooperative Educational Services  
**Minutes**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Acting Chairman Ms. Nichole Weyer called the November 15, 2018 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 4:31 p.m.

**B. ROLL CALL**

**BOARD MEMBERS PRESENT**

Ms. Nichole Weyer, Clerk, Hot Springs #1  
Mr. David Tommerup, Treasurer, Washakie #1  
Mr. Greg Gloy, Big Horn #4  
Mr. David Snyder, Fremont #21  
Ms. Lynette Jeffres, Fremont #25  
Mr. Trace Paul, Park #1  
Mr. Terril Mills, Washakie #2

**ADMINISTRATION PRESENT**

Ms. Carolyn Conner, Administrative Director, NW BOCES

**RECORDING SECRETARY PRESENT**

Ms. Lynette Jeffres

**C. APPROVAL OF MINUTES**

*MOTION #2762*

A motion was made by Ms. Lynette Jeffres to approve the minutes and Executive Session minutes of the October 24, 2018 meeting as presented. Mr. David Snyder seconded the motion. The motion carried.

**D. APPROVAL OF AGENDA**

*MOTION #2763*

A motion was made by Mr. Trace Paul to approve the agenda as presented. Mr. Terril Mills seconded the motion. The motion carried.

**II. COMMUNICATIONS**

**A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS**

Ms. Carolyn Conner passed around a group photo of the NW BOCES students at Halloween. Ms. Conner presented each Board member with a copy of the book "Say It So They Want to Hear It" which was written by NW BOCES teacher Ms. Shawna Bradshaw.

**B. AUDIENCE COMMENTS**

There were no audience comments.

**C. FINANCIAL REPORT/APPROVAL OF BILLS**

The Financial Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes.

*MOTION #2764*

A motion was made by Mr. David Tommerup to approve the payment of bills and transfer of funds as presented. Mr. Trace Paul seconded the motion. The motion carried.

**D. RESIDENTIAL REPORT**

None available.

**E. MAINTENANCE AND TRANSPORTATION REPORT**

None available.

**F. ADMINISTRATORS REPORT**

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes.

**III. GENERAL BUSINESS**

**A. ACTION ITEMS**

**1. Policies 8026 thru 8026e-R Under Revision/Review 2nd Reading**

*MOTION #2765*

A motion was made by Mr. Greg Gloy to approve Policies 8026 thru 8026e-R on second and final reading. Mr. David Snyder seconded the motion. The motion carried.

**2. Policy 2007j-R Under Revision 2nd Reading**

*MOTION #2766*

A motion was made by Mr. Terril Mills to approve Policy 2007j-R on second and final reading. Mr. David Tommerup seconded the motion. The motion carried.

**3. Policies 8027 thru 8030-R Under Revision/Review 2nd Reading**

*MOTION #2767*

A motion was made by Mr. David Snyder to approve Policies 8027 thru 8030-R on second and final reading. Mr. Trace Paul seconded the motion. The motion carried.

**4. December Board Meeting**

*MOTION #2768*

A motion was made by Mr. David Tommerup to hold the December 2018 Board meeting on December 13, 2018 at 7:00 p.m. Mr. Trace Paul seconded the motion. The motion carried.

**5. Classified Staff Salary Schedule**

*MOTION #2769*

A motion was made by Mr. Trace Paul to approve amended Salary Schedule as presented. Mr. David Tommerup seconded the motion. The motion carried.

**B. DISCUSSION ITEMS**

**1. New Board Member Orientation**

Ms. Carolyn Conner asked all Board members to consider serving as mentors to new Board members.

**2. Restraint Documentation**

Ms. Conner discussed the restraint documentation and statistics relevant to restraints. Ms. Conner also discussed the methods staff use to de-escalate students.

**3. November Parent Training**

All Board members were invited to the November 21, 2018 Parent Training

**4. AdvancEd for Special Purpose Schools Update**

Ms. Carolyn Conner updated the Board with information regarding keeping AdvancEd accreditation for Special Purpose Schools.

**IV. FUTURE AGENDA ITEMS**

**A. Audit Report**

**B. Annual Report**

**V. EXECUTIVE SESSION**

*MOTION #2770*

A motion was made by Mr. Trace Paul to go into Executive Session at 5:20 p.m. for a Student Grievance. Mr. Greg Gloy seconded the motion. The motion carried. The session ended at 5:25 p.m.

**VI. ADJOURNMENT**

Acting Chairman Ms. Nichole Weyer declared the November 15, 2018 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 5:26 p.m.



Recording Secretary

Approved and entered according to proceedings.



Chairman



Clerk