

SUBJECT TO TRANSACTION CHECKLIST

- _____ Purchase & Sales Agreement (sample on our website)
- _____ Current Mortgage Statement
- _____ Order payoff and/or reinstatement figures (please obtain in advance)
- _____ A Copy of the Note (to verify it's not an ARM or has a balloon)
- _____ Attempt to obtain existing survey from seller or Title Company
- _____ Valid Driver License from Buyer(s) & Seller(s)
- _____ Obtain Buyer information (exactly as it will be appear on the deed)
 - Name, cell phone numbers, emails, address if different from property address
- _____ Preliminary title search – Bexar County Deed Records. Are there any liens or judgements affecting title?
- _____ Are there any back taxes owed?
- _____ Will the Seller want a Deed of Trust to Secure the Assumption, which will protect the Seller in case the Investor or Buyer does not make the monthly payments.