

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES

FRIDAY, AUGUST 25, 2023

HELD IN PERSON AT FALLIS HALL AND VIRTUALLY VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne (via Zoom)</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO</p> <p>Public Works: n/a</p> <p>Attendees: Tony Sonnleitner, Development Officer (via Zoom)</p> <p>Delegation(s): a) 9:05 a.m. – Caroline and Tim Crebas, along with Development Officer Tony Sonnleitner, to discuss the two requests received for 13 Poplar Avenue regarding their development and removal of trees.</p> <p>b) 9:20 a.m. – RV Request from Gerry &amp; Michelle Berlinguette, letter requesting Council's consideration to apply for a permit to use their RV on their vacant land as they believe they were missed in the notices of nonconformance that were given to those landowners back in 2021 that were utilizing or storing RV's on vacant lots as they did not have their RV on their lots during that time.</p> <p>c) 9:35 a.m. – John &amp; Shelley Frederick, 17 Ash Avenue. The Frederick's email was read aloud at the Public Hearing for Draft Land Use Bylaw 335-2023 held on Saturday, August 19, 2023. Council requested Administration add this email to this August 25, 2023 Agenda as they considered it a current planning/development matter, and not specific to the Land Use Bylaw Hearing. In addition to the matters in their email, the Frederick's have also provided a request regarding their multiple approaches into their property, one being off of Ash Avenue and one being off of Silver Sands Drive. The Frederick's have been verbally advised by the Development Officer that they are to use the Ash Avenue approach and are now requesting the Summer Village's consideration of their main and only approach being the one off of Silver Sands Drive. Best practice would be to limit the number of approaches onto Silver Sands Drive, and only consider same where no other option is available or practice. Our Public Works Manager would need to be consulted in this regard as well.</p>
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		<p>d) 9:50 a.m. – Local Director of Emergency Management Dennis Woolsey &amp; Local Deputy Director of Emergency Management, Rick Wagner, to discuss block captains as they pertain to the Summer Village’s Emergency Management Plan.</p> <p>Public at Large:      0 (via Zoom) / 7 (in person)</p>
1.	<b>CALL TO ORDER</b>	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	<b>AGENDA</b>	
163-23		<p><b>MOVED</b> by Deputy Mayor Turnbull that the August 25, 2023 Regular Council Meeting agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b>	
164-23		<p><b>MOVED</b> by Mayor Poulin that the minutes of the July 21, 2023 Organizational Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
165-23		<p><b>MOVED</b> by Deputy Mayor Turnbull that the minutes of the July 21, 2023 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
166-23		<p><b>MOVED</b> by Councillor Horne that the minutes of the August 19, 2023 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>DELEGATIONS</b>	
167-23		<p><u>9:05 a.m. – Caroline and Tim Crebas</u></p> <p><b>MOVED</b> by Councillor Horne that Council supports the recommendation and decision of the Development Officer going forward respecting the proposed development at 13 Poplar Avenue with respect to developing on certain portions of the lands believed to be deemed “hazard lands” as per the Municipal Government Act section 693.1(1).</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	168-23	<b>MOVED</b> by Deputy Mayor Turnbull that Council accept the presentation made by Caroline and Tim Crebas, along with their written submission, with respect to matters related to 13 Poplar Avenue for information, and that the property owners be requested to submit a development permit application to the municipality and that the application should include their “hazard lands” concerns as per the Municipal Government Act section 693.1(1). <b>CARRIED</b>
	169-23	<u>9:20 a.m. – Michelle Berlinguette</u> <b>MOVED</b> by Mayor Poulin that Council accept for information the presentation by Michelle Berlinguette with respect to her request for permission to place and use her RV on her vacant lot at 7 Hillside Crescent AND THAT Administration investigate the matter further and provide options for Council to consider at the next regular Council meeting. <b>CARRIED</b>
	170-23	<u>9:35 a.m. – John &amp; Shelley Frederick</u> <b>MOVED</b> by Councillor Horne that the request from the residents at 17 Ash to allow the original approach from their property onto Silver Sands Drive to remain be deferred to the next Council meeting to allow administration, public works and the development officer the time to do an on-site inspection and that a recommendation be brought back to the next regular council meeting for Council’s consideration. <b>CARRIED</b>
	171-23	<u>9:50 a.m. – Local Director of Emergency Management, Dennis Woolsey &amp; Local Deputy Director of Emergency Management, Rick Wagner</u> <b>MOVED</b> by Deputy Mayor Turnbull that Council continue with support of the block captain initiative and that further collaboration take place between Council, Administration and the local emergency management team to come up with an action plan and process for the recruitment of the block captains. <b>CARRIED</b>  Dennis Woolsey, Local Director or Emergency Management, exited the meeting at 10:40 a.m.
5.	<b>PUBLIC HEARINGS</b>	n/a
6.	<b>BYLAWS</b>	n/a
7.	<b>BUSINESS</b>	
	172-23	<b>MOVED</b> by Deputy Mayor Turnbull that the Development Officer be directed to send a reminder to the landowner requesting the grass and weeds be maintained with respect to 22STOP05-31, Lot 5, Block 6, Plan 074 0530, with a deadline of September 30, 2023. <b>CARRIED</b>

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	173-23	<p><b>MOVED</b> by Mayor Poulin that Council accept the update from the landowner with respect to 22STOP06-31, Lot 8, Block 6, Plan 074 0530, and approve an extension to the deadline of September 30, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	174-23	<p>Rick Wagner, Local Deputy Director of Emergency Management, exited the meeting at 10:50 a.m.</p> <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands support in principle consideration of a new fire services agreement with Onoway Regional Fire Services/Fire Rescue International on a same or similar basis commencing in 2026, however, Silver Sands would request a review of the parcel fees charged back directly to Silver Sands from the membership.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	175-23	<p><b>MOVED</b> by Deputy Mayor Turnbull that Mayor Poulin be congratulated for receiving the ABMunis Award of Excellence and that Council extend authorization of attendance and accommodation for the September 26<sup>th</sup>, 2023 President's Banquet and Dinner ceremony which will take place before the upcoming annual ABMunis Convention.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	176-23	<p><b>MOVED</b> by Deputy Mayor Turnbull that approval of the Telus NG9-1-1 Agreement between the Summer Village of Silver Sands and Telus be deferred AND THAT administration be directed to request a Telus representative be invited to the next regular meeting (in person or virtual) to explain the terms of the noted agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	177-23	<p><b>MOVED</b> by Mayor Poulin that the September 29<sup>th</sup>, 2023 Regular Council Meeting be re-scheduled to Friday, October 6<sup>th</sup>, 2023 at 9:00 a.m. at Fallis Hall (subject to hall availability).</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>FINANCIAL</b> 178-23	<p><b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the income and expense statements as at July 31<sup>st</sup>, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>COUNCIL REPORTS</b> 179-23	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Council reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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10.	<b>ADMINISTRATION REPORTS</b> 180-23	<p><b>MOVED</b> Mayor Poulin that Council accept for information the Administration reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>CORRESPONDENCE</b> 181-23	<p><b>MOVED</b> by Councillor Horne that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> <li>a) 23DP04-31 for renovation of an existing single detached dwelling and construction of addition (covered deck – 28.6 sq. m) at 13 Poplar Avenue</li> <li>b) 23DP05-31 for the demolition of an existing dwelling at 1 Hazel Avenue (this demolition permit is also in follow up to 23STOP09-31)</li> <li>c) 23DP06-31 for “as-built” installation of a water cistern and septic system (holding tank) and placement of an accessory building (2.8 sq. m.) at 9 Birch Avenue</li> <li>d) Town of Mayerthorpe – June and July Community Peace Officer services</li> <li>e) July 30<sup>th</sup>, 2023 letter on resignation of former Councillor and Mayor Angela Duncan and appointment of new Mayor Tara Elwood and Deputy Mayor Debbie Durocher.</li> <li>f) Yellowhead Regional Library – August 4<sup>th</sup>, 2023 letter on their 2022 Annual Report</li> <li>g) 2<sup>nd</sup> Quarter Safety Codes Report</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>OPEN GALLERY</b> 182-23	<p><b>MOVED</b> by Councillor Horne that Council accept for information the open floor discussion with gallery.</p> <p style="text-align: right;"><b>CARRIED</b></p>
13.	<b>CLOSED MEETING</b> 183-23	<p><b>MOVED</b> by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:40 a.m. to discuss the following items:</p> <p>-Third party business interests – Land Development - (FOIPP Act Section 16)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed at 11:41 a.m.</p> <p>The meeting reconvened at 11:46 a.m.</p>

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	184-23	<p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne (via Zoom) Wendy Wildman Heather Luhtala</p> <p><b>MOVED</b> by Councillor Horne that Council return to an open meeting at 12:09 p.m.</p> <p style="text-align:right"><b>CARRIED</b></p>
	185-2023	<p>The meeting recessed at 12:10 p.m.</p> <p>The meeting reconvened at 12:12 p.m.</p> <p><b>MOVED</b> by Deputy Mayor Turnbull that as conditions have been met, the Development Agreement (version date July 6, 2021) between the Summer Village of Silver Sands and 1847371 Alberta Ltd. for the Silver Sand Golf and RV Resort be approved and execution of the agreement authorized.</p> <p style="text-align:right"><b>CARRIED</b></p>
14.	<b>NEXT MEETING(S)</b>	The September 29, 2023 Regular Meeting has been re-scheduled to Friday, October 6, 2023 at 9:00 a.m. at Fallis Hall.
15.	<b>ADJOURNMENT</b>	The meeting adjourned at 12:15 p.m.

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman