

**TOWN OF UNITY**  
**Unity Select Board**  
**MINUTES**  
**May 23, 2016**

PRESENT

Edward ("Ed") Gregory  
William ("Bill") Schroeter  
John Callum, Jr.  
Harold Booth, Highway  
Holly White, Tax Collector

Ingrid Bjork, Bookkeeper  
Rosemary Heino, Town Clerk  
Paul Moeller, Building/Health Inspector  
Joe Warner, Resident  
Vanessa Keith, Transfer Station

At 4:00 pm Ed called the meeting to order.

John made a motion to approve the Minutes of May 16, 2016 as amended. Second by Bill. John and Bill voted Aye. Ed. Abstained.

Holly presented a buy-back deed for Wallace Weaver. John made a motion to deed the town-owned property back to Wallace Weaver of 185 Old Forest Road, Stoddard, NH. Second by Bill. All in favor.

Holly asked what else the Selectmen need from her in order to move ahead with the auction of town-owned property. Bill told the realtor that it would be between 8-12 properties and he is waiting to get a price for the auction, possibly next week. Holly will have the list of town-owned properties for next week's meeting.

The Selectmen reviewed financial reports with Ingrid and asked for itemized reports to be printed out for review. The Board suggested that Ingrid continue separating the invoices for the salt shed out and to also keep track of the labor involved in building the shed. She will prepare a spread sheet with the hours.

Rosemary brought in a Pole License for signature for Fairpoint and NH Electric. Bill made a motion to have Chairman sign. Second by John. All in favor.

Rosemary asked to take June 7, 14, 21 and 28 off. John made a motion to grant the vacation time. Rosemary will bring in the proper Vacation Request form for signature. Second by Bill. All in favor.

Harold discussed the salt shed and highway.

The Board discussed ABC paving who is supposed to pave the Town Office and Transfer Station. There have been three attempts to contact them with no return call. A Certified letter was sent on May 19<sup>th</sup> requesting a call back no later than 4:15 pm on May 31<sup>st</sup>.

Bill made a motion to approve the letter to Sally Teague requesting a check for Jim Callum for work on the Town Hall for \$104.97. Second by Ed. John abstained.

The Selectmen discussed the 1996 Master Plan with Joe Warner. Mr. Warner stated that the goal is to slim the plan down. He would like the plan done this calendar year. He asked the Selectmen for feedback. The Board discussed housing, roads and small business. Mr. Warner stated that Claremont has so much more to offer that businesses usually wind up there. There is no incentive to have a business here. Mr. Warner said that if there are no concrete suggestions they will proceed with the plan one section at a time as they have been. The Selectmen thanked Mr. Warner for his work.

Tracy stated that she had a call from former Town Attorney Dan Smith in response to the request for the Janelle file to be transferred to the new Town Attorney, Upton & Hatfield. He stated that the town already has the file. Tracy will contact Steve Venezia for his recommendation on how to proceed.

Tracy stated that Lyle Guynup came in and requested copies of Minutes where the Town waived the Building Permit fee for the new school. The Selectmen would like this and all other requests in writing.

Tracy asked the status of Phil Labreque's question on the culvert on West Unity Road. Bill will take care of this.

Tracy discussed the Minutes of the Historical Society that Jim Romer forwarded to her requesting that Jim Romer get a password to the Sullivan County Registry of Deeds. Tracy will call the Registry to see what the process is since it is the Historical Society and Town business.

Vanessa stated that she received 185 tires on the Transfer Station's discounted day on May 7<sup>th</sup> and approximately \$200.00 in electronics. She also stated that Clarence Gee would like to come back as a fill-in. She will instruct Mr. Gee to go to the Town Office to update his paperwork. She will be away and will return on June 7<sup>th</sup>.

Tracy discussed learning how to do payroll as a back-up if Ingrid is out. The Board suggested contacting the NHMA to find out if there is a conflict of interest between

Selectmen's Secretary and Bookkeeper.

The Board discussed going to Lempster and discussed the perambulation documents that Ingrid forwarded.

Paul Moeller discussed several new Building Permits. He stated that he spoke with someone at the West Unity Church and that they were working with the State. Paul said that he needs to be involved and needs to see the work.

Paul stated that he spoke with Chip Baldwin who has changed the plans on his shed. Paul will contact Mr. Baldwin to discuss.

John made a motion to prepare to move the police Department to the Fire Station and to talk to the sheriff regarding the safe. Second by Bill. John suggested getting a Building Permit and building an office space. Ed stated that he would like to move forward but the road projects come first. The Selectmen voted All in Favor.

John made a motion to sign a pistol permit. Second by Bill. All in favor.

At 7:20 John made a motion to go into non-public session under RSA 91:A.

At 7:30 John made a motion to adjourn from non-public session and to return to the Selectmen's meeting. Second by Bill. All in favor.

John made a motion to purchase and provide a video security system. Second by Bill. Bill discussed various pricing and options that he obtained. All in favor.

At 7:50 pm John made a motion to continue the meeting at 7:00 pm on May 24, 2016 at the Lempster Select Board Meeting. Second by Bill. All in favor

Respectfully submitted,

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Tracy Decker  
Secretary

**SELECTBOARD**

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Edward A. Gregory

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William A. Schroeter

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John M. Callum, Jr.