

SUNBURY CELEBRATION 2018
JULY 14, 2018
FOOD VENDOR REGISTRATION

Below is a list of conditions that are to be observed by the participating vendors of "Sunbury Celebration 2018."

1. The Vendor, _____, will be able to set-up beginning at 7:00 a.m. on July 14, 2018. **For your convenience a vendor may set up Friday July 13, 2018. If you use the City's electricity on Friday night then there is an additional fee for electricity hook-up in the City's electrical box of \$20 per outlet. James Eister, the Director of Parks and Recreation will be available to direct parking for those of you coming in Friday & Saturday. If you come in Friday night you will be able to set up between 4:00-6:00pm. You may contact Jim Eister on his cell at 570-274-5799, should you have any questions. There is an assigned location for each vendor, so do not assume your location is the same as in past years. The City has video camera systems throughout the city and these grounds to ensure the safety of you and our community.**
2. In the event of rain the event will be held July 15, 2018. Set-up at 11:00 a.m.
3. Sunbury Celebration and the City of Sunbury will not be responsible for theft, accidents, or loss or damage to property belonging to vendors.
4. The Vendor shall indemnify and hold harmless Sunbury Celebration and the City of Sunbury, their agents, employees, officials and representatives from any and all claims and damages including attorney's fees and court costs for personal injury, loss or damages to property caused by or due to the acts of omissions of the vendors.
5. Alcoholic beverages are prohibited.
6. Please use trash receptacles for litter. **Exception: Used and unused oil, #10 cans and #2 plastics must be taken at the end of the day by vendors.**
7. Electrical outlets are 20 amps. Small appliance per outlet are available, if needed. The cost is \$20.00 per outlet hookup in the City's metered electrical box. Heavy duty extension cords are vendor's responsibility. Multiple plug ends and power strips are forbidden. If you do not abide by our decision on this and you choose to use a power strip in your stand, you could cause the City's electrical box to trip. If so, you will be asked to remove the power strip. You will have to supply your own heavy duty extension cord to run to the City's electrical source and pay the fee for an additional outlet(s).
8. All decisions of Sunbury Celebration are final.
9. **Vendor Fee for Nonprofit Organizations \$75.00.**
10. **Vendor Fee for business for profit shall be \$175.00.**
11. Tables and chairs are not supplied. Some picnic tables are placed throughout the recreational complex.

**Please complete the attached sheet and return it to the City of Sunbury.
Thank you.**

Name of Organization: _____

Contact Person: _____

Street: _____

Zip: _____ Phone: _____ e-mail: _____

Specify Item(s) for Sale: _____

Business for Profit: Fee \$175.00 Vendor Fee: \$ _____

Non-Profit \$75.00 Vendor Fee: \$ _____

Do you need city electricity Friday Night?

- a) 1 outlet in City's electrical box - \$20
- b) 2 outlets in City's electrical box - \$40
- c) 3 outlets in City's electrical box - \$60
- d) 4 or more outlets add \$20 for each.

Total of ____ outlets needed. Total amount due of \$ _____

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- a) 1 outlet in City's electrical box - \$20
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- d) 4 or more outlets add \$20 for each.

Total of ____ outlets needed. Total amount due of \$ _____

Make checks payable to the City of Sunbury – Sunbury Celebration “2018.” Please sign the registration form and return with payment to: City of Sunbury, Sunbury Celebration “2018”, 225 Market Street, Sunbury, PA 17801. Any questions can be directed to the City Clerk at the City of Sunbury (570) 286-7820.

Signature: _____ Date: _____