

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on January 18, 2018 at the CBOCES Office, 2020 Clubhouse Drive, Greeley, Colorado.

1.1 Call to Order

Vice President Stump called the meeting to order at 6:32 PM.

1.2 Roll Call

Board Members (or alternates) present:

Riste Capps, RE-1 Valley SD Sterling
Mary Clawson, Weld RE-9 SD
Alphretta Erdmann, Briggsdale School
Brandy Hansen, Brush SD RE-2J
Jane Johnson, Platte Valley SD RE-7
Sara Kopetzky, Wiggins SD RE-50J
Pat Loyd, Pawnee SD RE-12
Nancy Sarchet, Weld County SD RE-1
Joie Siegrist (Alternate), St. Vrain Valley Schools
Lynette St. Jean, Eaton SD RE-2
Scott Stump, Prairie SD RE-11J
Connie Weingarten, Morgan County SD RE-3

Board Members absent:

Laura Case, Estes Park SD R-3
Greg Wheaton, Weldon Valley SD RE-20J

Superintendents present:

Dr. Jan Delay, RE-1 Valley SD Sterling
Dr. Glenn McClain, Platte Valley SD RE-7
Don Rangel, Weld County SD RE-1

CBOCES Staff present:

Dr. Randy Zila, Executive Director
Terry Buswell, Assistant Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Jocelyn Walters, Special Education Director
Shana Garcia, Executive Administrative Assistant

1.3 Introductions/District Updates

Board Members introduced themselves and shared information for their respective districts' activities

1.4 Approval of Agenda

Nancy Sarchet moved to approve the agenda as presented. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes;

Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

1.5 Approval of Minutes

Mary Clawson moved to approve the minutes from the November 16, 2017 regular meeting. Jane Johnson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

1.6 Public Participation

None

1.7 Board Reports/Requests

None

1.8 Old Business

None

2.0 RE-ORGANIZATION OF BOARD OF DIRECTORS

2.1 Election of Officers

Colorado Revised Statutes 22-5-105 and CBOCES bylaws require the CBOCES Board to reorganize and elect officers to serve a two-year term following each general election in which local boards of education members are elected and are appointed to the CBOCES Board of Directors.

The bylaws specify that the Board of Directors shall elect the following officers: President, Vice President, Secretary and Treasurer. The bylaws specify that the secretary and treasurer position may be served by one person.

Vice President Scott Stump opened the floor to nominations for President of the Board.

Alphretta Erdmann nominated Scott Stump for President of the Board. No other nominations were made and the vote went to roll call.

Scott Stump was elected President of the Board by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

President Scott Stump opened the floor to nominations for Vice President of the Board.

Mary Clawson nominated Nancy Sarchet for Vice President of the Board. No other nominations were made and the vote went to roll call.

Nancy Sarchet was elected Vice President of the Board by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

President Scott Stump opened the floor to nominations to appoint a Secretary/Treasurer of the Board.

Alphretta Erdmann nominated herself for Secretary/Treasurer of the Board. No other nominations were made and the vote went to roll call.

Alphretta Erdmann was appointed Secretary/Treasurer of the Board by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

2.2 Approval of Official Seating of New CBOCES Officers and Resolution Authorizing Use of Facsimile Signatures of Board President and Board Secretary/Treasurer

To comply with state statutory requirements and CBOCES bylaws, it is necessary to pass a resolution to allow the CBOCES administration to use facsimile signatures of the Board President and Board Secretary/Treasurer. Facsimile signatures of the Board President and Board Secretary/treasurer will be used to approve all checks and payments issued by the CBOCES.

Nancy Sarchet moved to approve the Resolution Authorizing Use of Facsimile Signatures of the Board President and Board Secretary/Treasurer. Mary Clawson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump; yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

3.0 CONSENT AGENDA

3.1 Approval of Personnel Items

3.2 Approval of Supplemental Appropriations

3.3 Approval of Proposed Additions/Deletions/Revisions to Board Policies/Regulations/Exhibits in Manual Sections G, K, L

3.4 Approval of Designated Public Notice Location for 2018 Board of Directors Meetings

Mary Clawson moved to approve Consent Agenda items 3.1 through 3.4 as presented. Lynette St. Jean seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump, yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

4.0 PRESENTATIONS

Notebooks for new Board members were distributed and explained and general Centennial BOCES information was provided

5.0 REPORTS / DISCUSSION

5.1 Superintendents' Advisory Council (SAC) Report

Dr. Glenn McClain provided information from the January SAC meeting that included:

- Program reports and information from CDE representative

5.2 Financial Reports – Terry Buswell, Assistant Executive Director

- a. Board Notes for Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

5.3 Directors' Reports

- Written updates were included in the Board packet as noted below
 - a. Dr. Randy Zila, Executive Director – shared information on the following topics:
 - Staff retirement
 - Perkins timeline
 - CDE organizational flowchart available
 - Alternative education campus clarification and enrollment
 - Claire Davis Act presentation
 - PERA legislative changes
 - b. Terry Buswell, Assistant Executive Director – written report
 - c. Dr. Mary Ellen Good, Director of Federal Programs – written report
 - d. Mark Rangel, Director of Innovative Education Services – written report
 - e. Jocelyn Walters, Director of Special Education – written report

6.0 ACTION ITEMS

6.1 Approval of Alternate Funding Source for Enertech Lighting Improvements at Greeley Office

At the November 16, 2017 Board meeting, approval was given to proceed with the Enertech LED Lighting Program at *the 2020 and 2040 Clubhouse Drive buildings. Essentially the program was based on a net zero cost funded by monthly energy savings received through more energy efficient lighting. The program would be based on a 60 month term totaling \$84,600 with built in guarantees that Centennial BOCES' monthly electric bills will not increase.*

After working through the Eneritech lengthy contract with legal counsel, it was recommended we research alternative funding methods. Government Capital Corporation (the organization used to lease/purchase two BOCES vehicles) was contacted and provided a significantly better cost for the project – saving approximately \$14,000 over the length of the 60 month term, with much simpler paperwork. Upon receiving approval from the Board, the lighting project will be scheduled for both buildings.

Nancy Sarchet moved to approve Alternate Funding for the Eneritech LED Lighting Improvements to Government Capital Corporation via the Resolution presented. Jane Johnson seconded.

The motion passed by unanimous roll call vote: [Riste Capps, yes; Laura Case, absent; Mary Clawson, yes; Alphretta Erdmann, yes; Brandy Hansen, yes; Jane Johnson, yes; Sara Kopetzky, yes; Joie Siegrist, yes; Nancy Sarchet, yes; Lynnette St. Jean, yes; Scott Stump, yes; Connie Weingarten, yes; Greg Wheaton, absent; Pat Loyd, yes]

7.0 UPDATES/ANNOUNCEMENTS

None

8.0 ADJOURNMENT

The meeting was adjourned by acclamation at 7:55 PM.

Respectfully Submitted,

Alphretta Erdmann

Centennial BOCES BOD Secretary/Treasurer

Scott Stump

Centennial BOCES BOD President