



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, FEBRUARY 17, 2015, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

**PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

Reading of Minutes of the meetings of February 3, 2015, (or motion to dispense with reading and approve minutes).

**PRESENTATIONS**

**ITEMS FOR CONSIDERATION:**

**OLD BUSINESS – SECOND READING OF ORDINANCES**

1. Consider Ordinance No. O-02-15 entitled: **AN ORDINANCE REPEALING § 32.04 AND § 152.03 OF THE COVINGTON CODE OF ORDINANCES TO ELIMINATE THE LOCAL BOARD OF HOUSING, BUILDING, AND CONSTRUCTION APPEALS.** *The Local Board of Housing, Building, and Construction Appeals is a defunct City board. The appointments of all of its members have expired, and its functions are now handled by Planning and Development Services of Kenton County (PDS). This ordinance eliminates an unnecessary board from the Code of Ordinances.*

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Ordinance

## **NEW BUSINESS – ORDINANCES**

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING SECTION 111.120 OF THE COVINGTON CODE OF ORDINANCES TO AMEND THE MUNICIPAL INSURANCE PREMIUM LICENSE FEE FROM 10% OF PREMIUMS COLLECTED TO 12% OF PREMIUMS COLLECTED, EXCLUDING THOSE PREMIUMS EXEMPT FROM LICENSE FEES AND TAXES PURSUANT TO KRS 91A.080, AND ASSESSING A 10% PENALTY FOR A TAX OR FEE NOT PAID WITHIN THIRTY DAYS AFTER THE DUE DATE.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** First Reading, No Vote

## **NEW BUSINESS – ORDER/RESOLUTIONS**

3. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION RECOGNIZING THE COVINGTON FIREFIGHTERS BALL TO BE HELD FEBRUARY 28, 2015, AND CELEBRATING THE COVINGTON FIRE DEPARTMENT FOR ITS 150 YEARS OF SERVICE TO THE CITIZENS OF COVINGTON, KENTUCKY, AND HONORING RETIRED AND ACTIVE FIREFIGHTERS.** *On February 28, 2015, the Covington Firefighters Auxiliary along with IAFF Local 38 will host a formal firefighters ball in celebration of the 150<sup>th</sup> anniversary of the formation of the fire company that became the Covington Fire Department.*

**Staff Reporting:**

**Recommendation:** Approve Order/Resolution

4. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF SERGEANT BRYAN FRODGE FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 28, 2015.** *Sgt. Frodge started his career with the Covington Police Department on February 27, 1995. He has held the positions of Patrol Officer, Field Training Officer, Bike Patrol Specialist, Detective, SWAT Team Member, SWAT Team Leader and Patrol Sergeant. Bryan's calm demeanor and his sense of humor will be missed by his fellow officers.*

**Staff Reporting:** Spike Jones, Police Chief

**Recommendation:** Approve Order/Resolution

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF TRENTON PEACE AS A PART-TIME POLICE CADET IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE FEBRUARY 22, 2015.** *Mr. Peace will be filling the vacant Cadet position with the recent hiring of Cadet Gier has a Police Officer.*

**Staff Reporting:** Spike Jones, Police Chief

**Recommendation:** Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF GENE KOEHL TO CEMENT BRICK MASON IN THE DEPARTMENT OF PUBLIC IMPROVEMENTS, EFFECTIVE FEBRUARY 18, 2015.** *Due to a retirement, a position was open for a Cement Brick Mason. Testing and interviews were conducted and Mr. Koehl was selected to fill the position. Mr. Koehl is currently a Ground Worker in the Urban Forestry Division of DPI.*

**Staff Reporting:** Rick Davis, Director Department of Public Improvements/  
Assistant City Engineer

**Recommendation:** Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A SIXTY-DAY EXTENSION OF THE SOLID WASTE FRANCHISE AGREEMENT BETWEEN THE CITY OF COVINGTON AND REPUBLIC SERVICES OF KENTUCKY, INC. D/B/A CSI, EFFECTIVE APRIL 30, 2015.** *The City and CSI entered into a five-year franchise agreement in April 2008 which included a two year extension and which is set to expire April 30, 2015. The City is currently accepting RFPs for solid waste removal services and CSI and the City have agreed to a sixty day extension of the current agreement.*

**Staff Reporting:** Frank Warnock, City Solicitor/Assistant City Manager

**Recommendation:** Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE RESURFACING OF MADISON AVENUE FROM MARTIN LUTHER KING, JR. BOULEVARD TO 20<sup>th</sup> STREET.** *As part of the State's budgeting process this year, the City was awarded \$175,000 for the resurfacing of Madison Avenue from MLK, Jr. Blvd. to 20<sup>th</sup> Street. This funding will cover the*

*resurfacing and restriping costs associated with the work. The City will run the project from advertising for bids to overseeing the work.*

**Staff Reporting:** Mike Yeager, Community Services Director/City Engineer

**Recommendation:** Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR QUALIFICATIONS FOR DEVELOPERS AND/OR CONTRACTORS FOR REHABILITATION OF VACANT OR ABANDONED PROPERTIES WITHIN THE CITY.**

**Staff Reporting:** Jessica Moss, GIS Specialist

**Recommendation:** Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR ANNUAL RESURFACING WORK AND ASSOCIATED ADA CURB RAMPS IN SECTION 2 OF THE CITY'S THREE-YEAR PAVING ROTATION.** *Section 2 of this year's three-year paving rotation includes Eastside, Austinburg, a portion of Wallace Woods, Peaselburg, Monte Casino, West Latonia and the Crystal Lake subdivision and West South Covington.*

**Staff Reporting:** Mike Yeager, Community Services Director/City Engineer

**Recommendation:** Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A REQUEST FOR PROPOSALS FOR WATERSTOP REPAIRS ALONG THE FLOODWALL PER GUIDANCE FROM THE UNITED STATES ARMY CORPS OF ENGINEERS.** *As part of the United States Army Corps of Engineer's annual floodwall/levee inspection, repairing the joints between two consecutive portions of the floodwall were called out and require repairs in order for the City to maintain certification. These two areas are in the portion of the Licking River floodwall just south of 21<sup>st</sup> Street.*

**Staff Reporting:** Mike Yeager, Community Services Director/City Engineer

**Recommendation:** Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AFFIRMING THE CITY OF COVINGTON'S SUPPORT FOR THE PROPOSED REVISIONS TO THE PAVEMENT DESIGN STANDARDS IN**

**THE KENTON COUNTY SUBDIVISION REGULATIONS AS COMPILED BY PLANNING AND DEVELOPMENT SERVICES OF KENTON COUNTY.** *The Kenton County Mayors' Group initiated the current effort to update and improve Kenton County's subdivision regulation and pavement design standards due to the premature failure of numerous newly-constructed public streets throughout Kenton County built under the standard of the present 1980s-era document.*

**Staff Reporting:**

**Recommendation:** Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH HOUSING OPPORTUNITIES OF NORTHERN KENTUCKY, INC. FOR THE REHABILITATION OF A SINGLE FAMILY HOME LOCATED AT 225 EAST TWENTIETH STREET, COVINGTON, KENTUCKY, IN AN AMOUNT NOT TO EXCEED \$84,910.00, PAYABLE FROM PROGRAM YEAR 2014 COVINGTON HOME CHDO DEVELOPMENT PROJECT FUNDS.** *This property, which has been vacant for at least a year, was donated to HONK. HONK will rehab the home and will utilize a lease-purchase model to sell the home within 3 years to an income-qualified household. The total development cost of the project is \$102,495.00.*

**Staff Reporting:** Natalie Gardner, Programs and Strategic Projects Manager

**Recommendation:** Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR CRIME ANALYSIS SOFTWARE FOR USE BY THE POLICE DEPARTMENT.** *The Police Department is in need of robust crime analysis software that will provide mapping of crimes, calls for service, heat density maps for hotspots analysis, and searching capabilities for investigative purposes.*

**Staff Reporting:** Spike Jones, Police Chief

**Recommendation:** Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A FIRING RANGE USE AGREEMENT WITH THE CITY OF FLORENCE FOR USE OF THE CITY OF FLORENCE FIRING RANGE BY THE COVINGTON POLICE DEPARTMENT, WHICH INCLUDES PAYMENT OF A \$500.00 FIRING**

**RANGE USE FEE.** *The Police Department uses the Florence firing range to certify officers with the patrol rifle. The Covington range is not made for rifle fire.*

**Staff Reporting:** Spike Jones, Police Chief

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF CINCINNATI TO BORROW A LADDER TRUCK FOR USE BY THE COVINGTON FIRE DEPARTMENT.** *The City's only operational ladder truck is in need of engine work and the city of Cincinnati is willing to loan the Fire Department a spare ladder truck until such time that Truck 7 can be repaired and returned to service.*

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY MEDICAL EQUIPMENT AS SURPLUS AND AUTHORIZING ITS DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE SUBMITTAL OF A LETTER COMMITTING TO THE LONG-TERM OBLIGATIONS OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY SAFER GRANT.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION SUPPORTING KENTUCKY HOUSE BILL 1, THE LOCAL INVESTMENTS FOR TRANSFORMATION (LIFT) CONSTITUTIONAL AMENDMENT.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Order/Resolution

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**

**DRAFT**