

Cherokee RWD No. 3, Grandview

Minutes of Regular Monthly Board Meeting

September 13, 2016

The regular monthly meeting of the Rural Water District #3 was called to order by the Chairman of the Board, Bob Parrish at 6:32 p.m.

Roll call:

Board members present: Bob Parrish, George Johnson, Jerry Hammons, Karen Diamantopoulos and Leonard Wilkins

Employees present: Philip Hix, District Manager, Susan Kester, Office

Visitors present: Levi Hix, Garrett Ball, Minnie Chaiyadej, Jimmie Leeds, John Diamantopoulos and Bruce Pullen

Welcoming of guests and visitors

Customers:

- ✓ #833 – David Fuller: Not present
- ✓ #672 – Minnie Chaiyadej: Account was forfeited – Claims she never received any bills and did not receive the letter of intent to forfeit, no mail was ever returned back to the water district, so it was assumed the bills and letter were received by Ms Chaiyadej. Plus there were numerous attempts made by phone.
- ✓ #30 – Ellix Jimmeyer: Not present
- ✓ #1445 – Bruce Pullen: Wanted to sell his meter/and or membership back to the water district. The Board's decision was that the work was performed to install the meter, so there is nothing the Board can do about Mr. Pullen's decision to not use the meter. The only course of action is for Mr. Pullen to forfeit the account, which will end his responsibility for the account.

The minutes from the August regular meeting were presented to the board for approval.

✚ ***Jerry made a motion to approve the minutes as presented with no changes; motion was seconded by Karen. Motion carried***

Hilltop Water Tower progress: Garrett Ball

The Tower is approx 99.99% complete, just a few final touches. The tower should be in service by next board meeting. The Board was presented with pay application #6 from Maguire Iron in the amount of \$58,900.00 on the new water tower.

✚ ***Jerry made a motion to approve pay app #6 in the amount of \$58,900.00 to Maguire Iron, motion was seconded by Karen. Motion carried***

The expense checks for August 2016 were presented to the board and read by Susan. The financial reports were prepared by Judy Williams of Williams & Williams CPA's and presented to the board for approval. George Johnson had a question on the Financial Statement about the copier lease and would like explanation by next board meeting.

✚ ***Jerry made a motion to accept the financials as presented with no changes; motion was seconded by Karen. Motion carried.***

New Memberships / Transfers/Forfeited Acct's: August 2016

Cherokee RWD No. 3, Grandview

Minutes of Regular Monthly Board Meeting

September 13, 2016

- a. New Membership, Const Acct = \$6,250.00 (5)
 - ✓ #1154 – Corinne Duke
 - ✓ #1491 – Gabriel Aparicio
 - ✓ #1492 – Bobby Slover
 - ✓ #1493 – Bobby Slover
 - ✓ #1494 – Ken & Mary Purdy
- b. Transfers, Capital Acct = \$400.00 (4)
 - ✓ #907 – Century 21 Wright Real Estate to Matthew Stephens
 - ✓ #470-Landmark Rental Property to Wesley Holderbee
 - ✓ #717-Roslyn Harrison to Jimmie Lynn Ross
 - ✓ #1068-John Michael McGuire to Melodye Jayne Harris
- c. Forfeited Acct's= \$82.80 (2)
 - ✓ #1455 – Kayla Crow = \$41.40
 - ✓ #667 – Betty Johnson = \$41.40

✚ **George made a motion to approve the New Membership's, Transfer's and Forfeited accounts for the month of August; motion was seconded by Karen. Motion carried.**

Progress report: Rose & McCrary / Garrett Ball & Levi Hix

- ❖ Webster Rd tower (Moodys Tower): The construction permit has been received from DEQ. The advertisement for bid will be in the Tahlequah newspaper on September 16th and then again on September 23rd, bids will be opened here at the water district on October 6th @ 3:00 pm

Philip presented plans to the board members for updating the office. A new 42" counter with 2 work stations, a drop down desk at the end of the counter and cabinets on west and north wall with doors and lots of storage. There were 2 bids presented to the board Roy Spencer \$8,045.00 and Ty Fountain \$8,500.00. The cabinets and counters will be finished products; stained with Formica top.

✚ **George made a motion to approve the office renovation; motion seconded by Doc. Motion carried.**

Managers report: Philip Hix

✚ **George made a motion to adjourn, the motion was seconded by Karen. Motion carried.**

Meeting adjourned: 8:07 p.m.