

**Kingstream Community Council
Minutes of the January 17, 2019 Meeting**

Attendance	
Board Members	Present
Frank Shaffer, President	Yes
Tyrone Yee, Vice President	No
Steven Fast, Secretary	Yes
Scott Graff, Co-Treasurer	Yes
Elanna Weinstein Co-Treasurer	No
Mike Wei, Architecture Committee	Yes
Ken Neuman, Landscape	Yes
Sharon Llewlynn, Activities Committee	No
John Rush, Communications Committee	Yes
Other Attendees	
Lisa Cornaire, Management	Yes

A. Call to Order

The meeting was called to order at 6:59 P.M.

B. Approval of Agenda

Agenda approved with no changes.

C. Homeowners Open Forum

No homeowners in attendance.

D. Review/Approval of November & December Meeting Minutes

November and December meeting minutes were approved as amended.

E. Closed Session – Attorney Conference Call

The Board held a closed session to discuss various legal issues with the KCC attorney.

F. Open Session

No items to report.

G. Old Business

1. Online file share – Lisa and Scott have set up an online file share for the Board’s use on Google Docs. Lisa will follow up with sign on information.
2. Landscape contract – The landscape contract with Frank’s Lawn Care was reviewed by the board. The contract is for a six-year term and was approved by the Board. The Board approved moving \$239 from ‘landscape improvements’ to ‘landscape contract’ budget lines to cover the budget for this year.

H. New Business

1. Culvert work proposals – Three proposals for culvert work along the trails were reviewed along with photos of the areas requiring work. One of the areas needing work will be on hold while being discussed with the county. The board approved the quote for \$6,100 from JJ Basements and Yards to accomplish this work to be paid for out of reserve funds.
2. Reston Tree Quote – The quote for \$1500 was approved by the board with the major work item being the removal of the pin oak near the basketball court in order to prevent the surface from cracked by roots. Some minor additional work was included in the quote.
3. Annual meeting date – The Board approved moving the date of the annual meeting to April 11, 2019 in order to avoid having the meeting during FCPS spring break.
4. Spring clean-up – The spring clean-up is scheduled for March 16, 2019. Residents will be asked to volunteer with picking up trash along our community trails. Kathy Blystone will help lead this project.
5. Annual meeting slides – Board members were reminded to work on their slides for the annual meeting and provide them to the Secretary by February 10 to develop the draft presentation for the next meeting.

I. Management Report

Postage was purchased earlier to avoid the upcoming rate increase. Lisa relayed two homeowner complaints.

J. Committee Reports

1. ARC – Efforts are on track.
2. Activities – No report.
3. Landscape – Scott & Elanna volunteered to take the lead on a possible Eagle Scout project. Phase 2 of the pool landscape work will be discussed in the near term.
4. Communication – The new website is up. Facebook traffic over Christmas was good.
5. Welcoming – Board authorized the expenditure of the welcoming budget (\$200) as required.
6. Pool – Electrical usage for 2018 was 35,232 kWh (\$3,822.57) which was slightly less than 2017. Water usage for 2018 was within norms and the remaining credit on account should cover the 2019 bill. Pool usage was marginally up from last year. An estimate for pool furniture was provided for information. Frank & Scott were willing to look for a replacement PC which would need to be done before March.

K. Treasurers Report

The budget is done. Operating accounts look good. The bill for the first part of the trail work was paid out of reserves.

L. Adjourn

Meeting was adjourned at 9:20 P.M.

Submitted by Steven Fast