

Child Care Contract

The following agreement is made between:

1. _____
 Mother/Legal Guardian Home Phone Work Phone

 Home Address

And

2. _____
 Father/Legal Guardian Home Phone Work Phone

 Home Address

And

3. Primetime Child and Family Education Center Inc.
 Phone: (208) 884-0383 Fax: (208) 884-8721
 510 E. Watertower Street Meridian, Idaho 83642

for the care of:

4. _____
 Child's Name Child's Date of Birth Weekly Tuition

 Child's Name Child's Date of Birth Weekly Tuition

 Child's Name Child's Date of Birth Weekly Tuition

Basic Rates and Payment Policies

	Monday	Tuesday	Wednesday	Thursday	Friday
Hours of Care Needed	From:	From:	From:	From:	From:
	To:	To:	To:	To:	To:

The payment fee shall be \$_____ per week.

Payment is due in full no later than 12:00 noon on Friday prior to the week of service. If payment is not received in full by that date, a penalty of \$5.00 will be charged. The late fee will be charged each additional day it is late up to 3 days. If payment is not received by Wednesday at 12:00 noon, services will be suspended. To regain your child's enrollment at Primetime Child and Family Education Center, the full amount owed including late fees plus a \$20.00 reinstatement fee must be paid prior to your child's return, provided space is available.

Non-Refundable Registration Fee/Annual Registration Fee

There is a non-refundable registration fee due at the time of enrollment. This fee is \$50.00 for the first child and \$25.00 per additional children enrolling at the center. The registration fee must accompany this completed enrollment package. There will be an annual registration fee (based on your registration fee) charged to your account each September 1st. The annual registration fee is also non-refundable.

Children enrolled in the Summer Camp ONLY will have an annual non-refundable registration fee of \$25.00 per child.

Security Deposit

If space is being held for more than three (3) business days, the first week's tuition must be paid during registration to ensure enrollment, and will also be non-refundable. Otherwise, spaces are allotted on a first-come, first-served basis, with priority given to the siblings of children enrolled at Primetime Child and Family Education Center.

Overtime Rates

Primetime Child and Family Education Center opens at 6:30 AM and closes promptly at 6:00 PM, Monday through Friday.

- If the children are not picked up by closing time, a \$60.00 per hour overtime fee will be charged to your account. The overtime fee will be billed at a rate of \$1.00 per minute, with a \$5.00 minimum. This fee must be paid prior to the child returning for care at Primetime Child and Family Education Center.
- Full-time tuition is based on five (5) days of care per week and a maximum of ten (10) hours per day. Children that require care for more than ten (10) hours per day will be billed an overtime rate of \$10.00 per hour, which will be prorated by the minute.

Holidays

Primetime Child and Family Education Center will be open each day Monday through Friday throughout the year with the exception of the following holidays:

- New Year's Eve (close at 4:00 p.m.)
- New Year's Day
- President's Day
- Memorial Day
- Independence Day
- Annual Maintenance/Staff In-service Day (Friday before public school begins)
- Labor Day
- Thanksgiving Day and the day after
- Christmas Eve
- Christmas Day

Credit for Holidays and Center closure dates has been factored into the weekly tuition rates.

When a holiday falls on the weekend, Primetime Child and Family Education Center will close on either the Friday before or the Monday after the holiday, following suit of local businesses and government offices in the community.

Vacation and Sick Time Credits

For children enrolled full-time (4-5 days per week) you are eligible to receive 1 credit day per month to use as vacation or sick time, following 60 days of care with Primetime Child and Family Education Center. In order to use a credit day, you must call no later than 10:00 a.m. that morning to let us know your child will not be coming to the center and request that a credit day be used. You may accrue up to 5 credit days to be used one time per our calendar year (September – August). A two-week written notice is required in order to use the accrued time. Please note, your account must be current with the exception of the amount that would be subtracted for the credit days.

Termination Policy

This contract may be terminated by either the parent/guardian or provider by giving two weeks written notice in advance of the ending date. Payment by parent/guardian is due for the notice period, whether or not the child is brought to the Primetime Child and Family Education Center for care. Primetime Child and Family Education Center may terminate the contract without giving any notice if the parent/guardian does not make payments when due. Failure by Primetime Child and Family Education Center to enforce one or more terms of this contract does not waive the right of Primetime Child and Family Education Center to enforce any other terms of the contract. If Primetime Child and Family Education Center, in its sole and unfettered discretion determines that it is not in the best interest of the center or other children enrolled to have the child in attendance, services may be terminated.

Statement of Responsibility

I further understand and agree that in operating this child care facility and caring for my child, Primetime Child and Family Education Center shall be responsible for acting in a reasonable manner and in compliance with the legal requirement of the State of Idaho (the "Standard of Care"). However, I also understand that Primetime Child and Family Education Center is not a guarantor of my child's safety and that the risk of accidents or injury to my child cannot be completely eliminated even when Primetime Child and Family Education Center has satisfied the Standard of Care. I accept this risk and agree that Primetime Child and Family Education Center will be only liable for their failure to meet the Standard of Care, and I will not sue and will indemnify Primetime Child and Family Education Center against a liability for accident or injury to my child occurring under all other circumstances.

Signatures

By signing this contract, parent(s)/guardian(s) agree to abide by the written policies of Primetime Child and Family Education Center. If notice and payments are not made as agreed upon in this document, the matter will be taken to Small Claims Court for collection. Primetime Child and Family Education Center may amend the policies by giving the parent(s)/guardian(s) a copy of the new policies at least two weeks before they go into effect.

This contract will be reviewed annually, and changes will be made as necessary.

_____ Provider Signature	_____ Date
_____ Mother/Legal Guardian Signature	_____ Date
_____ Father/Legal Guardian Signature	_____ Date
_____ Co-signer Signature	_____ Date

If the parent or legal guardian is under 18, a co-signer must sign this agreement and act as a guarantor to the contract and agree to be bound by all financial terms.