



The Design Process... *What to expect*



Discover. Typically 1 – 3 hours

Virtual or in-person consultation to determine scope of work, timeline, budget, desired outcome and any unique needs for your project. We learn about you and your project, as well as, you learn about us and our skills/ services.



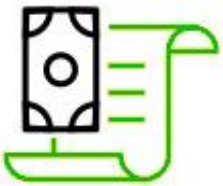
Design. Typically 1 – 2 weeks

We obtain a signed and approved Design Contract upon agreeing to work together. Conduct a site measure noting all existing conditions. Provide preliminary dimensioned space plans, furniture layouts, finish selections and initial design intentions/ inspirations for your review.



Draft. Typically 2 – 3 weeks

From approved designs, develop to-scale working drawings. Provide renderings, elevations and design details as required. Finalize furniture, fabrics, finishes, lighting and materials. Begin documentation for bidding your project with contractors, vendors and manufacturers.



Decide. Typically 1.5 – 3 weeks

Gather competitive bids from 2 - 4 General Contractors and tradesmen. Provide assistance with bids as requested by client. Review technical drawings from vendors as needed. Guide client through initial start of project: payment schedules, Gantt charts and preparing for demo day.



Deliver. Typically 4 – 8 weeks

Order all approved design-trade items (furniture, lighting, etc.) Manage the project to ensure adherence to design goals. Typically includes: weekly site visits, phone calls with vendors, project follow up and trades management.



Decorate. Typically 1 – 3 days

Walk through with client and contractor to determine final punch list to be completed. White glove install, set up and decorate any design elements to include: furniture, accessories, rugs, lamps, and window treatments.