

Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING MARCH 9, 2021

The regular meeting of the Mokena Fire Protection District was held on Tuesday, March 9, 2021 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Dennis Burkhardt, Trustee Craig Warning, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Attorney John Motylinski

MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the February 9, 2021 Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Ken Blank, to approve the minutes of the February 9, 2021 Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

CLOSED SESSION

Dennis Burkhardt made a motion, seconded by Craig Warning, to enter Closed Session at 7:03 PM to discuss personnel matters and Chief benefits. Motion passed with all ayes.

The Board returned to Open Session at 7:40 PM.

Attorney John Motylinski left the meeting at this time.

ACTION UPON CLOSED SESSION IF REQUIRED

None



Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to pay the monthly bills in the amount of \$136,659.77 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

Trustee Haas encouraged the Trustees to stop by Station 1 and meet the three new firefighters.

CALENDAR AND CHECKLIST

The Trustees should file their Economic Interest Statements by May 1, 2021.

The tentative FY22 budget will be presented at the April or May Trustee meeting.

APPROVAL FOR PURCHASE OF VEHICLE FROM BID PROCESS

We have received one bid from Haggerty Chevrolet in the amount of \$24,074 for a 2021 Chevrolet Equinox stock vehicle. Robert Hennessy made a motion, seconded by Ken Blank, to approve the purchase of this vehicle from Haggerty Chevrolet. Motion passed with all ayes.

ASSISTANT CHIEF CAMPBELL'S REPORT

Alexis Fire is nearing completion of our new ambulance. They are finishing up the air conditioning system, interior upholstery and performing their final inspection. We will be scheduling our final inspection in the next few weeks.

The final inspection on the new engine from Pierce will take place on March 11. If the engine passes the final inspection per the specifications, the engine will then be delivered to Mokena in approximately two weeks. A final invoice for a change order in the amount of \$1,497 was included in this month's bills. The Trustees have no objection to the change order; Trustee Haas signed the appropriate documents.

Chandler Services has completed the re-mounting of the 1996 Road Rescue maintenance module on to the 2007 International chassis. The 2007 International is now the new maintenance vehicle; the approximate cost for this project was \$2,200.

HOH Water Technology has completed the installation of the new water filtration system at Station 3.

Station 1 and Station 2 sustained damage to the gutters and a portion of the roof due to large amount of snow and ice. We are in the process of gathering quotes from two different vendors for the repairs. This may be claimed under our insurance policy, depending on the cost of the repairs.

The three new employees have completed their one-week orientation and training. Following their training, the employees were assigned to their shift at Station 1.

The March training calendar was reviewed by the Board.

The Board approved the following Class Request:

- Stewart Romadka Rope Technician

ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with Laraway Communications Center (LCC) and Will County 9-1-1. The Director's Review was shared with the Trustees.

Engineer Shefcik has submitted the Annual Compliance Report for Accreditation and it has been accepted.

We are working through the coordination and scheduling of a full-time testing consortium between Mokena, Frankfort, New Lenox, Homer Township, Manhattan and Peotone Fire Districts.

A/C Cirelli attended the Homer Glen Public Services and Safety committee meeting on March 2nd, where the updated Homer Glen Emergency Operations Plan was presented.

The Trustees reviewed the February code enforcement reports completed by Fire Marshal Murray.

The community risk reduction surveys were reviewed by the Trustees. As a result of the large amount of snow received over the past month, we implemented a community service program where one hour of community service was granted for shoveling a fire hydrant or a senior's driveway. We are happy to report that 187 fire hydrants were shoveled out. We will continue this program in the future during large snow events.

CHIEF'S REPORT

The FY2021 ambulance billing data was reviewed.

IPRF Grant funds in the amount of \$14,358 were received on February 10, 2021. These funds will be used to help purchase the upgraded station security system.

To date approximately 72.22% of the total staff, including elected officials, has received the COVID vaccination.

As directed by the Board at the February meeting, the MFPD administration worked out an agreement with Local 4270 to address the on-going concerns with COVID-19; this agreement will expire on December 31, 2021 and will extend to all employees of the District.

We have processed three new firefighters (Brandon Ciara, David Porter, Jacob Ruhbeck) and the Fire Commissioners met on February 12 to sign the Certificate of Appointments. The Firefighters began their employment on March 1.

Letters received this month:

- A thank you note was received from a resident for attending their birthday drive by parade.
- A thank you note was received from the family of Robert Karpola for our expression of sympathy.

A/C Cirelli shared a voice message we received regarding Todd Newton and the exceptional job he did teaching CPR to the caller's son.

Trustees reviewed the monthly alarm reports for February.

Eight Customer Satisfaction Surveys received in the past month were shared with the Board.

APPROVE FIRE COMMISSIONER APPOINTMENT FOR STEVE HOBLIN

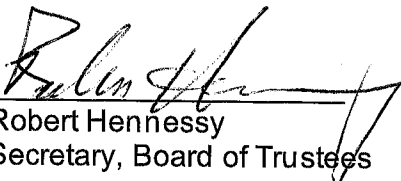
The Trustees agree to reappoint Steve Hoblin as a Fire Commissioner for another three-year term which will expire in June 2024.

APPROVAL OF ANNUAL IMAGE TREND CONTINUUM FIRE AND EMS CONTENT PACKAGE

The Image Trend Continuum Fire and EMS Content Package will greatly assist the District in analyzing information for improvement. There is an annual fee of \$2500. The Trustees agree to this.

ADJOURNMENT

Meeting was adjourned at 8:25 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel