

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 Email-admin@wbtma.org

Francesca J. Crane, *Chairperson*
William S. Clark, *Secretary*
Joseph S. Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairperson*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

REORGANIZATION MEETING MINUTES

January 25, 2024

Call to Order

The meeting was called to order by Secretary Nation at 7:05pm.

Roll Call of Board Members

Joseph S. Boldaz (JSB), William S. Clark (WSC), Francesca J. Crane (FJC) via Zoom, Kent D. Nation (KDN) and Joseph S. Sawicki (JSS) were in attendance.

Others Present

Solicitor Stacey Fuller, Engineers Mark Yoder and Bill Malin, Operators John Dean and Dave Friedman, and Administrator Anita Ferenz were present.

Appointment of Chairman for 2024

A Motion to nominate Francesca J. Crane as Chairperson for 2024 was made by JSB and seconded by KDN. All members were in favor.

Appointment of Vice Chairman

A Motion to nominate Kent D. Nation as Vice Chairman for 2024 was made by WSC and seconded by JSB. All members were in favor.

Appointment of Secretary

A motion to nominate William S. Clark as Secretary for 2024 was made by JSB and seconded by KDN. All members were in favor.

Appointment of Treasurer

A motion to nominate Joseph S. Sawicki as Treasurer for 2024 was made by JSB and seconded by WSC. All members were in favor.

Appointment of Assistant Secretary/Assistant Treasurer

A motion to nominate Joseph S. Boldaz as Assistant Secretary/Assistant Treasurer for 2024 was made by KDN and seconded by WSC. All members were in favor.

Appointment of Administrative Personnel for 2024

Administrator and Right-To-Know Officer – Anita Ferenz
Bookkeeper – Bonnie Lucy

A motion to appoint administrative personnel, as listed, for 2024 was made by JSB and seconded by WSC. All members were in favor.

Appointment of Professional Consultants for 2024

Gawthrop Greenwood – Solicitor
Carroll Engineering Corporation – Engineer
EEMA O&M Services Group – Operator
Concord Public Financial Advisors – Financial Advisor
H.A. Thomson Agency - General and Special Insurances
Mid Penn Bank – Depository
Evolution Payroll Services - Payroll Service Provider
Auditor – BBD, LLP

A motion to appoint professional consultants, as listed, for 2024 was made by KDN and seconded by JSB. All members were in favor.

Resolutions

01-2024 Disposition of Records as of December 31, 2023

A motion to approve Resolution 01-2024, Disposition of Records as of December 31, 2023, was made by KDN and seconded by JSB. All members were in favor.

Miscellaneous Information for 2024

Authority meetings are the fourth Thursday of each month at 7:00PM except for November which will be Wednesday, November 20, 2024, and December which will be Wednesday, December 18, 2024, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320. *Noted.*

Special Meetings to be advertised as required by law. *Noted.*

Adjournment

A motion to adjourn the reorganization meeting was made by KDN and seconded by JSB. All members were in favor. The reorganization meeting adjourned at 7:10pm.

Respectfully submitted,

Anita Ferenz, Administrator