

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of December 5, 2019; 9:00 am**
Aspirus Wausau Hospital – Wausau, WI

Members Present: Ashley Arendt, Michelle Armstrong, Kelly Bechel, Heather Berg, Jenny Blenker, Gina Brandl, Dr. Scott Carpenter, Dr. Michael Clark (phone), Cathy Connor (phone), Dr. Trina Daniels (phone), Robbie Deede (phone), Nicole Dekan (phone), Audrey Evens, Jeff Freese, Sarah Hofer, Del Horn, Jason Keffeler, Liz Kracht, Scott Langa, Ray Lemke, Autumn Marcus (phone), Chris Masterson, Terry Nichols, Jeff Nuernberger, April Pierzchalski (phone), Penelope Radlinger, Dr. Jennifer Roberts (phone), Mark Schroeder, Corey Smith, Tina Stephanus, Amanda Tabin, Carmen Viegut, Linda Vollmar, Shirley Wiesman

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
May Meeting Minutes	Motion by Nichols to approve the Sept 26, 2019 meeting minutes as posted. Second by Bechel. Unanimously approved.
Correspondence	None
HERC Update	<ul style="list-style-type: none"> • Encouraged people to check out the website for updates and files related to HERC projects • Updating the Essential Elements Information spreadsheet to reflect a snapshot of healthcare resources in the region. • Reviewed the EZ up shelters available • Planning for the 2020 coalition surge test
State Trauma/ STAC	<p><u>Registry</u></p> <ul style="list-style-type: none"> • NTDB has several changes for 202 but WI is only adding a 14 day window of injury before presentation to hospital as an inclusion criteria • DHS is encouraging hospitals to continue case submission despite the trauma data manger position being open. RTAC Coordinators will be monitoring submission numbers and contact hospitals as needed. • Data group discussed a questions asked by AWH about cases where there was an activation and the patient ended up being admitted for a reason other than trauma. Should the case be entered? Answer is no. Only need to be entered if there was a trauma diagnosis AND admission/death/transfer. • Encourage the continued use of DHSTrauma@WI.gov for registry questions. • Trauma data manager position has been approved for posting but not posted yet. <p><u>Trauma coordinators</u></p> <ul style="list-style-type: none"> • Discussed hosting a TCAA billing/coding class. Need questions and examples of issues if you have them. • Discussed difficulty getting staff and physicians to RTTDC classes • TCAR now has an online version. UW is hosting an onsite class in February.

	<ul style="list-style-type: none"> • Had a presentation about the WI TQIP collaboration <p><u>STAC</u></p> <ul style="list-style-type: none"> • Discussed standardization of trauma team activations. Not likely able to standardize criteria themselves although may review minimum criteria. Discussed standardizing the nomenclature. <ul style="list-style-type: none"> ○ NC group discussed use of “trauma alert” at beginning of report and then giving a good report to include items listed on field triage document. • DHS 118 is in the Office of Legal Counsel. Next it will go to the DHS executive leadership and then to the Governor and then to the Legislature. Do not know when we will get to see the current version again. The current plan is to have it go in effect no sooner than 1/1/2021 but this will depend on how long it takes to get through the Governor’s office and the Legislature. • Had a presentation from FVRTAC about their injury prevention program. They focus on collaboration with existing agencies. • Reviewed the regional PI plan. Had questions about CRC referrals and making sure that the peer review protections were solid. <ul style="list-style-type: none"> ○ Jason reminded group to make sure that the WI peer review protection statute/verbiage is on all PI paperwork <p><u>CRC</u></p> <ul style="list-style-type: none"> • A packet with updated site review/prep documents is coming from DHS. This will include a Top 10 issue list as well as a 118 self-review checklist.
<p>State EMS Update</p>	<ul style="list-style-type: none"> • DHS <ul style="list-style-type: none"> ○ Dept of Worforce Development presented on EMS workforce projections. (Slides available at NCRATC-WI.org) ○ Next EMS Board meetings Mar 3-4, Jun 2-3, Sep 1-2, Dec 1-2 ○ Working on a big website update ○ DHS 110 revision is in the Office of Legal Counsel. Hoping to have public comment in the first quarter of 2020 with final approval in July or August. ○ Don Kimlicka has been hired as the Regional Coordinator for our region ○ Working on filling Chuck Happel’s position (data/WARDS) ○ License renewals open in January ○ Working on the 2020-2022 EMS Plan ○ Updating the EMS Skill and Procedure manual ○ State received a 2-year grant to implement CARES (cardiac arrest) registry. Will include hiring a coordinator. ○ PAC recommended limiting the scope of pre-hospital ultrasound to cardiac arrest only. ○ Working on interfacility guidelines • EMS for Children <ul style="list-style-type: none"> ○ Working on an online airway management course. Will be available on WITrain. ○ Will be holding an in-person Pediatric Emergency Care Coordinator (PECC) meeting March 18, 2020. ○ Will be conducting an EMS survey next year as part of their Federal funding requirements. Will be measuring how many services have PECCs and how many require regular pediatric skills checks. ○ Eleven hospitals are participating in pediatric readiness quality projects including HYMC (abnormal VS) and MMC (disaster plans)

<p>RTAC Coordinator Report</p>	<ul style="list-style-type: none"> • Working with Marathon County to develop an EMS leadership group • Attended Portage County and Oneida Co EMS/Fire meetings • Working to set up CRC/PI/Site visit class for hospital trauma staff March 19 at Aspirus Wausau Hospital • Attended WEMSA to recruit vendors for our conference also helped SCRTAC with a SALT triage class/hands-on session • Michael reviewed the budget/expense report as it stands. Will be getting the hospital/EMS project grants out soon after 1/1/20 • Meeting dates for NCRTAC general meetings <ul style="list-style-type: none"> ○ Jan 16 - Ascension St. Clare's Hospital ○ Mar 19 - Aspirus Wausau Hospital ○ May 21 - ANNUAL MEETING - Marshfield Medical Center ○ July 16 - Aspirus Wausau Hospital ○ Sept 17 - Ascension St. Clare's Hospital ○ Nov 19 - Marshfield Medical Center
<p>Committee Reports</p>	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • Data review by Steen: Geriatrics <ul style="list-style-type: none"> ○ Discussion about ED LOS issues • Data review by Armstrong & Berg: ATV crashes • Data quality data: Michael will be reporting on our progress improving the quality of data/completeness for specific elements in the registry and contact facilities as needed <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • Met in September to discuss geriatric guidelines • Will watch the state TQIP collaborative but they will probably not be doing a geriatric project right away • Reviewed geriatric ED LOS data <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • SALT triage instruction cards are available for services that want to switch their SMART triage kits from START to SALT • MIST radio/phone report cards are available • The ACS Stop the Bleed campaign has a new website that they are using for the general public: StopTheBleed.org • Michael is working on updating our class list but as of now it shows that we have done 100 classes for 1,700 students. <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • We have nine services on the fall prevention referral app although there have only been a handful of referrals made. <p><u>Conference</u></p> <ul style="list-style-type: none"> • The committee met and decided that we would not make any changes to the format of the conference, the vendor price/agreement or the sponsor agreement. • The vendor registrations have been posted and sent out and we already have 3 registered • Working on a session idea/speaker list • Looking for a keynote • We will not be able to provide physician CME but we will be offering pharmacist ACPE credit
<p>Regional Trauma Plan</p>	<p>Michael reviewed the progress of updating the regional trauma plan. Voting was completed to identify our top issues. Group is asked to work on some action items for those issues.</p>

	Michael will deploy a SurveyMonkey to solicit ideas.
EPIC TBI	Michael presented information about the EPIC TBI study results.
Other business	None
Future Agenda Items	<ul style="list-style-type: none"> DHS 118
Announcements/ Training	<ul style="list-style-type: none"> Marshfield Medical Center has a new pediatric trauma program manager who will be starting after the first of the year. A formal announcement will be coming. <p>See Calendar at NCRATAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned by Steen.

Next Meeting:
 Ascension St. Clare's Hospital - Weston, WI
 Thursday, January 16, 2020
 9:00 am – Noon