

LCTA – Board Meeting - Minutes

5.14.2019	6:00 PM	Family Circle Tennis Center , Daniel Island, SC
Facilitator	Steve Wilson – President	
Note taker	Pat Smith - Secretary	
Board Members Present	Nancy Pitcairn, Steve Wilson, Dee Mack, Pat Smith, Ken Edwards, Steve Speer, Tamara Hale, Bill Ennis and Meg Farrelly	
Call to Order	The Meeting was opened by the President, Steve Wilson at 6:00 PM Steve welcomed our Guest; Jennifer Baez, LYTA	
Presentations	<p>Jennifer Baez gave a brief overview of happenings in the LYTA. Statistics included \$4,790 proceeds from the VCO Raffle. They had 128 children and parents in attendance and they all had a great time.</p> <p>LYTA now plans for focus on goals for next year. They want to increase the number of schools participating and would like our help to reach out to our members for volunteers to mentor new schools and coaches/teachers. After some discussion, Jennifer agreed to draft a narrative that we can use to attract volunteers from among our players. We will publish the information on our social media and in our newsletter.</p>	
Reading of Minutes	We reviewed the minutes of the February meeting. The minutes were received as information	
Presidents Report	<p>Steve asked for impressions/opinions on the outcome of this year's USTA tent activity. It appeared that there was very little interest from LCTA members. Most visitors to the tent were from out of town. The emphasis from USTA appeared to center on NET Generation. We need to come up with ways to showcase LCTA at next year's event. Better signage and maybe Tee Shirts or hats was suggested.</p> <p>Steve discussed the recent implementation of our LCTA Newsletter using Constant Contact. He praised Ken Edwards for suggesting and implementing the Constant Contact media tool. We are all please to have this additional communication tool available to us.</p> <p>Steve announced that Jen McCool has been appointed to on the board. Jen was nominated by Bill Ennis and approved by all the members.</p>	
Treasurer's Report	<p>Steve went over the 2019 Financial Reports. The reports were received for information.</p> <p>The Independent Financial review has also been completed. Steve circulated copies of the final report. The firm of Davis & Co. CPAs conducted the review. “Accountants’ Conclusion: Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America”. Tamara reported that the firm suggested we establish a reserve fund. The reserve fund would have a separate account and expenditures would have to be approved by the board.</p>	
League Report	<p>Dee Mack, LLC reported:</p> <p>Playoffs were a major success this year! The weather cooperated and our players cooperated as well.</p> <p>We sent (55) teams to 2019 State Championships in Hilton Head, Florence and Aiken.</p> <p>55 and over 4.0 Women - MPR Smiling Seniors (Jane Fluet) – Champion 40 and over 3.5 Women – Creekside CRUSHERS! (Crystal Daniel) – Champion (2nd year in a row). 4.0 Women – FC Love ‘Em and Leave ‘Em (Corinne Updegrave) – Champion.</p> <p>18 and over State Championships will be held May 17th – May 20th in Aiken, SC.</p> <p>Awards were presented to MPR and CTC for their continued support of our CTA by Jen McCool and Bill Ennis.</p>	

	<p>Mixed Doubles participation was good and there weren't any declines.</p> <p>Combo Registration is open and will close on Friday, June 14th at midnight. Teams must have the (3) at level partnerships registered in their team by the deadline to be included in the schedule.</p> <p>Overall Coordinators Meeting will be held on Saturday, August 10th from 10A – Noon. Location : Charleston County Main Library</p>
<p>Old/New Business</p> <p>Bylaws Revision – Terms of Office</p> <p>Policy – Financial assistance to Tennis Organizations</p> <p>Administrative Assistant – Job Description</p> <p>Revision to Stipend Policy</p>	<p>Steve Wilson, presented three documents to the Board for consideration on each of these subjects. After lengthy discussion;</p> <p>The Policy of Financial Assistance to Tennis Organization was approved with some revision. The final document will be re-distributed and then posted to the website.</p> <p>The bylaw revision was tabled until a working committee could make recommendations on the future structure of the LCTA board and how that would play-out with regard to “term limits”. This committee will also make recommendations on secession plans for the LCTA Board. Bill Ennis will chair the committee. Members will include Dee Mack, Meg Farrelly, Pat Smith and Nancy Pitcairn.</p> <p>The Administrative Assistant job issue was also tabled with the directive that each member should consider what “tasks” this position would entail and submit their list of suggested tasks to the secretary within the next thirty days. The compiled list will be on the agenda for the next meeting.</p> <p>The Board approved a proposed revision to the policy on Stipends for Teams Advancing. The sentence “ Once reimbursement from the LCTA Treasurer has been processed; any late player registration will be the responsibility of the player and/or the Captain of the affected team” was added to the second paragraph.</p>