

Position Description:

Mental Health Resource Center is seeking a **Physician Assistant**. This position will provide on-site and on-call coverage for inpatient programs in Jacksonville. Coverage would include weekdays and/or weekends on an as needed or PRN basis. This individual would also be asked to provide weekday coverage on an as-needed basis.

The Physician Assistant is responsible for providing diagnostic, therapeutic and preventative health care services to adults and children with mental illness in an inpatient setting. Duties include completing histories and physicals, ordering and reviewing related testing, prescribing medication, instituting treatment, and providing patient education and support. On-call responsibilities also include being available by phone to provide medical triage and to address any concerns the nurses on duty may have. Services are provided under the supervision of a Physician and in accordance with state regulations.

Services are provided on three inpatient units:
Adult and Child/Adolescent CSUs - Northside
Adult CSU - Southside

The essential functions of the Physician Assistant include, but are not limited to:

- Performs routine physical examinations.
- Obtains medical histories.
- Identifies medical problems and institutes treatment.
- Orders, administers and interprets diagnostic tests and laboratory tests.
- Provides consultation to nursing staff in person and via the telephone.
- Treats minor injuries.
- Instructs and counsels patients on healthcare related issues including preventative care and medical problems.
- Refers patients for emergency treatment when necessary.
- Reviews medication history and current profile.
- Obtains information regarding medications from alternate sources if patient is unable or refuses to participate in treatment.
- Prescribes medication in accordance with state licensure and RBHS formulary.
- Ensures that patient is fully informed regarding any medication prescribed and signs the informed consent form.
- Provides education regarding medications and treatment prescribed.
- Assures the accuracy, completeness and confidentiality of clinical records.
- Documents or requests documentation of past medical and medication history for each individual.
- Completes and updates treatment plans.
- Documents all contacts and services provided.
- Maintains records and copies of all prescriptions issued.

Position Requirements:

In order to be considered, a candidate must have a Bachelors or Master's Degree from an accredited Physician Assistant Program **and** two years of experience as a Physician Assistant.

Family Practice or Emergency Medicine experience is preferred.

A valid Florida License as a Physician Assistant and current certification from the National Commission on Certification of Physician Assistants are also required.

Strong communication skills are essential and this individual must be able to interact appropriately with internal and external customers, including patients, families, caregivers, community service providers, supervisory staff and other department professionals.

Ideal candidates will enjoy working independently.

Proficiency in the RBHS/MHRC Electronic Health Records (EHR) and Patient Information System within three months of employment is required. Candidates also need experience working with Microsoft Office Programs and email.