



# INK YEAR IN REVIEW

DECEMBER 2020

Welcome to the INK Newsletter's *Year in Review*. What started as a normal year, kicking off a wellness partnership and step challenge with the City of Charleston, became a year full of uncertainty and unprecedented challenges. Emergency operations, plans and objectives were launched in record time. The *2020 Year in Review* highlights the extraordinary resilience of Mount Pleasant Town employees who never wavered in their service to Mount Pleasant. Thank you for your courage and dedication to the community we serve!

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## January: A Promising Wellness Challenge



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February: When Life Was Simpler, Lighter



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March: COVID-19 Strikes, Operations Begin

Dear fellow employees,

I am writing to you today in regard to COVID-19. Preparations to contain the virus and to manage a potential outbreak have been going on for many days. This has challenged and stretched our organization as it has presented us with a different set of challenges. I wish I could tell you exactly what is to come and how this may affect your lives. Unfortunately, I cannot. What I can tell you is what the Town's operational objectives are and the efforts we will take to protect you and to keep you whole financially.

The Town's operational objectives are to continue mission critical services, to mitigate risk to you, and to mitigate risk to the public. As we work to complete these objectives, if you become sick, are in isolation, are working from home, or affected by a mandatory shutdown, the Town intends to maintain your pay by granting emergency administrative leave to support you. Just like with hurricanes, now is the time to formulate a plan with your loved ones in the event the virus directly affects you or your family. We will continue to keep you updated as this situation evolves. While the impact of COVID-19 is unknown, I know that we will meet this challenge. We always do.

Eric (March 13, 2020)



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## April: Mayor, Council Offer Their Support



Dear Team Mount Pleasant,

Thank you for working so diligently and positively under the most unprecedented circumstances any of us have ever experienced. You make all 90,000 of us proud every day. Your dedication to public service has never been more evident, and I hear this from our constituents on a regular basis. We will get through this only one way - and that is together.

This experience is much like offshore sailing - we can't see the destination for 99.9% of the journey, but we know our course, we adjust our sails, and however trying the voyage gets along the way, we stay on course. And then we get there. Council and I will do whatever it takes to give you what you need throughout this journey. We could not be more proud to serve with you in this epic event in our town's history. We are Mount Pleasant strong!

- Will (April 7, 2020)

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## May: An Evolving Workplace



Good morning, everyone.

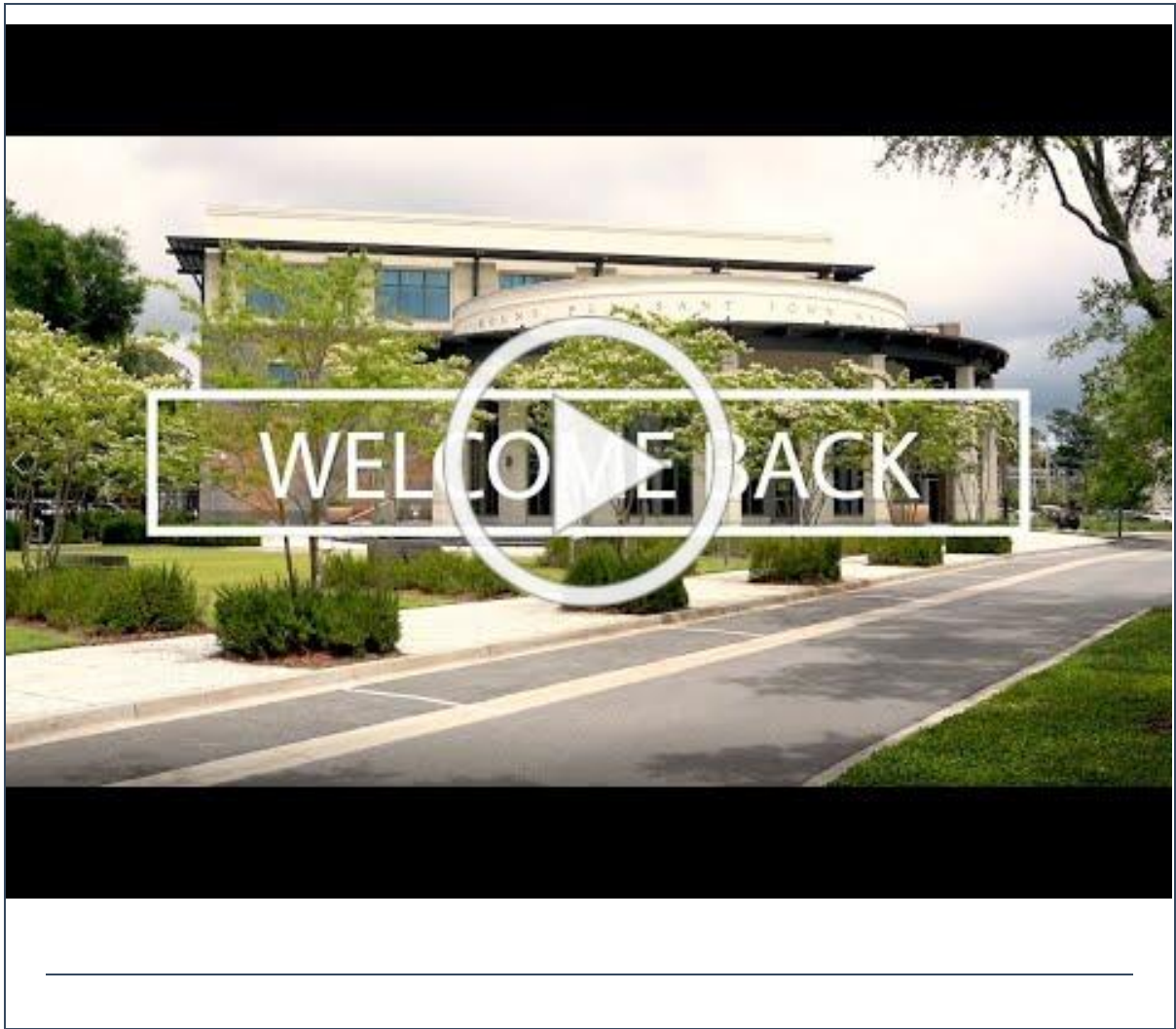


We are one more week closer to the end of this crisis. Your good work since the beginning has been recognized by the citizens of Mount Pleasant. Our citizens count on us and you have risen to the challenge. Thank you. Our leadership team continues to develop plans to return to more normal operations. How we work and what the workplace looks like may be different to many of you as we perfect plans to improve safety and work-life balance. You will hear more throughout the month of May. Take care. Thank you, again. Steady as we go.

*Eric (May 1, 2020)*

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June: Phased Return to Town Hall Begins



**FEELING  
SICK?**

**STAY  
HOME**

**IF YOU'RE EXPERIENCING ANY OF  
THESE SYMPTOMS, STAY HOME.**

👁️ **COUGH**

👁️ **FEVER**

👁️ **SORE THROAT**

👁️ **FATIGUE**

👁️ **SNEEZING**

👁️ **STUFFY NOSE**

👁️ **HEADACHES**

👁️ **DIFFICULTY BREATHING**



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July: Steady as We Go





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August: Administrator Issues Virtual Address



# STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

When in public,  
wear a mask  
over your nose  
and mouth.



[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

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September: Strong Town Benefits at the Heart of a Successful Pandemic Response

## NEW HR GUIDELINES

Find out about the new exciting changes to your benefits!

**[TOMBENEFITS.COM](http://TOMBENEFITS.COM)**

Effective October 1st!





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## October: Making a Difference During COVID



## Making a Difference During COVID

# LAURIE WILSON

### COURT ADMINISTRATOR

#### **A New Way of Doing Business**

Working alongside with the police department, Laurie was able to re-arrange the court calendar to reduce the number of people in the court rooms as well as making sure the officers' cases were properly scheduled.

#### **Creating a COVID-era Plan**

Laurie was able to put a plan together for the team and the public while adhering to CDC guidelines and South Carolina Supreme Court Chief Justice Beatty's court room proceedings. This includes maintaining social distancing, requiring face masks, taking temperatures, and sanitizing surfaces.

#### **Going Virtual During the Pandemic**

With the help of the court staff, Laurie was able to implement virtual pre-trial court proceedings for the Mount Pleasant Municipal Court.







JOIN US FOR A  
**TRANSFORMING  
YOUR IMMUNE  
SYSTEM**

LUNCH & LEARN

Natural ways to boost your immune system,  
vitamins & supplements,  
& bonus weight loss tips

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**OCTOBER 21, 2020  
12:00 - 1:00PM  
VIA MICROSOFT TEAMS**

#IamTOMP\_RETIREMENT

# LEVICA KIRVIN

COURT ADMINISTRATOR

**RETIREMENT DATE: NOVEMBER 30, 2020**

**YEARS OF SERVICE: 32 YEARS**

### **Favorite Moments**

Meeting and working with the love of my life, Det. Charlie Kirvin. Time spent with my court family and helping others.

### **Pearls of Wisdom**

Always smile and say hello to those you encounter daily. A little kindness goes a long way.

### **The Future**

Spending time with my grandchildren.



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November: Thankful and Grateful



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December: ERC Offers Slate of Holiday  
Events, Contests, Volunteer Opportunities

**CLICK HERE TO VOTE FOR  
THE UGLY SWEATER**

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[CLICK HERE TO VOTE FOR THE BEST DECORATIONS](#)

# *Presents for Pets*



*Thank you for your donation!  
Together, we collected six boxes  
of goodies for the Charleston  
Animal Society!*





# Thank you!

CONGRATULATIONS FOR GIVING THE GIFT OF LIFE THIS HOLIDAY SEASON! YOU DONATED 51 PINTS OF WHOLE BLOOD AND 6 POWER REDS. YOU EXCEEDED THE NEED FOR HOSPITAL RESERVES. WAY TO GO TEAM!



## Angel Tree

The ERC invites you to help the East Cooper Community Outreach Adopt a Family Program this year through our Angel Tree event.

*Here's how it works:*

Visit the digital gifting sign up sheet below. Purchase the item you signed up for and return the gift under the tree at Town Hall. All gifts must be unwrapped and placed under the tree by December 18.

For more information, contact Kate Dolan Miller at [kmiller@tampsc.com](mailto:kmiller@tampsc.com)





# The 2020 IncentFit Winners



# YOUR EMPLOYEE RELATIONS COMMITTEE



**Aaron Senter** - Admin. Services

**Lilia Montero** - Court

**David McLawhorn** -  
Engineering and Development  
Services

**Sean Harshaw** - Fire

**Dana Henderson** - General Gvt.

**Kate Miller** - Planning

**Adam Willis** - Police

**Andrew Dolan** - Public Services

**Haley Vaughn** - Recreation

