



FOB & GARAGE GATE CLICKER POLICY

The Board of Directors has hired Alert Alarm Hawaii to replace the malfunctioning door access control system (fob readers). The new system will enhance the building's security. Fobs readers will be installed on most common doors, such as the front/back lobby doors, parking garage entrance door and gate, 4th floor building entrance, the gym and sauna doors and pool gate.

Fob keys will be distributed to the apartment owners and residents in the following manner:

- Fobs will be distributed to apartment owners in the following quantities: 2 free fobs for studio apartments, 3 free fobs for one-bedroom apartments, 4 free fobs for 2 bedroom apartments;
- Additional fob keys may be purchased for **\$50/fob** from the Site Manager and additional garage gate clickers may be purchased for **\$100/garage clicker** in order to replace a lost or inoperational fob (while the old fob will be deleted). This is a purchase price, not a security deposit, and shall not be refunded;
- Owners who can show proof of payment for the security deposits may exchange their additional old fobs (additional means the fobs beyond the first two fobs) for new fobs, applying the security deposit toward their purchase price;
- Garage Gate Clickers will be distributed to owners of parking stalls. Each parking stall's owner will receive one garage clicker at no charge. These clickers will be dual-mode clickers: they will work on the garage gate operator, as well as the other building fob readers.
- After the new fob readers are installed, the old fob keys will be phased out within days;
- Fobs will be distributed to the Owner of Record or its representative upon written authorization from the Owner (see attached form). **Owners are responsible for notifying their rental agents and tenants.**
- Fobs will be issued by certified mail and can be retrieved from the Site Manager (see attached form) in person, with picture identification. There will be no exceptions.
- Old fobs must be kept for continued use until the entire building has been electronically secured by the new system.



Please be sure to complete the enclosed form and return it to our office via fax: (808) 926-4096, via email: manager@fostertower.net or in the enclosed envelope as soon as possible.

Please be aware that notices are mailed to Owners of Record only. Owners are responsible for notifying representatives, rental agents and/or tenants accordingly.

Should you have any questions, please contact Annamaria Miru, Site Manager, at 923-6883. Thank you for your assistance in this matter.

Sincerely,

FOR THE BOARD OF DIRECTORS
FOSTER TOWER

David Shockley

Management Executive