

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on August 6, 2019. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held June 4, 2019, with action as necessary.**
- 4. Consider approval or amendment of minutes for the Regular Meeting held July 8, 2019, with action as necessary.**
- 5. Consider approval of claims, checks, and warrants for the month of July 2019, with action as necessary.**
- 6. Consider and discuss report submitted by the Fire Department secretary, with action as necessary.**
- 7. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 9. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.**
- 10. Consider and discuss report submitted by the parks committee, with action as necessary.**
- 11. Consider and discuss with Tony White his final utility billing for June and July 2019, also utility rate questions, with action as necessary.**
- 12. Consider and discuss the approval of the 2018-2019 audit report, with action as necessary.**

- 13. Consider and discuss with Treasurer Margaret Stratton making investments for the town, with action as necessary.**
- 14. Consider and discuss tabled from the July meeting the approval of the yearly school lease on the baseball & softball fields, with action as necessary.**
- 15. Consider and discuss the bond amount needed for the Treasurer and the Deputy Clerk, with action as necessary.**
- 16. Consider and discuss the flyer and contract made for the auction of the town owned property, with action as necessary.**
- 17. Consider and discuss tabled from the July meeting the height regulations for C-A/R zoned property and what action needs to be taken to enforce the regulations, with action as necessary.**
- 18. Consider and discuss putting a sign at the cemetery stating when cleanup of objects and flowers that are in the way of mowing will be removed for mowing purposes, with action as necessary.**
- 19. Consider and discuss the Town of Calumet providing the funds to rebuild the park with park equipment and splash pad, with action as necessary.**
- 20. Consider entering into executive session for the purpose of the following:**
  - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase.**
    - a. Nicole Atkinson**
    - b. Stephen Havener**
    - c. Jill Ray**
    - d. Johnny Sanchez**
    - e. Brian Huckabee**
    - f. Drayton Morgan**
    - g. Margaret Stratton.**
  - B. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B(4).**

**21. Consider reconvening into open session**

**22. Consider taking action on the following:**

**A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1) in reference to the following: evaluation of employee salaries with consideration of an increase.**

- a. Nicole Atkinson**
- b. Stephen Havener**
- c. Jill Ray**
- d. Johnny Sanchez**
- e. Brian Huckabee**
- f. Drayton Morgan**

**B. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B(4).**

**23. Remarks and inquiries of the governing body members.**

**24. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.**

**25. Adjournment.**

**Posted at the Calumet Town Hall on Monday August 5, at 12:00 pm.**

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**Jill Ray, Clerk**