

## Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

July 12th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:35 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Absent; Trustee Pfile; Here; Fiscal McCluskey: Absent; Roads, Cemetery, Parks: Mr. Worley: Here; Fire: Jesse Baughman: Absent; Zoning: Lippy: Absent

Guest: Debbie Mann; Tony Badalamenti

Jeffrey opened floor to guests.

Tony Badalamenti: I am from Aurora and I am running Portage County Commissioner; I am running for the seat that was appointed in January of this year; You are the 15th Township that I have been to in the last month; My background is that I am a Chiropractor by trade; I have been in Aurora for the last 30 years; prior to that I spent 10 years in the United States Marine Corp as staff sergeant; I got out to go to school then took a hard right turn and decided not to go back; I grew up in intercity Cleveland and I have been incredibly active in aurora; Citizen of the Year; Lieutenant Governor Kiwanis present chamber for 11 years and on several of their activities and boards; I have watched portage county has been very good to me; but the way portage county has been run; I think that there is a couple of flaws with the things that they are doing; the three issues that I am running on: economic development of Portage County; the Drug problem that we have in Portage County; and the Stewardship of the finances that we have in Portage County.

The stewardship right now is the forefront; there have been a lot of things in the paper and a lot of things going on; I very much so disagree with they handle; for the main fact that a yearly budget is a yearly budget; not a quarterly budget or a semiannual budget; it is a yearly budget; I have been going to the meetings since the first one of January of this year; I have seen yearly budgets questioned within a month, month and a half after they were approved in October; if we continue to go on that path we will get in more and more trouble; most of the things that are going on with the finances are insidious problems. The second is the opioid crisis that we have; Dave Doak and I were Leadership Portage County in 96 and we had a chance to sit and talk; I said 2-21/2 years; he says 3-31/2 years that the jail would be filled; we do not have enough space to arrest everybody for the drug crisis; we do have four factions right now; 2 of them merged; I think that my background might be able to help get the others; we have judiciary with the judges; we have university hospital; we have Kevin Coleman and Mark Fizione with his organization; UH and Kevin Coleman have formed an alliance about 3 weeks ago; so they are working tandem; Ed Dean is also running for a seat and there is multiple groups that have drug programs during the week; we have all these little factions trying to do it and it really separated out resources tremendously; I think that if we can get everybody on the same page or closer than where we are; because right now there is a huge gap in how to treat this; There is no answer; The example that somebody gave me is that I am 61 years old; when we were teenagers they said hey call your parents if you were drinking and it took 40 years for that to catch on; my kids 21 years old and 19, if they were drinking; I would clobber them but they would call and I would rather them call me and I would go get them to make sure they were not hurt; The drug crisis is a little bit different; I do not know how to separate it if me and my buddy sit down and see who dies first so something could bring us back; I am not sure what the thought process is there; there was a politician down in Southern Ohio last year he said 3 strikes and your out; I thought that was a great idea; until I sat at UH had a program and they had first responders; nurses and doctors, drug specialist; Tony continued to discuss Response and wide varied demographics of those addicted and affected by heroin overdose issue.

Economics; I think portage county has incredible assets; we have a turnpike; we have a freeway; we have educational institutions; we have Kraft; we have all of these things and

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we have not brought everybody together; we have a couple of people working on economic development; Some of the ideas that were had back in 2000-2002; everybody said no; turns out he was right; he tried to get a large company to come to the armory; wanted the land and ten million dollars; that was amazon.

Those are the three things that I am running on; Those are the three things that I think are the weak parts; that we really need help with in Portage County; I would like the opportunity to be able to do that.

### **I. MOTION TO APPROVE AGENDA** For: July 12th, 2018 regular meeting

Moved by: Tim Seconded by: Jeff

Roll Call: Mr. Bixler: Mr. Pfile: Yes

### **II. MOTION TO APPROVE MINUTES:**

We can not approve any outstanding minutes because the ones that we have open for approval, I do not believe that Tim was here. We will have to table that.

### **III. CORRESPONDENCE:**

A. Letter I received from the Ohio EPA Citizen Advisory in reference to the Gord Dam Project agreement that was signed about the Cuyahoga River and a clean up; basically just information stating that they have an agreement to move forward to start cleaning it up.

### **IV. OLD BUSINESS:**

A. Tim: What did we find out Bill about the budget amendment; did we get that all straightened out yet for the salt shed budget amendment? Bill: Yes; Local Government and Chris Meduri talked; they prefer that came out of road funds; the money is not there; so we can take it out of general fund. Tim: We can, so how do we go about doing that; just make an amendment. Bill: Resolution is the proper procedure however you want to dip into it; instead of abruptly \$50,000. Tim: We do not want to do that until we come up with a price or do we that soon or how does that work. Bill: I included \$50,000 in the budget; well I am actually taking it out of this year; I am taking it out (off) of next years budget because I am assuming that we are spending the money this year; so I deducted \$50,000 from the 2019 budget. Tim: That is probably not going to cover it; we got some quotes; that is not going to do it; I think that it is going to be more like \$70,000. Bill: Well maybe when we sit down and look at the budget numbers. Jeff: We are not making an advance on for the oil trucks for next year. Bill: It is going to coming out of the contingency fund. Contingency fund is the fund that is set up to cover all off these loss; so in the budget for next year it is listed under capital improvement for roads; we have capital improvement for the Roads department; that is out of the general fund; so we had \$61,000 for roads so I will increase that to \$110,000. Tim: You increased that to \$110,000 for next year? Bill: That is what was put in; when I was working on this you told me that you wanted to do it this year; so then what I had to do is go in and we are going to decrease that amount; when we get to the budget we will talk about it. The contingency amount is...this is it for the general fund the only money that is available to be spent; right now there is \$201,599. that is basically unencumbered set aside in the budget to be spent; so if we are going to take; so at this point we are going to take the \$70,000 out; we do that and I will have to rework the budget numbers for next year because obviously it cuts in. Tim: I was just curious we are looking at this budget; there is the \$61,000 then there is also \$200,000. Bill: The \$200,000 contingency is money that the township has set aside rather than it sitting; rather than us needing to go to the county auditor to approve release of that money to be spent; it is set up in a contingency fund; so that is to cover any needs that we have; whether it is a new roof on the town hall; it covers everything. Tim: So you are budgeting in case something like that happens? Because that throws our budget into the negatives; because then it shows. Bill: What I did is based on present spending the last two years and this year; when you work out the

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numbers; that is why when we get into the budget meeting we can talk about that; the budget has two copies; One is at the current spending rate and the way that things are planned out the general fund will be in a deficit. Tim: No, It will not be in a deficit. Jeff: I do not think that it is legal to show it as a deficit. Bill: The county will not approve it; they want a 10% back up. Tim: The reason that it is showing as a deficit is because it shows that we are going to spend \$61,000 this year and \$200,000 this year. Bill: No, the \$200,000 is budgeted to be available; it is not necessarily going to be spent Tim; so what does not get spent this year will carry over to the next year. Tim: So why are you saying that we are going to have a deficit? Bill: If we keep that \$200,000 as it is; I can go through line item number by number and show you what happens; when your revenue is so much and your expenses are so much; when you add those two together; if there is a big difference then you get the negative; so the way to adjust the budget will be to decrease that \$200,000 down so that you can have that 10% carry over. Tim: In the same line item last year for 2017 there was \$2,700; the year before that was \$9,000; why has it jumped to \$201,000; if we are not spending that money we have nothing that we plan on spending that money on; I do not understand why we budget that; because we do not plan on putting a roof on right now; I am just curious as to why; I do not understand. Bill: In the past the way that the Fiscal Officer's in the past had worked is that they held all of that money back and then they did not present it to the Trustee's; my understanding is that the Trustee's are supposed to have an accurate picture of what funds are available; when I worked with Lori Calcei and we went through training she said that the contingency line item should be viewed so those funds that could be budgeted therefore; for example, just before I started, the fire department needed the new truck; so they were told that they did not have the money (previous fiscal officer); Lori stated you do have the money; it was not budgeted so apparently they were thought that they did not have the money; they did have the but it was not budgeted so therefore we could not have it released; so we had to resubmit to the county to ask for that money to be appropriated to the township; kind of like it is in the savings but it was not budgeted so the county did not allow us to spend it, so we have to go back to the county and say hey you know that we have this money, is alright for us to take it out and spend it this year; so it is an extra step; so rather than doing that and having to wait a month for anything, I started budgeting that under contingencies. Tim: OK, I understand; I think that this makes it appear as though we are going into deficit when we are not because it throws off our budget for the future because it then shows OK you are spending \$200,000 so must be going to spend \$200,000 again next year; that is what it shows right here another \$200,000 for 2019. Bill: Yes, so that is the buffer so when we look on the numbers based on current spending if we kept everything the same it would be a negative; that number would be negative; so what we do in the second run is what can we cut; well this what salaries are; this what electric is; certain things are constant; what can we cut; we have a buffer with that contingency; so the carry over to next year is going to drop down to whatever \$110/\$150,000 or whatever the trustees decide to release in order to balance that bottom line; my understanding is that the county wants at least a 10% holdback for whatever that levy or that fund brings in; they want 10% held back. Jeff: Plus the budget has to maintain for the first three months of 2019. Bill: Correct, so some of the amounts on some of the reports you see like the unappropriated or unencumbered amount is also carrying us through out that January through March; because we are not getting property taxes until April. Jeff: Why do we have basically two different packages? Let's go ahead and get through the rest of the meeting; and take a step back and really digest this a little bit.

#### **IV. NEW BUSINESS:**

A. Tim: I have the notice to bidders and I have set of specs for the salt shed 42X42 Salt shed; notice the bidders are just a rough draft; pretty close; the spec is exact unless there is something that we want to change on it and my rough estimate is about \$60,000 for the building alone and then I am going to estimate another \$8,000-\$10,000 for the asphalt floor and the approach; those are my specs that I want to go on. Jeff: So what we are

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looking at is opening of the bids will be held at 7:30 pm on July the 26th; sealed bids must be received on or before July 25th. I think that we should move ahead with it; it was our plan; to get the packages in and get a look at them at that point we can make the determination. Tim: I put a deadline on them of October 31st on them. I will send you over the computer because I know that you will want to make changes to the notice to bidders and do it the way that you want; I will have my son send it to you. Jeff: Do we need to put that into a formal motion to send the bids out; I do not think we do. Just when we bring them back that is when we will just move forward with everything.

### **V. TRUSTEE REPORTS:**

A. Tim: Youth Soccer is having their soccer camp July 25,26,27 and they will be setting up on the 23rd and 24th; so you might want to write that down because they will be all over your park. Trunk or Treat they would like to do October the 28th which is a Sunday from 1-3 at the park; if we would approve that. Tim: The park board discussed just for us to think about for the Bi-Centennial, combining it with trunk or treat for next year and just making it a longer day and doing more with it and maybe combining the two and making that the bicentennial during trunk or treat and just make like an all day event out of it or all afternoon event out of it; it is just an idea; they wanted us to think about it. Like I said if they were going to combine it with the bicentennial like an all afternoon thing with a picnic and food trucks and whatever they decide; they are just knocking the idea around of combining it; one big event because that is such a good turnout for that; it would be fall and everybody is done with vacations.

### **VI. DEPARTMENT REPORTS:**

A. Nate- Roads/Buildings/Cemetery/Park Report: Roads: We have been patching Giddings Rd; we got a good start on it then the asphalt (plant) broke down; they poured the dugout footers down at the park; got that all taken care of they look good; we are going to start road mowing later next week; well my truck that would be the 97 International the brakes are starting to get a little on the IFFY side coming to a stop; We wanted to take the truck to Alliance Motors and have them do a full sweep on it and check it over and see if the brakes need replaced; I think that they do. Jeff: I think that you might want to get it in there. We did receive a letter from ODOT they are having a planning meeting; I do not have the date I would have to grab the letter out of the office.

B. Jesse Baughman/Fire Department- I took 1511 the rescue squad out of the front line service last week with the hot weather that we are having we are having issues with it; air conditioning is not working comes on stays cold for 5 minutes and then it blows out hot air; it was in service as the front line squad last week and they were transporting a patient off of Industry and it was like a sweat box in there so I wanted to take it into Alliance Motors see what is wrong with the air conditioning also Bob Grudosky brought to my attention today I was not aware of it until now; they have been having some charging issues with it; so I would like to have them run a diagnostic to the charging system to make sure everything is working appropriately on that. Jeff: Is it throwing codes Jesse? Jesse: Not that I know of, no. He said that they are just having a hard time keeping it charged; he will go out and it will be dead; they actually had it on a charger today for several hours and then started it up; I do not think that it was completely dead today; when I got to the station for a call I noticed that it was on charge and when I came back they had it sitting out on the apron running. Jeff: You mean the on board charge. Jesse: Battery chargers. separate battery chargers. Jeff: It should have an on board charger; I wonder if that is not working. When it chargers up with he engine does it hold it's charge? Jesse: I do not know for sure; I called Bob back this is the first that I had heard about it; he left me a voice mail; I called him and got his voice mail and I did not get to hear back from him; before I send it down there I will get some more information from him and see what he thinks is causing this. Jeff: What year is that? Jesse: Well you got that before the engine so it must be a 96/97 maybe. That is the thing you have got to start wondering how much money to put into it too; the suspension is getting pretty rough on it. Jeff: My opinion is with the age of that squad and having the other squad that is newer; that squad should never be the first one out. Jesse: We are trying to rotate them so

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that it does not sit for any length of time; we try to rotate them on the weekly basis to keep everything working; obviously the longer it sits the worse it is too. Jeff: You and I need to sit down and discuss that a little bit; it needs to get in and get looked at and fixed; I agree; but I think that we need to talk a little bit about that. Jesse: That is fine. Jeff: That truck has seen better days. Jesse: As far as our EMS; as far as the patient care reporting; I did speak with Dan from UH and is more than happy to help us with our computers; so all that he requested was that I send him a request letter in the form of an email and so I did that; know I am waiting to hear back from him; definitely getting one possibly getting both the way that he talked. Jeff: That would be great. Jesse: Looks like we are probably going with the iPad touch; majority of the personnel are using that on other departments and they seem to like it; I was kind of hoping that everybody would go for the Tuff Pad; either way especially if comes from UH most likely it will be the iPad because that is what they use; we will still have to get everything loaded up in it and stuff like that so it will not be totally cost free; it will be at least a good thing there. The hose and ladder testing I sent an email back to **Fire Cat** after I got back and looked at our hoses and what we had; we ended up actually having about 1,000 ft more than what he quoted me; when I spoke with him on the phone initially I was going off of trying to figure out what we had on the truck; so I asked him to revise that quote and also I advised him that the quote that he gave us for the ladders was incorrect; he was supposed to get back with me today as of 4:00 today I had not heard from him; I did not realize that we had as much hose stored as what we do.

D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's shared. Bill: Did you go over the audit report last time? Jeff: I do not think that we really went over the audit report at the meeting; we knew everything went well; I did go over the one that I had electronically. Bill: I just wanted to make sure that was presented; we got through the audit we have the financial's, payment summary and appropriation's summary and the other two packets were for the budget meeting; I have some PO's so in addition to the Charles Harris was \$500.00; the invoice that the state auditor approved. Jeff: So there was an additional. Bill: Yes, I had a blanket certificate for fire department supplies because that was all used up what was budgeted; they say then and now purchase orders, something that gets purchased that was not appropriated so I have to go back and do that even though it may have been approved; that was the Alliance Motors; Tallmadge Asphalt there was some asphalt that was approved. Jeff: What is this one here \$3,000? Bill: That is to carry through for supplies for the fire department; it is an open certificate so we can draw for supplies on that; so the blanket certificate is like open verses a specific PO that has Pettigrews or something else; Tallmadge Asphalt there were some purchases that were over \$500.00 so those are set up on PO as they need trustee approval first; Certified Oil for the fire department has used all of their budgeted amount for gasoline so there is an additional purchase order for 9 months for gasoline. Jesse: How much are we budgeted for? Bill: For 9 months it is like \$350 per month; something like that; I do not have those all filled out separately and memorized; additional budget amount for Clear Water Systems for the town hall; additional money for Bound Tree Medical for fire department supplies; additional monies for Praxair for oxygen for the fire department; those are the PO's; I have a deed for the cemetery. Tony Badalamenti: Does your staff have the hepatitis vaccination the series of 3. Jesse: Yes. Jeff: We started that policy 20 years ago. Tony: Does the township pay for those? Jeff: It was kind of a variety of ways that it was done; but I believe now we end up picking the tab up on that; I would have to check again because we have not had any over the last couple of years; that we have had to have administered; before that the hospital covered a majority of it and then if we had to we picked up the rest; plus we also did the TB Vaccination for those that requested it. Tony: What hospital? Jeff: UH Ravenna.

### **VII. MOTION TO PAY THE BILLS: Warrants: 40770-40795**

Moved By: Tim; Second: Jeff

Mr. Bixler: Yes; Mr. Pfile: Yes

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**VIII. MOTION: MEETING ADJOURNED, TIME: 8:17 PM**

Moved By: Tim; Second: Jeff

Mr. Bixler: Yes; Mr. Pfile: Yes

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Jeffrey Bixler, Chairman

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Chris Diehl, Vice Chairman

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Tim Pfile, Trustee

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William McCluskey, Fiscal Officer